

May 2006

Classification of Off-campus Teaching Sites Information Item

The Higher Education Coordinating Board is charged with the oversight and coordination of the state's higher education resources. Consistent with legislation and the 2004 Strategic Master Plan for Higher Education, the HECB is in the process of implementing policy for the approval of the establishment of new teaching sites, centers, or campuses by the public baccalaureate institutions. As part of this implementation process and in accordance with the *Program and Facility Approval Policies and Procedures*, the board is being asked to review proposed classifications of existing off-campus teaching facilities.

This report is for information only; no board action is required at this time. The classification of a given site has implications for capital planning and for the provision of student and academic services. The board will be asked to approve classifications of existing teaching sites at the July 2006 meeting.

Overview

In September 2005, the HECB approved policies and procedures, which established a means for the orderly growth of off-campus teaching sites and centers. The board's policy recognizes that new instructional sites may develop in various ways. Instructional sites are classified according to a number of factors, including size, program array, and the level of service provided to students. Off-campus teaching facilities generally may be classified into one of three categories: 1) a teaching site, 2) a center, or 3) a system campus or four-year college or university.

Development of a new teaching facility may begin at any of these points. For example, institutional planning may call for the institution to develop an off-campus center without beginning as a teaching site. The institution may have no plans to grow the center into a system campus.

Definition of Off-campus Teaching Sites

Teaching Site

A teaching site may be a temporary teaching site dedicated to a limited number of degree or certificate program offerings and/or students. Typically, a teaching site would enroll fewer than 150 students in no more than three distinct degree programs.

An institution must make reasonable and appropriate provisions for student services to ensure that students have access to all resources and information required to support their academic programs. In addition, students must have access to academic resources including faculty, a library, technology resources, and laboratory space needed to meet program requirements.

An institution may not acquire property by purchase, gift, or other means for the purpose of establishing a teaching site.

Center

The development of a higher education center or consortium represents a significant long-term investment of public resources. Consequently, the board considers these developments to ensure that they are an efficient use of state resources; are appropriate to the role and mission of the institution(s); and provide for appropriate student, faculty, and staff support to ensure program quality.

A higher education center may be organized as a multi-institutional teaching entity or as a single university/college enterprise. Centers are often located on community college campuses. Centers may include agreements in which an institution brings in programs offered by another institution (e.g., a public or independent Washington institution and/or an institution outside Washington). Centers also may include co-location of two-year and four-year institutions or multiple four-year institutions sharing an off-campus site.

Typically, a higher education center would enroll students in multiple degree programs (two or more). Centers vary in size, but typically would enroll between 150 and 1,500 students.

Centers, relative to teaching sites, provide more extensive on-site student services and resources appropriate for a larger number of students. The governance structure of the center is at the discretion of the home institution and is consistent with policies at the “main” campus and other centers operated by the institution.

System Campus or New Four-year College or University

Establishing a new four-year college or university campus represents a substantial investment of state resources and requires significant planning. Prior to consideration for

creation of or transition to a four-year college, an institution may first operate as a center or branch campus to ensure that student, employer, and community demand exists.

Through the legislative process, the legislature and governor have the sole authority to establish system campuses or new four-year colleges or universities. The branch campuses operated by the University of Washington and Washington State University are classified as “system campuses” with the authority to offer major lines of study and types and levels of degrees authorized by law under RCW 28B.45.

The HECB may recommend to the legislature the creation of a new four-year institution or a change in status of an existing institution in response to student, employer, and community demand. A study of the feasibility for such an institution may be initiated by the board, an institution wishing a review of its status, or the legislature.

The HECB or an institution or consortium of institutions, in consultation with the HECB, must conduct a regional needs and feasibility study to determine the need for and scope of a proposed new four-year institution or campus.

Classification Procedure

The proposed classifications reflect consideration of a range of factors, including the size of the teaching site in terms of enrollments, program array, and capital; the capacity to provide local services to students and faculty; and the presence of a long-term commitment to serving students in the area.

A listing of existing off-campus teaching facilities with the proposed classifications is provided in Appendix A. These classifications will be reviewed with the institutions and circulated throughout the Washington higher education system for comment prior to board action in July.

