



2025 Final Interim Reporting Walkthrough and Q&A

June 2025





Presenter



Carlie Curlee (she/her)

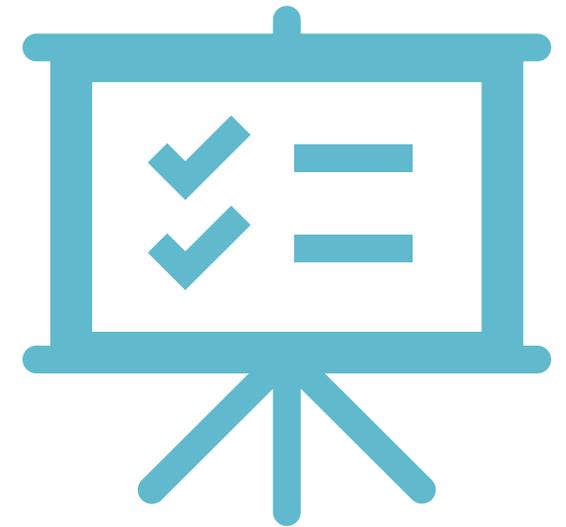
Assistant Director – Need Based Programs

wcg@wsac.wa.gov

360-485-1201



- **Updates and Reminders**
- **Final Interim Specific Information**
- **Interim Report Process Walkthrough**
- **Q&A**





THANK YOU!

for all your hard work this year!



In a few words, what would you like to learn today?

① Start presenting to display the poll results on this slide.



New Upload Screen

Home ▾ | Csaw ▾ | Upload

Incremental file format only



Upload

- 1 Select School
- 2 [Select File](#)
- 3 [Fix Errors](#)
- 4 [Review Warnings](#)
- 5 [Review File Contents](#)
- 6 [Finish](#)

Which year and institution are you uploading data for?

2024-2025 ▾

Continue



Reminders

Training webinars begin next week!



DAY/DATE/TIME	SESSION TITLE AND PRESENTER
June 16 11:00 am – 12:00 pm	Adult Pathways Nicole Witty, Debbie Jackson, and Lyle Irimata
June 16 2:00 – 3:30 pm	Spring WSAC Updates and 2025-26 Awarding Carla Idohl-Corwin and Carlie Curlee
June 17 10:00 – 11:30 am	The WA Grant Umbrella Carlie Curlee, Lyle Irimata, and Gabriele Matull Worst
June 18 9:00 – 10:00 am	Improving Your Unit Record Report Experience: From Interim Report to URR Carlie Curlee and Ann Voyles
June 18 11:00 am– 12:00 pm	WASFA Application and Portal Functionality Leslie Gonzalez and Victor Fernandez

DAY/DATE/TIME	SESSION TITLE AND PRESENTER
June 24 10:00 – 11:30 am	State Financial Aid Training for CTCs Carlie Curlee (WSAC) and Kelly Forsberg (SBCTC)
June 24 1:00 – 2:00 pm	WG-A Lyle Irimata and Remy Plate
June 25 2:00 – 3:00 pm	College Bound from A to Z Carlie Curlee and Kathie Pham
June 26 1:00 – 2:00 pm	Passport to Careers Dawn Cypriano-McAferly



Reminders

Incremental file upload

The new incremental file upload allows you to load partial student data instead of a full file, also called a change-only file. You will also use this as your initial full student data upload.

The incremental file required that you add one new column at the beginning of your file.

- “IsDelete” column, mark “Y” if you want to delete student awards.
- Uploading incremental student data will not affect any of the student awards that are not listed on the file, which means it won’t delete information if a student is not included.
 - Similar to the Unit Record Report

