

**Effective July 1, 2017**  
**Associate in Business DTA/MRP**  
**Statewide Major Related Program (MRP) Agreement**

This document represents an agreement between the undersigned baccalaureate institutions offering a bachelor's degree in business administration including accounting, management, and management information systems and the community and technical colleges that offer the Associate in Business Direct Transfer Agreement Major Related Program (DTA/MRP) degree. This agreement meets all requirements of Washington's Direct Transfer Agreement (DTA). It is not intended for community and technical college students pursuing a terminal professional/technical degree in Business.

Effective July 1, 2017 this agreement cancels and supersedes the existing statewide Business DTA/MRP agreement dated May 2012. Parties to the 2012 Associate in Business DTA/MRP agree to continue to honor that agreement until July 1, 2020 for students who enrolled in the 2012 Business DTA/MRP prior to July 1, 2017. This agreement shall be subject to review and renewal by all parties not later than Summer 2022. Official signatures of parties to this agreement are on file at the Washington Student Achievement Council (WSAC).

**Baccalaureate institutions party to this agreement are:**

**Public Baccalaureates:**

Central Washington University  
Eastern Washington University  
The Evergreen State College  
University of Washington (all campuses)  
Washington State University (all campuses)  
Western Washington University

**Private Baccalaureates**

Gonzaga University  
Heritage University  
Pacific Lutheran University  
Saint Martin's University  
Seattle Pacific University  
Seattle University  
Walla Walla University  
Whitworth University

**Community and Technical colleges agree:**

- The published associate degree listing will include advice to students about the need for early contact with their potential transfer institutions regarding the specific course choices in each area of the agreement where options are listed. In addition, the published associate degree will include advice to students regarding checking with their potential transfer institutions about admission requirements, including overall minimum GPA, a higher GPA in a selected subset of courses, or a specific minimum grade in one or more courses such as math or English. The published associate degree will also inform students that they must apply to graduate.

- The effective date of this agreement is the date signed. Associate degrees developed under this agreement will be available as of the date an individual college adopts the Associate in Business DTA/MRP degree.
- Upon adopting the degree, a community or technical college will specify the Associate in Business DTA/MRP in its catalog and specify the courses consistent with this agreement. In addition, the college will emphasize the advising notes included as part of the agreement.
- To offer the Associate in Business DTA/MRP, each community and technical college must assure that the courses listed in their DTA/MRP that meet the requirements of this agreement are either equivalent to or replace the similar required lower division courses offered by each baccalaureate institution party to the agreement.
- Subsequent to the effective date, community and technical colleges awarding the Associate in Business DTA/MRP will designate completion as follows for clarity on the transcript and for use by the State Board for Community and Technical Colleges (SBCTC) for tracking reporting purposes:
  - **Associate in Business DTA/MRP**
  - Intent Code: B
  - Exit Code: F
  - CIP code: 52.0101 (or leave CIP blank)
  - EPC: ALPHA or BLANK
- If any community or technical college changes the content of any of this agreement's required courses, discontinues offering this agreement's required courses or finds that changes to this MRP are needed, they will immediately notify the Instruction Commission, which will, in turn, notify the Joint Transfer Council (JTC). JTC will review the changes as detailed in the "Process for Revisions and Changes to the Statewide Transfer Associate Degree Agreements" found at <http://www.wsac.wa.gov/sites/default/files/TransferAgreementRevisions-Oct2011.pdf>.

**The participating baccalaureate institutions agree:**

- Students completing the Associate in Business DTA/MRP will be assessed for entry into an institution's business school in a manner comparable to well-prepared freshmen-entry applicants from that institution. Students completing the Associate in Business DTA/MRP will, if admitted to the baccalaureate institution, be admitted as juniors and will be regarded as having all prerequisites for the business major completed unless an exception is specifically noted in this agreement.
- Students completing the Associate in Business DTA/MRP, if admitted to the baccalaureate institution, will be regarded as having completed the lower division general education courses to the same extent that all DTA graduates have completed those requirements except for agreement provisos.
- Baccalaureate institutions will apply the 90 quarter credits required under this agreement to the credits required in the bachelor's degree, subject to institutional policy on the transfer of lower division credits.
- Baccalaureate institutions that do not require lower division courses specified in this agreement agree to accept such courses specified in the agreements as lower division electives or in limited cases as equivalent to the upper division requirement in that area.
- Baccalaureate institutions will each build an alert mechanism into their curriculum review process for changes related to the prerequisites for business majors that affect this agreement.
  - The alert will go to the institution's or sector's JTC member.
  - If the proposed change will affect lower division course taking, the JTC member will bring the issue to JTC's attention for action to review or update this agreement.
- Prior to making changes to admission requirements or to lower division course requirements for the major, institutions agree to follow the "Process for Revisions and Changes to the Statewide Transfer Associate Degree Agreements" found at <http://www.wsac.wa.gov/sites/default/files/TransferAgreementRevisions-Oct2011.pdf> and to abide by the related implementation timelines.
  - This statewide process applies only to changes to specific courses, test results, or other information not included in this agreement that would affect eligibility for admission to the major. It is not required for changes in upper division graduation requirements or the GPA an institution may establish for admission to a program.

