Hello Financial Aid Colleagues,

Due to the on-going COVID-19 pandemic and in recognition of the impacts for students and colleges, we are providing additional guidance related to satisfactory academic progress.

- **Request SAP Waiver (action required to initiate):**

Institutions may request to invoke a waiver to not monitor quarterly satisfactory academic progress, when warranted, due to COVID-19 related disruptions at their campus. If requesting to invoke this waiver, Institutions must provide our office with a brief written statement (sent to wcg@wsac.wa.gov) explaining what the COVID-19 related issues are on their campus thru the 2021-22 academic year (which includes Summer 2 for those schools with trailing summer terms.) WSAC will notify each college if their request to invoke the waiver has been approved. Institutions will be allowed to exclude any attempted but not completed credits as a result of this emergency thru the 2021-22 academic year (which includes Summer 2 for those schools with trailing summer terms.) This means colleges do not have to refer any state aid repayments that would have been typically referred during a SAP review.

However, please be aware that the quarters of eligibility remaining (QERs) will be impacted, decreasing the remaining terms available for the students to complete their programs and should be seriously considered when making this decision. It is also important to advise students of this impact.

**COVID Relief Resources:**

Please visit our website for guidance related to the administration of state aid and administrative relief during this pandemic. It is located at: https://wsac.wa.gov/FAA-resources.

As always, continued appreciation for your partnership in this work and serving the students and families in our state. Please do hesitate to contact our office if you have any questions.

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