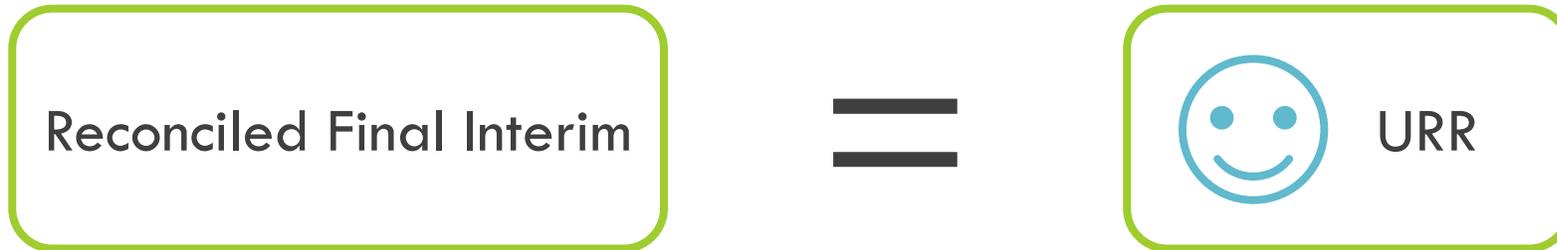
Reminder:

- \$0 awards on the file equals “Need Met”
 - Leave award amount blank if student doesn’t meet eligibility



Reminders

The final interim report is your last chance to reconcile all funds between CSAW, your system, and your financial/business office records. This process should be done during the final interim report and not during Unit Record Reporting (URR).





Reminders



The **All Student Awards** report in CSAW is a great tool for reconciliation



portal.wsac.wa.gov/csaw/reports

WASHINGTON STUDENT ACHIEVEMENT COUNCIL
EDUCATION · OPPORTUNITY · RESULTS

Reports

All Student Awards

Displays all students at the institution and downloads in upload-csv-file format.

[Go to report](#)



CSAW - List all Student Awards for Year

- download all to incremental csv
- download all to legacy csv

2 options:
Incremental or Legacy (full file) format



SUMMER 2

- Please have awards reported in CSAW as early as possible to assist with accurate funding projections.
- The last day to request funds for new Summer 2 students is **August 1st**.



Reminders

File is uploaded into CSAW

- The file contains the award amount/s and financial aid application transaction # used to award.



CSAW matches the information provided through the file upload to the FAFSA or WASFA transaction # reported.



If the information does not match, there will be an edit to resolve





Data Hierarchy in CSAW

How does CSAW calculate family income and MFI when both FTI and manual income are reported on the FAFSA?

- FTI when present and appears complete and the tax filing status and marital status appear in alignment.
- FTI + manual fields in instances of married filing joint taxes but now separated – using manual fields where updated (recognizing colleges have to resolve instances where there appears to be conflicting information related to these but those will come through in an updated ISIR to WSAC).
- FTI + manual fields in instances of PJ updates to some fields – but where some are left blank in manual entry, but FTI fields exist.
- FTI + manual fields when data has been updated in non-FTI fields but not all fields have been updated.
 - For example, this is often seen with IRA/Pension distributions on FTI, and the rollover data are being manually entered and often corrected



Final Interim

The “Student is OK to award, not OK to pay, and hasn't been awarded CBS” edit must be resolved to submit your final interim report.

- Why does this edit appear?
 - Appears when HS Grad and/or HS 2.0 GPA information needs to be verified in the Checker.

Name	SSN	Birth Date	SID	OK to Award	OK to Pay	HS Grad Year	HS 2.0 GPA	Enrolled By Deadline	CBS Qtrs Used	CBS Qtrs Remaining	In Repayment	Last Updated
Details	●●●●●			2-Year/Transfer updated 07/02/2024	No updated 08/15/2023	Verify estimated 2012, from OSPI	No	Yes overridden	0.00	18.00	No	11/23/2024



Options to resolve “Student is OK to award, not OK to pay, and hasn't been awarded CBS” edit:

- If a high school transcript has been received update the CBS Eligibility Checker with HS Grad Year and GPA information.

Overrides

Select a field to override

HS Grad Year

Value

— Select —

Reason

Overrides

Select a field to override

GPA

Value

Value

Reason



Final Interim

Options to resolve “Student is OK to award, not OK to pay, and hasn't been awarded CBS” edit:

- If a school has received a GED certificate and the student is not a former foster youth, please update the CBS Eligibility Checker with “GED, ineligible HS, or not graduated”.