**The Joint Transfer Council agrees:**

- JTC will notify WSAC of the review and of subsequent changes made to the agreement.

Generic DTA Requirements (overview only; review <a href="#">DTA agreement</a> for more details)	Associate in Business DTA/MRP Requirements	Advising Notes and Institution-Specific Requirements
I. Be issued only to students who have earned a cumulative grade point average of at least 2.00, as calculated by the degree awarding institution.	Minimum grade-point average requirements are established by each participating institution. Meeting the minimum requirements does not guarantee admission. <i>Business programs are competitive and may require a higher GPA overall, a higher GPA in a selected subset of courses or a specific minimum grade in one or more courses.</i>	<b>Advising notes:</b> <ul style="list-style-type: none"> <li>• Students should check with their potential transfer institutions for admission requirements for both the school and the major.</li> <li>• Students must apply to graduate.</li> </ul>
II. Be based on 90 quarter hours of transferable credit including:	<b>90 total credits</b>	
A. A minimum of 60 quarter hours of general education courses distributed as follows:		
1. Basic Requirements		
<b>1.a. Communication Skills (10 credits)</b> <ul style="list-style-type: none"> <li>• Must include at least five credits (5) of English composition.</li> <li>• Remaining credits may be used for an additional composition course or designated writing courses or courses in basic speaking skills (e.g. speech, rhetoric, or debate).</li> </ul>	<b>10 credits English Composition (e.g. ENGL&amp; 101 and ENG&amp; 102)</b>	<b>EWU requirement:</b> The second English Composition course must be equivalent to EWU’s English 201- College Composition: Analysis, Research, and Documentation
<b>1.b. Quantitative/Symbolic Reasoning Skills (QSR) (5 credits).</b> <ul style="list-style-type: none"> <li>• Five (5) credits of college level mathematics (a course with a Mathematics prefix numbered 100 or above) that furnishes the quantitative skills required in the commonly recognized educational transfer pathways toward a baccalaureate degree. Accepted courses in these pathways are: Pre-calculus or higher,</li> </ul>	<b>10 credits in QSR, specifically:</b> <ul style="list-style-type: none"> <li>• 5 credits of business calculus (e.g. MATH&amp; 148), calculus I (e.g. MATH&amp; 151) or a higher level math that includes calculus as a prerequisite.</li> <li>• Other 5 credits may include finite math or pre-calculus prerequisites for calculus or other courses to prepare for business calculus.</li> </ul>	

<p>Mathematics for Elementary Education, Business Pre-calculus/Finite Mathematics, Statistics, and Math in Society; or</p> <ul style="list-style-type: none"> <li>• Five (5) credits of a symbolic logic course that focuses on (a) sentence logic with proofs and (b) predicate logic with quantifiers and proofs and/or Aristotelian logic with Venn Diagrams.</li> </ul>		
<b>2. Distribution Requirements</b>		
<p><b>2.a. Humanities (15-20 credits)</b></p> <ul style="list-style-type: none"> <li>• Selected from at least two disciplines.</li> <li>• No more than 10 credits allowed from any one discipline. (No more than 5 credits in foreign language at the 100 level).</li> <li>• No more than 5 credits in performance/skills courses are allowed.</li> <li>• Suggested disciplines include: Art, History, Foreign Language/ASL, Literature, Music, Philosophy, Drama/Theater, Speech/Communications Studies (CMST)</li> </ul>	<p><b>15 credits in Humanities</b></p>	<p><b>Advising notes</b></p> <ul style="list-style-type: none"> <li>• Students intending the international business major should consult their potential transfer institutions regarding the level of world language required for admission to the major. Five (5) credits in world languages may apply to the Humanities requirement.</li> <li>• Students are encouraged to include a speech or oral communication course (not small group communication).</li> </ul>
<p><b>2b. Social Sciences (15-20 credits)</b></p> <ul style="list-style-type: none"> <li>• Selected from at least two disciplines.</li> <li>• No more than 10 credits allowed from any one discipline.</li> <li>• Suggested disciplines include: History, Anthropology, Economics, Geography, Philosophy, Political Science, Psychology, Sociology</li> </ul>	<p><b>15 credits in Social Sciences, specifically:</b></p> <ul style="list-style-type: none"> <li>• 5 credits Microeconomics (e.g. ECON&amp; 201)</li> <li>• 5 credits Macroeconomics (e.g. ECON&amp; 202)</li> <li>• 5 credits additional social science</li> </ul>	<p><b>Advising note:</b></p> <p>Students should contact their potential transfer institutions for advice on which additional social science course to take.</p>
<p><b>2.c. Natural Sciences (15-20 credits)</b></p> <ul style="list-style-type: none"> <li>• