



September 2006

Classification of Off-Campus Teaching Sites

Introduction

The Higher Education Coordinating Board is charged with the oversight and coordination of the state's higher education resources. Consistent with legislation and the *2004 Strategic Master Plan for Higher Education*, the HECB's *Program and Facility Approval Policies and Procedures*—adopted in September 2005—began the process of implementing policy for the approval of the establishment of new teaching sites, centers, or system campuses by the public baccalaureate institutions. The policies and procedures also require the board to classify existing off-campus teaching facilities as teaching sites, centers, or system campuses. The classification of a given site has implications for capital planning and for the provision of student and academic services.

These proposed classifications were presented to the board at its July meeting in Aberdeen. The board is being asked to approve the classifications at the September meeting.

Overview

In September 2005, the HECB approved policies and procedures, which established a means for the orderly growth of off-campus teaching sites and centers. The board's policy recognizes that new instructional sites may develop in various ways. Instructional sites are classified according to a number of factors, including size, program array, and the level of service provided to students. Off-campus teaching facilities generally may be classified into one of three categories: 1) a teaching site, 2) a center, or 3) a system campus or four-year college or university.

Development of a new teaching facility may begin at any of these points. For example, institutional planning may call for the institution to develop an off-campus center without beginning as a teaching site. The institution may have no plans to grow the center into a system campus.

The proposed classifications were discussed at the July 2006 board meeting. Following that meeting HECB staff worked with institutions and the State Board for Community and Technical Colleges (SBCTC) to refine the classifications of existing sites. Through this process, one additional site was added to those recommended as "centers," based on discussion with the SBCTC and in recognition of agreements with public and private institutions to deliver

coursework and programs to that site. We have also added a listing of programs offered on site at various community colleges around the state in Appendix B.

Definition of Off-campus Teaching Sites

Teaching site

A teaching site may be a temporary teaching site dedicated to a limited number of degree or certificate program offerings and/or students. Typically, a teaching site would enroll fewer than 150 students in no more than three distinct degree programs.

An institution must make reasonable and appropriate provisions for student services to ensure that students have access to all resources and information required to support their academic programs. In addition, students must have access to academic resources including faculty, a library, technology resources, and laboratory space needed to meet program requirements.

An institution may not acquire property by purchase, gift, or other means for the purpose of establishing a teaching site.

Center

The development of a higher education center or consortium represents a significant long-term investment of public resources. Consequently, the board considers these developments to ensure that they are: an efficient use of state resources; appropriate to the role and mission of the institution(s); and, provide for appropriate student, faculty, and staff support to ensure program quality.

A higher education center may be organized as a multi-institutional teaching entity or as a single university/college enterprise. Centers are often located on community college campuses. Centers may include agreements in which an institution brings in programs offered by another institution (e.g., a public or independent Washington institution and/or an institution outside Washington). Centers also may include co-location of two- and four-year institutions or multiple four-year institutions sharing an off-campus site.

Typically a higher education center would enroll students in multiple degree programs (two or more). Centers vary in size, but typically would enroll between 150 and 1,500 students.

Centers, relative to teaching sites, provide more extensive on-site student services and resources appropriate for a larger number of students. The governance structure of the center is at the discretion of the home institution and is consistent with policies at the main campus and other centers operated by the institution.

System campus or new four-year college or university

Establishing a new four-year college or university campus represents a substantial investment of state resources and requires significant planning. Prior to consideration of transition to or creation of a four-year college, an institution may first operate as a center or branch campus to ensure that student, employer, and community demand exists.

Through the legislative process, the Legislature and governor have the sole authority to establish system campuses or new four-year colleges or universities. The campuses operated by the University of Washington at Tacoma and Bothell and Washington State University at Spokane, Tri-Cities, and Vancouver are classified as “system campuses” with the authority to offer major lines of study and types and levels of degrees authorized by law under RCW 28B.45.

The HECB may recommend to the Legislature the creation of a new four-year institution or a change in status of an existing institution in response to student, employer, and community demand. A study of the feasibility for such an institution may be initiated by the board, an institution wishing a review of its status, or the Legislature.

The HECB, or an institution or a consortium of institutions in consultation with the HECB, must conduct a regional needs and feasibility study to determine the need for and scope of a proposed new four-year institution or campus.

Classification Procedure

The proposed classifications reflect consideration of a range of factors, including: the size of the teaching site in terms of enrollments, program array, and capital; the capacity to provide local services to students and faculty; and, the presence of a long-term commitment to serving students in the area.

A listing of existing off-campus teaching facilities with the proposed classifications is provided in Appendix A. These classifications have been reviewed with the institutions and the recommended classifications reflect consideration of feedback from the institutions and the State Board for Community and Technical Colleges.