Overrides

Select a field to override

HS Grad Year

Value

GED, ineligible HS, or not graduated

Reason

Per GED certificate documentation received 05.05.2025

Submit Override

Cancel



Options to resolve “Student is OK to award, not OK to pay, and hasn't been awarded CBS” edit:

- If schools are unsuccessful in collecting a high school transcript or GED documentation, the student can be overridden in the CBS Eligibility Checker to “Transcript requested, but not received”

Overrides

Select a field to override

HS Grad Year

Value

Transcript requested, but not received

Reason

Requested transcript via email on 02.02.2025 and through phone conversation on 03.03.2025; did not receive.

Submit Override

Cancel



Final Interim: WASFA Corrections

WASFA Corrections for 2024-25 are Available!!



- What happened?
 - The correction file process between the WSAC portal and our application provider's system broke.



Final Interim: WASFA Corrections

WASFA Corrections for 2024-25 are Available!!



An email with instructions was sent on 6/11/2025 from wcg@wsac.wa.gov email.



Final Interim

For income-based or general corrections, please follow the steps below:

1. Log into the WSAC Portal at <https://portal.wsac.wa.gov/> and navigate to Programs > WASFA.
2. Search for the filer that you would like to correct.
3. Once the filer has been located, click on the student's name on the latest transaction to access their application detail.
4. Once in the "WASFA Application Detail" screen, there will be an "Edit" button to correct the application. Click the button to begin the corrections process.

Student Demographics 2024-2025 Transaction 51 Edit

5. Make any changes under the applicable menus and navigate to "Review/Submit" once all changes are made.
6. All changes made will be reflected under the "Review/Submit" section. Review changes to make sure they are correct and click "Submit Corrections" once verified.

Student Details Residency Education Dependency Income Spouse Parent Review/Submit

Field	Original value	New value
Risk Of Homeless Determination	No	
Students Child Support Received	0	1000
Students Income Earned From Work		500

Submit Corrections Cancel Corrections and Return



Final Interim: WASFA Corrections

For Dependency Override-based corrections, please follow these steps:

1. Log into the WSAC Portal at <https://portal.wsac.wa.gov/> and navigate to Programs > WASFA.
2. Search for the filer that you would like to correct.
3. Once the filer has been located, click on the student's name on the latest transaction to access their application detail.
4. Scroll down to the "Unusual Circumstances" section to approve the unusual circumstance by clicking the following "Approve unusual circumstances" button:

Personal Circumstances (None Of The Above)	yes
Unusual Circumstances	yes
Unusual Circumstances Approved	<input type="button" value="Approve unusual circumstances"/>

5. Clicking the button will create a pending correction for the WASFA Team to process.



Final Interim: WASFA Corrections

For Dependency Override-based corrections, please follow these steps:

1. Update the student's application with your changes directly with our application provider (Regent).
2. The WASFA Team will send a secure message from WCG through the WSAC Portal to the person who messaged or created a correction in the WSAC Portal with an attached PDF of the application with changes.
3. Please carefully review the updated corrections on the pdf and alert WCG if there are any discrepancies.
4. If the information is correct, reply to that email with the following affidavit: "I acknowledge that all information provided on the WA Application for State Financial Aid (WASFA) 2024-2025 has been input correctly and should be processed on behalf of our institution."
5. Once the team receives the affidavit message, we will submit the changes, and an updated transaction will be available in the WSAC Portal within 2 business days.



Correcting Multiple IDs

When a student creates multiple WASFA accounts or if a student adds an ITIN or SSN to their application, this will create multiple WASFA IDs

If you find a student has multiple IDs in the portal there are couple steps that must be completed to resolve the issue.