Appendix A

Proposed Classification of Existing Off-Campus Teaching Facilities

Institution	Site	Program Array	Enrollments (2004-05 FTE)	Proposed Classificatio n
Central Washington University	Des Moines	5 Bachelor's and 3 Master's programs	484.9	Center
Central Washington University	Lynnwood	6 Bachelor's and 1 Master's	356.3	Center
Central Washington University	Moses Lake	1 Master's	2.9	Teaching Site
Central Washington University	Pierce County	2 Bachelor's	48.7	Teaching Site
Central Washington University	Wenatchee	1 Bachelor's and 1 Master's	22.2	Teaching Site
Central Washington University	Yakima	2 Bachelor's	48.3	Teaching Site
Eastern Washington University	Bellevue	3 Bachelor's	26.3	Teaching Site
Eastern Washington University	Everett	1 Master's	60.9	Teaching Site
Eastern Washington University	Kent	1 Master's	41.4	Teaching Site
Eastern Washington University	Lakewood (Pierce College)	1 Bachelor's	19	Teaching Site
Eastern Washington University	Moses Lake	1 Master's	8.2	Teaching Site
Eastern Washington University	Seattle (Shoreline CC)	1 Bachelor's	12	Teaching Site
Eastern Washington University	Seattle (South Seattle CC)	1 Master's	3	Teaching Site
Eastern Washington University	Spokane	5 Bachelor's, 11 Master's, 1 Doctorate, 1 Grad Certificate	808.1	Center
Eastern Washington University	Vancouver	1 Master's	44	Teaching Site
Eastern Washington University	Vancouver (Clark College)	2 Bachelor's	30.3	Teaching Site
Eastern Washington University	Yakima	1 Master's	22	Teaching Site
The Evergreen State College	Tacoma	BA or BS	230	Center
The Evergreen State College	Muckleshoot	BA or BS	13.3	Teaching Site
The Evergreen State College	Nisqually	BA or BS	5.6	Teaching Site
The Evergreen State College	Port Gamble/S'Kl	BA or BS	10.9	Teaching Site

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The Evergreen State College	Quinalt	BA or BS	12.5	Teaching Site
The Evergreen State College	Skokomish	BA or BS	4.5	Teaching Site
The Evergreen State College	Greys Harbor	BA or BS	9.4	Teaching Site
University of Washington	None			
Washington State University	Aberdeen	1 Bachelor's	77.5 (includes enrollments at Centralia and Longview)	Teaching Site
Washington State University	Centralia	1 Bachelor's	See Aberdeen	Teaching Site
Washington State University	Longview	1 Bachelor's and 1 Graduate Certificate	See Aberdeen and Everett	Teaching Site
Washington State University	Everett	1 Graduate Certificate and 1 Master's	21 (includes enrollments at Longview, Puyallup, Wenatchee, and Renton)	Teaching Site
Washington State University	Puyallup	1 Graduate Certificate	See Everett	Teaching Site
Washington State University	Renton	1 Master's	See Everett	Teaching Site
Washington State University	Walla Walla	1 Bachelor's and 1 Master's	92.8 (Also includes enrollments at Wenatchee and Yakima)	Teaching Site
Washington State University	Yakima	1 Bachelor's and 1 Master's	See Walla Walla	Teaching Site
Washington State University	Wenatchee	1 Bachelor's, 1 Graduate Certificate, and 1 Master's	5.2 also see Everett and Walla Walla	Teaching Site
Washington State University	Spokane	4 Bachelor's, 12 Master's, 6 Certificates, and 2 Doctorates	710.7*	Center
Washington State University	Various / Non-Site Specific	8 Bachelor's, 1 Graduate Certificate, 2 Master's, and 1 Doctorate	830.3	N/A
Western Washington University	Anacortes	1 Master's (closed)	5.8	Teaching Site
	Bellingham	1 Bachelor's, 3 Certificates, and 1 Master's	116.9	Teaching Site
	Bremerton	2 Bachelor's and 1 Master's	104.7	Teaching Site
	Bremerton / Poulsbo	2 Bachelor's	13.4	Teaching Site
	Everett	2 Bachelor's, 1 Certificate, and 1 Master's	144.9	Center
	Mt. Lake Terrace	1 Certificate, 1 Master's	33.8	Teaching Site
	Oak Harbor	1 Bachelor's	32.8	Teaching Site
	Port Angeles	3 Bachelor's	2.2	Teaching Site
	Seattle	1 Bachelor's and 1	82.5	Teaching Site

		Master's		
	Shoreline	1 Bachelor's and 1 Master's	71.7	Teaching Site
Multi Institution Centers				
Riverpoint Center	Spokane	Washington State University and Eastern Washington University	1518.8 (some enrollments at other Spokane locations being moved to Riverpoint).	Center
Deccio Center	Yakima	Washington State University and Central Washington University		Center
Everett University Center	Everett	Everett Community College, Western Washington University, University of Washington, Bothell, Washington State University	Newly Restructured. Approximately 226 FTE delivered at sites in Everett currently; 250 Funded FTE for Fall 2006	Center
* WSU Spokane Enrollments based on Fall 2005 enrollments reported by OFM				