RESOLUTION NO. 06-28

WHEREAS, The Higher Education Coordinating Board is charged with the oversight and coordination of the state's higher education resources; and,

WHEREAS, the HECB approved *Program and Facility Approval Policies and Procedures at its* September 2005 meeting --, which established a means for the orderly growth of off-campus teaching sites and centers; and,

WHEREAS, the HECB is implementing its policy for the approval of the establishment of new teaching sites, centers, or campuses by the public baccalaureate institutions; and,

WHEREAS, HECB staff worked with institutions and the State Board for Community and Technical Colleges to refine the classifications of existing facilities;

THEREFORE, BE IT RESOLVED, that the Higher Education Coordinating Board approves the classifications of existing instructional facilities as outlined in Appendix A of this report, and;

Be it further resolved that instructional facilities not listed in Appendix A of this report, and any change in status of an existing site shall be submitted to the HECB for approval according to the process outlined in the *Program and Facility Approval Policies and Procedures*.

Adopted:

September 27, 2006

Attest:

Gene J. Colin, Chair

Jesus Hernandez, Secretary

Proposed Classification of Existing Off Campus Teaching Facilities

Institution	Site	Program Array	Enrollments
System Campuses			
Central Washington University	Ellensburg	Comprehensive Baccalaureate and Masters	8,885
Eastern Washington University	Cheney	Comprehensive Baccalaureate and Masters	9,126
The Evergreen State College	Olympia	Liberal Arts Baccalaureate and Masters	4,120
WWU	Bellingham	Comprehensive Baccalaureate and Masters	11,713
UW	Seattle	Comprehensive Doctoral Research University	33,383
UW Tacoma	Tacoma	Baccalaureate and Masters, Upper division focus	1,630
UW Bothell	Bothell	Baccalaureate and Masters, Upper division focus	1,344
WSU	Pullman	Comprehensive Doctoral Research University	17,954
WSU - Spokane	Spokane	Upper division/Graduate Focus	1,192
WSU - Tri-Cities	Richland	Baccalaureate and Masters, Upper division focus	672
WSU - Vancouver	Vancouver	Baccalaureate and Masters, Upper division focus	1339
Centers			
Central Washington University	Des Moines	5 Bachelor's and 3 Master's programs	484.9
Central Washington University	Lynnwood	6 Bachelor's and 1 Master's	356.3
Eastern Washington University	Spokane	5 Bachelor's, 11 Master's, 1 Doctorate, 1 Grad Certificate	711.9
The Evergreen State College	Tacoma	BA or BS	230
Western Washington University	Everett	2 Bachelor's, 2 Certificate, and 1 Master's	156.9
Riverpoint Center (Washington State University)	Spokane	Washington State University and Eastern Washington University	1518.8 (some enrollments at other Spokane locations being moved to Riverpoint).
Deccio Center (Yakima Valley Community College)	Yakima	Yakima Valley Community College, Central Washington University, Eastern Washington University, Washington State University.	Enrollments in excess of 70, an exact count for WSU is not available.
Olympic College	Bremerton	Old Dominion University, Western Washington University, St. Martins University	Approximately 105 FTE from WWU, private enrollments not reported.
Everett University Center (Everett Community College)	Everett	Everett Community College, Western Washington University, University of Washington, Bothell, Washington State University	Newly Restructured. Approximately 226 FTE delivered at sites in Everett currently; 250 Funded FTE for Fall 2006
Washington State University	Various / Non-Site Specific	8 Bachelor's, 1 Graduate Certificate, 2 Master's, and 1 Doctorate	830.3

Proposed Classification of Existing Off Campus Teaching Facilities

Teaching Sites			
Central Washington University	Moses Lake	1 Master's	2.9
Central Washington University	Pierce County	2 Bachelor's	48.7
Central Washington University	Wenatchee	1 Bachelor's and 1 Master's	22.2
Central Washington University	Yakima	2 Bachelor's	48.3
Eastern Washington University	Bellevue	3 Bachelor's	26.3
Eastern Washington University	Everett	1 Master's	60.9
Eastern Washington University	Kent	1 Master's	41.4
Eastern Washington University	Lakewood (Pierce College)	1 Bachelor's	18.9
Eastern Washington University	Moses Lake	1 Master's	8.2
Eastern Washington University	Seattle (Shoreline CC)	1 Bachelor's	7.4
Eastern Washington University	Seattle (South Seattle CC)	1 Bachelor's	1.3
Eastern Washington University	Vancouver	1 Master's	44
Eastern Washington University	Vancouver (Clark College)	2 Bachelor's	18.9
Eastern Washington University	Yakima	1 Master's	22
The Evergreen State College	Muckleshoot	BA or BS	13.3
The Evergreen State College	Nisqually	BA or BS	5.6
The Evergreen State College	Port Gamble,	BA or BS	10.9
The Evergreen State College	Quinault	BA or BS	12.5
The Evergreen State College	Skokomish	BA or BS	4.5
The Evergreen State College	Greys Harbor	BA or BS	9.4
Washington State University	Aberdeen	1 Bachelor's	77.5 (includes enrollments at Centralia and Longview)
Washington State University	Centralia	1 Bachelor's	See Aberdeen
Washington State University	Longview	1 Bachelor's and 1 Graduate Certificate	See Aberdeen and Everett
Washington State University	Everett	1 Graduate Certificate and 1 Master's	21 (includes enrollments at Longview, Puyallup, Wenatchee, and Renton)