Final Interim

Correcting Multiple IDs



The hierarchy of awarding in CSAW is SSN > ITIN > WASFA ID



Correcting Multiple IDs

1. If the student has multiple SSN and/or ITIN numbers, confirm which number is correct.
 - If the student has a confirmed SSN they should be awarded on that number.
 - If they do not have an SSN, but have an ITIN, they should be awarded on that number.
 - If the student doesn't have either, they need to be awarded on their WASFA number.
2. Once the correct ID has been determined and the student is awarded in CSAW on the correct ID, any awards are deleted from the incorrect ID, and a duplicate ID still remains - send a secure message to the Washington College Grant inbox via the portal, including the following:
 - Student Name
 - ID that they should be awarded on
3. WSAC will merge the student records





It's Interim Report Walkthrough Time!

[Home](#) | [Csaw](#)

[Upload](#) | [Edits](#) | [Request Funds](#) | [Interim Report](#) | [Students](#) | [Transmittal](#) | [Account Status](#) | [Reports](#) | [Grant Amounts](#) | [Grant Repayment Calculator](#)

Choose a menu item



Welcome to the **College Bound** ^{WCG and PTC, too} **Scholarship Award Warehouse!**

[Upload](#)

[Edits](#)

[Request Funds](#)

[Interim Report](#)

[Students](#)

[Account Status](#)

To get started:

1. Upload
2. Address Edits
3. Request Funds/Submit Interim Report

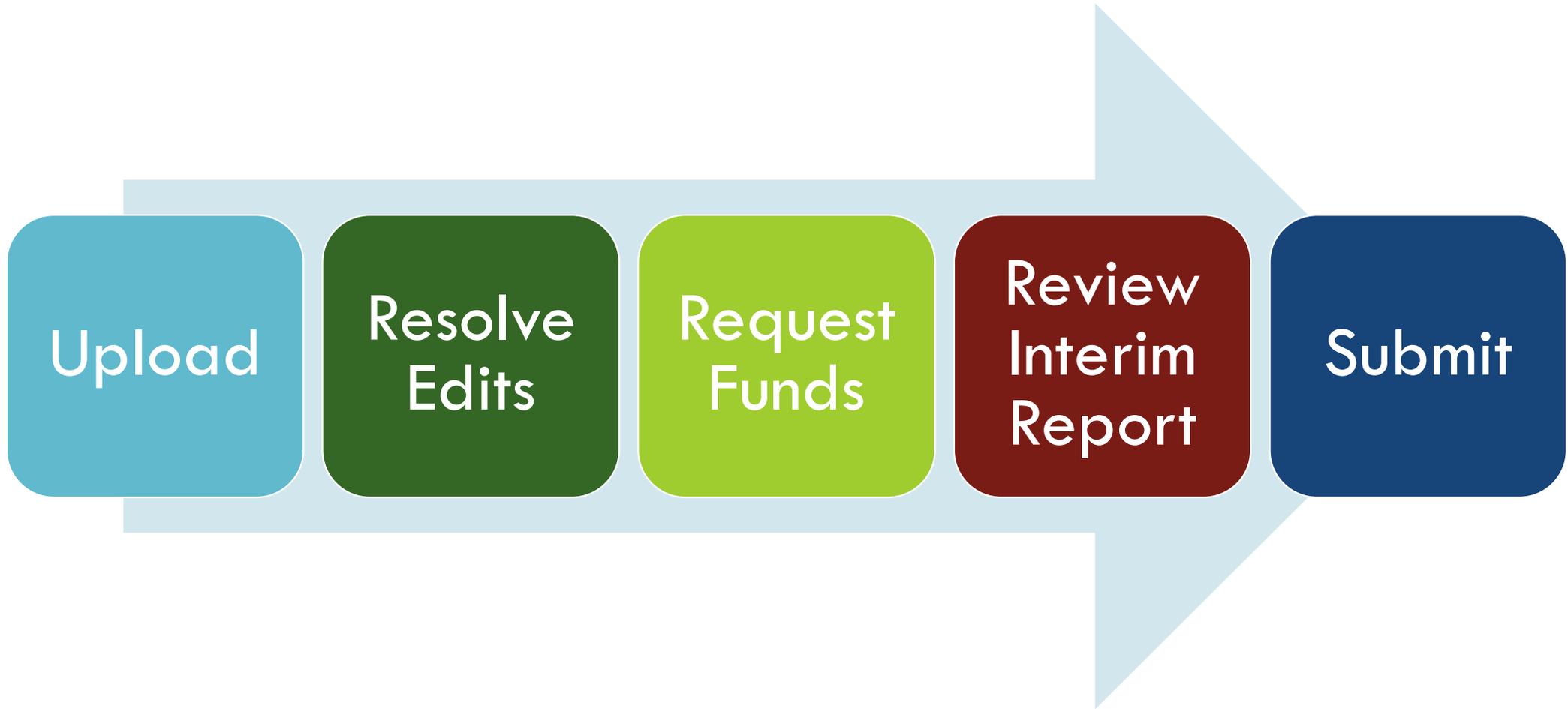
Other useful tools:

