

**NATIVE AMERICAN APPRENTICE ASSISTANCE PROGRAM (NAAAP)
BLOCK GRANT APPLICATION
FISCAL YEAR 2024-25**

Tribe, Nation, or Band Name _____

Tax ID Number (TIN) _____

Statewide Vendor Number _____

Required _____

Mailing Address

Street _____

City, State, Zip _____

Website Address _____

Approximately how many of your members are currently participating in a Washington State-Registered Apprenticeship?

What types of Washington-State Registered Apprenticeships are your members currently employed in?

- | | |
|--|--|
| <input type="checkbox"/> Building & Construction Trades | <input type="checkbox"/> Education |
| <input type="checkbox"/> Healthcare | <input type="checkbox"/> Information Technology (IT) |
| <input type="checkbox"/> Advanced Manufacturing/Machinists | <input type="checkbox"/> Cosmetology/Hair Styling |
| <input type="checkbox"/> Energy/Clean Energy | <input type="checkbox"/> Water/Wastewater Operations |
| <input type="checkbox"/> Emergency/First Responders | <input type="checkbox"/> Natural Resource Management |
| <input type="checkbox"/> Other (Please List): | |

Approximately how much would an estimated individual award amount be (the maximum award value is \$10,000 per apprentice)?

\$ _____

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Please describe how your Tribe, Nation, or Band will administer the program to meet administrative capacity and explain how any administrative funding allowance will be used.

If demand for this program exceeds the amount of funding available to your Tribe, Nation, or Band, what policies and procedures will guide the selection and awarding of grant aid to qualified applicants?

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DESIGNATED OFFICIAL WITH SIGNING AUTHORITY:

Provide the name and contact information for an individual authorized to sign legal contracts. If the application for a block grant is approved, a Program Participation Agreement (PPA) will be sent via Adobe for signatures to this individual.

Name of Official: _____

Title of Official: _____

Official's Email Address: _____

Official's Phone Number: _____

Include area code

PROGRAM CONTACT:

Provide the name and contact information for an individual who will be the contact for block grant program administration, corresponding with WSAC on program administration, and requesting funds.

Name of Program Contact: _____

Title of Program Contact: _____

Office or Program Name: _____

Optional

Email Address: _____

Phone Number _____

Include area code

BUSINESS OFFICE CONTACT:

Provide the name and contact information for an individual who will be responsible for disbursement of funds to apprentices. This cannot be the same individual as the Program Contact listed above.

Name of Business Contact: _____

Title of Business Contact: _____

Office (Optional): _____

Email Address: _____

Phone Number _____

Include area code

Submit this application and required materials by email to apprenticeship@wsac.wa.gov or mail to:

NAAAP
Washington Student Achievement Council
PO Box 43430
Olympia, WA 98504-3430

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Frequently Asked Questions (FAQs)

1. What Tribes, Nations, and Bands can apply for this block grant application?

The legislation that established the program defined an eligible participant as “a member of a federally recognized Indian tribe as defined in [RCW 43.376.010](#).” A directory of Tribes, Nations, and Bands that are recognized in Washington State is available on the [Governor’s Office of Indian Affairs website](#).

2. Does the program an apprentice is employed in have to be registered in Washington State?

Yes, only Washington State-registered apprenticeship programs under chapter [49.04 RCW](#) are eligible. Apprentices must be registered using the [Apprenticeship Registration Tracking System \(ARTS\)](#) to be eligible for this grant. Registration in ARTS is the apprenticeship program Sponsor’s responsibility. Tribes are not responsible for registering apprentices into ARTS. This program does not allow for recognized pre-apprenticeship program participants to participate.

3. I have Washington State non-residents working in apprenticeship that are members of my Tribe. Can I use funds to support them?

Yes, the apprentices receiving support do not need to be Washington state residents, but they must be registered in ARTS in a Washington State-registered apprenticeship program.

4. What does “administrative capacity” mean?

In general, administrative capacity means having the ability to manage fiscal and compliance reporting requirements, which include a vendor number to invoice WSAC, providing back-up documentation, record retention, and being available to answer audit questions. Back-up documentation includes receipts for purchases of goods or services greater than \$500 made with grant aid.

For ethical reasons, it is a recommended best practice for programs to exercise a separation of functions between the person/office that is determining eligibility and awarding aid and the person/office that is disbursing grant aid.

5. I don’t have a statewide vendor number. Can I apply without one?

No, please follow the directions on the application to apply with the [Office of Financial Management](#) to obtain your vendor number.

6. Can the block grant be used to fund development of apprenticeship programs?

No, the block grant is not to be used for funding the development of apprenticeship program. WSAC may be able to support the development of apprenticeship programs and career pathways through the Career Connect Washington and Washington Jobs Initiative programs. Please contact Kimberly Hetrick, Director of Career Connect Washington at 360-485-1072, or by email to kimberlyh@wsac.wa.gov, for more information.