Proposed Classification of Existing Off Campus Teaching Facilities

Washington State University	Puyallup	1 Graduate Certificate	See Everett
Washington State University	Renton	1 Master's	See Everett
Washington State University	Walla Walla	1 Bachelor's and 1 Master's	92.8 (Also includes enrollments at Wenatchee and Yakima)
Washington State University	Yakima	1 Bachelor's and 1 Master's	See Walla Walla
Washington State University	Wenatchee	1 Bachelor's, 1 Graduate Certificate, and 1 Master's	5.2 also see Everett and Walla Walla
Western Washington University	Anacortes	1 Master's (closed)	5.8
Western Washington University	Bellingham	1 Bachelor's, 4 Certificates, and 1 Master's	142.4
Western Washington University	Bremerton	2 Bachelor's and 1 Master's	104.7
Western Washington University	Bremerton / Poulsbo	2 Bachelor's	13.4
Western Washington University	Mt. Lake Terrace	1 Certificate, 1 Master's	33.8
Western Washington University	Oak Harbor	1 Bachelor's	32.8
Western Washington University	Port Angeles	3 Bachelor's	2.2
Western Washington University	Seattle	1 Bachelor's and 1 Master's	82.5
Western Washington University	Shoreline	1 Bachelor's and 1 Master's	71.7
	Klallam		
University of Washington	None		

2005-06 University Center Partnerships at CTC Campuses		
Community or Technical College	Baccalaureate Partner	Degrees Offered
Bellevue, North Campus	EWU	BA Business Administration, BA Interdisciplinary Studies: Social & Behavioral Sciences; BA Children's Studies; BS Technology: Applied Technology Option
Bellingham	City University	BS Business Administration, BAE Elementary & Special Education
Big Bend, Advanced Technologies Education Center	CWU	BS Flight Technology (aviation management specialization) Course for business administration and accounting degrees
Big Bend, Advanced Technologies Education Center	Heritage University	BA Elementary Education, BA Social Work (effective fall 2006)
Cascadia (co-located with UWB)	UWB	BA Business Administration, BA Interdisciplinary Studies, BS Computing & Software Systems, BS Nursing (RN-BSN), Master Business Administration, MA in Policy Studies, Master of Education, Master of Nursing, Elementary Teacher Certification K-6
Centralia	WSU	BA Elementary Education (every other year)
Centralia	City University	BA Elementary & Special Education
Columbia Basin	WSU- TC	BS Chemistry (the 300 and 400 level labs are at CBC - other courses at WSU-TC)
Columbia Basin	Heritage University	BA Elementary Education with ESL endorsement, BA Social Work (effective fall 2006)
Clark	EWU	BS Dental Hygiene, BS Technology: Applied Technology Option
Edmonds	CWU	BA Law & Justice; BA Teaching Secondary Mathematics; BAS & BS Safety and Health Management; BS General Studies: Social Science; BS Accounting; BS Business Administration B.A.Ed. Elementary Education/TESI
Everett	WWU	BAE Elementary Education; BA Human Services
Grays Harbor	TESC	BA Liberal Arts
Grays Harbor	WSU	BA Elementary Education (every other year)
Green River	CWU	BA Elementary Ed w/Science Ed minor
Highline	CWU	BA Law & Justice; BS General Studies: Social Science; BS Accounting; BS Business Administration; B.A. Ed. Early Childhood Education/Elementary Education
Lower Columbia	WSU-V	BA Elementary Education
Olympic	Old Dominion University (Virginia, public institution)	Occupational Technical Studies, Engineering Technology, Business Administration, Teacher Education, Criminal Justice, Health Sciences, Human Services Counseling, Nursing RN to BSN
Olympic	WWU	BAE Elementary Education, BA Human Services, BS Environmental Science, BA Planning & Environmental Policy
Olympic	St. Martin's	Civil Engineering, Mechanical Engineering

2005-06 University Center Partnerships at CTC Campuses

Community or Technical College	Baccalaureate Partner	Degrees Offered
Peninsula	WWU	BS Environmental Science, BA Planning & Environmental Policy
Peninsula	City University	Elementary & Special Education
Pierce, Fort Steilacoom	CWU	BA Law & Justice
Pierce, Fort Steilacoom	EWU	BS Dental Hygiene
Pierce, Puyallup	CWU	BS Electronic Engineering Tech (ends this year)
Shoreline	EWU	BS Dental Hygiene
Skagit, Whidbey Island Campus	WWU	BAE Elementary Education
Seattle North	WWU	BAE Elementary Education
Seattle South	EWU	BS: Technology: Applied Technology Option
Seattle South	Heritage University	BA Elementary Education with ESL endorsement
South Puget Sound, Hawks Prairie Center	Chapman University (CA)	BA Organizational Leadership
Walla Walla	WSU - Intercollegiate College of Nursing	RN to BSN
Wenatchee	CWU	BA Elementary Education
Wenatchee	WSU	BS in Horticulture - Tree Fruit Option:
Yakima	CWU	BA Law & Justice, B.A. Ed. Elementary Education
Yakima	WSU- Intercollegiate College of Nursing	RN to BSN