- [Summary of account status: WCG CBS PTC](#)
- [Search for students](#)
- [Submit a receivable transmittal](#)





Interim Process





Step 1: Upload Your File

Upload



Which year and institution are you uploading data for?

Continue



Select the academic year for the file upload and click on "Continue"



Step 1: Upload Your File

Upload



Please select the file you would like to upload

Choose File No file chosen

Only CSV files are supported – Max Size: 10MB

[CSV Template](#)

Start over Continue



Choose your file to upload and click on “Continue”.

Click the “Start over” button anytime to start from the beginning



Step 1: Upload Your File

The system will check for errors. If there are any errors, they'll be listed. Click the "Start over" button to start the upload process again once your file is fixed.



Upload



There were errors processing your file. Please address them and resubmit.

Row	Column	Message
		The SchoolCode was found multiple times in the same file. Duplicate SchoolCodes are not allowed

[Download errors](#)

Start over



Step 1: Upload Your File

Last step is to review your file contents and make sure it looks correct.

Click the “Confirm” button once you are ready to upload file contents into CSAW.

Upload



Please carefully review the summary of the file contents. If the summary looks correct, click “Confirm”.

This will apply the changes to CSAW and cannot be undone.

0 records marked for deletion.

		Total	Summer 1	Fall	Winter	Spring	Summer 2
WCG	Amount	\$25,580,491		\$8,224,622	\$8,065,417	\$7,524,638	\$1,765,814
	Total Awards	12584		4014	3978	3744	848
	Need Met Awards						
Bridge	Amount	\$929,428		\$322,362	\$307,271	\$294,182	\$5,613
	Total Awards	5138		1751	1740	1632	15
	Need Met Awards						
CBS	Amount	\$492,639		\$161,307	\$155,727	\$144,263	\$31,342
	Total Awards	3035		984	956	899	196
	Need Met Awards						
PTC	Amount	\$485,324		\$167,007	\$164,208	\$154,109	
	Total Awards	520		179	176	165	
	Need Met Awards						

Start over Confirm



Step 1: Upload Your File

Upload



Saving file to database...

Start a new upload

A status bar will appear as your file is saved to CSAW.

Once the file is uploaded, click on "Review Edits"

Upload



All records have been saved.

Start a new upload [Review Edits](#)



Step 2: Resolve Edits

Upload



All records have been saved.

[Start a new upload](#)

[Review Edits](#)



Click on “Review Edits”
tab to access any edits
that need to be
resolved or access the
edit menu in CSAW >
Edits



Step 2: Resolve Edits

When you access the edits tab, a list of all edits will be there.

Those listed as informational do not have to be addressed to move on with the interim report but are helpful to review.

Click on an edit to view the students associated with the edit.



CSAW 2024-2025 send a secure message to WSAC

Upload **Edits** Request Funds Interim Report Students Account Status

350 edits (38 informational) csv

Category	Count
Bridge Edits	52
<input checked="" type="checkbox"/> Bridge students must receive maximum WCG award	29
<input checked="" type="checkbox"/> Not eligible for Bridge Grant if CBS Eligible	5
<input checked="" type="checkbox"/> Student is Bridge Grant eligible but has not been awarded	6
<input checked="" type="checkbox"/> Total Bridge Grant awards exceeds yearly max	12
CBS Edits	31
<input checked="" type="checkbox"/> CBS award exceeds maximum eligible amount	10
<input checked="" type="checkbox"/> Must award the maximum CBS amount	6
<input checked="" type="checkbox"/> Student is OK to pay but hasn't been awarded CBS	5
<input checked="" type="checkbox"/> Total CBS awards for year cannot exceed \$2 of maximum	10
General Edits	59
<input type="checkbox"/> Student not eligible for Bridge	7
<input type="checkbox"/> Student not eligible for WCG	2
<input checked="" type="checkbox"/> CBS students must receive maximum WCG award	7
<input checked="" type="checkbox"/> Combined enrollment status cannot exceed full-time for a single term	43
PTC Edits	22
<input type="checkbox"/> PTC student has 3 or less QER	1



Step 2: Resolve Edits



Home | CSaw | Edits

Choose a menu item

CSAW 2024-2025

send a secure message to WSAC

Upload Edits Request Funds Interim Report Students Account Status

29 Bridge students must receive maximum WCG award

<input type="checkbox"/>	SID	SSN	Name (Last, First)	Term	Credits	Bridge	WCG	CBS	PTC	
<input type="checkbox"/>				Fall	12.00 credits	250	1318			save override delete awards
<input type="checkbox"/>				Winter	12.00 credits	250	2105			save override delete awards
<input type="checkbox"/>				Fall	15.00 credits	250	1318			save override delete awards
<input type="checkbox"/>				Winter	12.00 credits	167	667			save override delete awards
<input type="checkbox"/>				Spring	12.00 credits	167	667			save override delete awards
<input type="checkbox"/>				Fall	15.00 credits	125	1318			save override delete awards
<input type="checkbox"/>				Fall	15.00 credits	167	1318			save override delete awards
<input type="checkbox"/>				Fall	15.00 credits	125	1318			save override delete awards
<input type="checkbox"/>				Winter	12.00 credits	250	667			save override delete awards
<input type="checkbox"/>				Winter	12.00 credits	167	1318			save override delete awards
<input type="checkbox"/>				Summer 1	5.00 credits	167	667			save override delete awards
<input type="checkbox"/>				Winter	12.00 credits	166	2105			save override delete awards

- Students' names will populate, and you can click the link to go to their student detail record.
- Sorting by last name can be helpful
- If you know the fix or the override, you can do it directly in the edit screen.
 - It is good to review the student detail information.



Step 2: Resolve Edits

Click on the triangle icon in the term detail or academic year to view edit/s.

This is also where any override information will be displayed if WSAC rejects an override.

Edits may be term specific or Academic year specific

1 edit

⚠ Bridge students must receive maximum WCG award Overridable as of Sep 23, 2024

Year	Term	Enrollment	WCG	Bridge	CBS	PTC
2024-2025	Fall	< Half Time	\$372.00			
	Winter	3/4 time	\$1,116.00			
	Fall	3/4 time	\$1,116.00	\$500.00		
2022-2023	Spring	< Half Time	\$372.00			
	Winter	3/4 time	\$1,116.00			
	Fall	3/4 time	\$1,116.00	\$500.00		
2021-2022	Spring	3/4 time	\$651.00			
	Winter	3/4 time	\$650.00			
	Fall	3/4 time	\$650.00			
2020-2021	Spring	3/4 time	\$651.00			
	Winter	3/4 time	\$650.00			
	Fall	3/4 time	\$650.00			

2024-2025 Summer 1 term

Credits: 5.00 credits Calendar: Quarter

Award	Paid	Max Award	Receivable
-------	------	-----------	------------



Step 2: Resolve Edits

click to update this CSAW record



Click the edit icon to update credit enrollment, amounts, and/or funds.



App Bacc?	WCG	Bridge	CBS	PTC
<input type="checkbox"/>	667	250		
<input type="checkbox"/>	1818	250		

Make any updates.



Click “update student” to save. Once saved, refresh the student detail page and the edit should be gone if resolved. If the edit was not fully resolved, there is more to fix.

cancel

update student

ivable



Edits to be aware of for interim reporting:

- **NEW** “Student does not have a FAFSA/WASFA on file”
 - This edit appears when CSAW cannot match a financial aid application to the student.
 - **Troubleshooting**
 - Student’s ID doesn’t match what is reported on their application
 - Student hasn’t listed your school on their financial aid application
 - Student’s transaction number reported does not match a FAFSA or WASFA transaction number that exists.
 - Example: School reports FAFSA transaction #3 on file upload, but there are only two FAFSA transactions or the student filed a WASFA, and the transaction reported is #1, but WASFA transactions start with #50.



Edits Continued

Edits to be aware of for interim reporting:

- “The student has been awarded WCG and WG-A in the same academic year”
 - This edit appears when a student who has received WCG at your school, has also received WA Grant for Apprenticeship through an approved apprenticeship program.
 - **2 override options**
 - WSAC to verify that the student is not over-awarded between WCG and WG-A.
 - My college paid on adjusted COA - tuition and books only



Step 3: Request Funds



CSAW - Request Funds

2024-2025

send a secure message to WSAC

Upload Edits Request Funds Interim Report Students Account Status

* Choose all students by term/program

Upload a list of students from your existing CSAW population

Choose students individually

View previous requests



CSAW - Request Funds

2024-2025

send a secure message to WSAC

Upload Edits Request Funds Interim Report Students Account Status

* Choose all students by term/program

All Terms/Programs	WCG			BRIDGE			CBS			PTC						
	Selected	Total	Edits	Selected	Total	Edits	Selected	Total	Edits	Selected	Total	Edits				
Summer 1	<input checked="" type="checkbox"/>	\$318,972.00	\$318,972.00	▲ 44 Edits	<input checked="" type="checkbox"/>	\$37,164.00	\$37,164.00	▲ 16 Edits	<input checked="" type="checkbox"/>	\$3,934.00	\$3,934.00	▲ 9 Edits	<input type="checkbox"/>	\$0.00	\$5,596.00	▲ 1 Edits
Fall	<input type="checkbox"/>	\$0.00	\$951,426.00	▲ 104 Edits	<input type="checkbox"/>	\$0.00	\$82,894.00	▲ 29 Edits	<input type="checkbox"/>	\$0.00	\$16,472.00	▲ 16 Edits	<input type="checkbox"/>	\$0.00	\$6,531.00	
Winter	<input type="checkbox"/>	\$0.00	\$932,859.00	▲ 99 Edits	<input type="checkbox"/>	\$0.00	\$74,142.00	▲ 23 Edits	<input type="checkbox"/>	\$0.00	\$15,865.00	▲ 19 Edits	<input type="checkbox"/>	\$0.00	\$6,531.00	
Spring	<input type="checkbox"/>	\$0.00	\$897,924.00	▲ 94 Edits	<input type="checkbox"/>	\$0.00	\$71,800.00	▲ 18 Edits	<input type="checkbox"/>	\$0.00	\$15,197.00	▲ 14 Edits	<input type="checkbox"/>	\$0.00	\$6,538.00	
Total		\$318,972.00				\$37,164.00				\$3,934.00				\$0.00		

Summer 1

Showing 1-10 of 343 results

First Previous 1 2 3 4 5 6 7 8 9 10 Next Last

Search for a student by name

csv

Name	SSN	Credits	WCG	BRIDGE	CBS	PTC
		6.00 credits	<input checked="" type="checkbox"/> \$784.00	<input checked="" type="checkbox"/> \$125.00		
		10.00 credits	<input checked="" type="checkbox"/> \$1,318.00	<input checked="" type="checkbox"/> \$125.00		
		10.00 credits	<input checked="" type="checkbox"/> \$1,318.00	<input checked="" type="checkbox"/> \$125.00		<input type="checkbox"/> \$933.00

The easiest way to request funds is to select “Choose all students by program”.

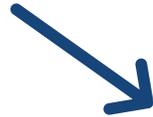
Once there, select all previous terms and the current terms.

For the final interim report schools must request all funds before we are able to finalize your report. This includes negative funds.



Step 4: Request Funds

Click on "I Agree, Request Funds".



Showing 1-10 of 788 results

First Previous 1 2 3 4 5 6 7 8 9 10 Next Last

Search for a student by name

Name ^	SSN ↕	Credits ↕	WGG ↕	BRIDGE ↕	CBS ↕	PTC ↕
		12.00 credits	<input checked="" type="checkbox"/> \$1,588.00	<input checked="" type="checkbox"/> \$167.00		
		13.00 credits	<input checked="" type="checkbox"/> \$1,588.00		<input checked="" type="checkbox"/> \$167.00	
		16.00 credits	<input checked="" type="checkbox"/> \$1,588.00	<input checked="" type="checkbox"/> \$125.00		
		14.00 credits	<input checked="" type="checkbox"/> \$1,588.00	<input checked="" type="checkbox"/> \$125.00		
		10.00 credits	<input type="checkbox"/> \$159.00			
		15.00 credits	<input checked="" type="checkbox"/> \$1,588.00	<input checked="" type="checkbox"/> \$125.00		<input type="checkbox"/> \$933.00
		15.00 credits	<input checked="" type="checkbox"/> \$1,588.00	<input checked="" type="checkbox"/> \$166.00		
		12.00 credits	<input checked="" type="checkbox"/> \$1,588.00	<input checked="" type="checkbox"/> \$125.00		
		12.00 credits	<input checked="" type="checkbox"/> \$1,588.00		<input checked="" type="checkbox"/> \$167.00	
		15.00 credits	<input checked="" type="checkbox"/> \$1,588.00	<input checked="" type="checkbox"/> \$125.00		

i By submitting this funds request for state financial aid, I certify that each student meets this program's eligibility requirements, has a student directive on file, and has been paid the amount specified with institutional funds. Adjusted awards must all flow through a non-interest bearing account.

Confirmation of the request will appear. A list of students in that request can be downloaded.



Home | Csw | Request Funds

CSAW - Request Funds 2024-2025

Request Submitted on 2024-09-23

WSAC staff has been notified. You should have received an email notification. [view all previous funds requests](#)



Step 4: Review Report

Home | Csaw | Interim Report

Choose a menu item



2024-2025 Fall Interim Report for

[view other reports](#)

Upload	Edits	Request Funds	Interim Report	Students	Account Status
------------------------	-----------------------	-------------------------------	-----------------------	--------------------------	--------------------------------

Submit

Awards & Payments

Total Eligible

Receivables



Expenditure Type	WCG	BRIDGE	CBS	PTC
Funds Drawn	\$495,672.00	\$24,000.00	\$68,255.00	\$0.00
Returned by Institution	\$0.00	\$0.00	\$0.00	\$0.00
Net Funds Drawn	\$495,672.00	\$24,000.00	\$68,255.00	\$0.00
Total Funds Requested	\$495,672.00	\$24,000.00	\$68,255.00	\$0.00
Unrequested Awards	\$0.00	\$0.00	\$1,447.00	\$0.00
Awards Reported	\$495,672.00	\$24,000.00	\$69,702.00	\$0.00
Difference	✓ \$0.00	✓ \$0.00	⊖ -\$1,447.00	✓ \$0.00

Not yet submitted - due on 11/18/24

Submit Interim Report



Make sure to review all awards

Once the report has been reviewed and looks correct, click on "Submit Interim Report" to submit.

If the report button is not present or grayed out, there are still edits to resolve.



Step 5: Submit Report

A confirmation email will be sent to you and to wcg@wsac.wa.gov



Our team will review any overrides and will contact you if there are any changes needed



Interim Reminders



- ✓ Request ***all payments for all terms*** before submitting your report Summer 1 (header), Fall, Winter, Spring, and Summer 2 (trailer) terms
- ✓ If there is an owing balance, you'll receive an email letting you know what is owed to WSAC and additional information
 - Information is always available at CSAW > Account Status
- ✓ Pay close attention to the due date and start early
- ✓ Ask questions! If you don't understand something, reach out – we're here for you! Email wcg@wsac.wa.gov



Questions?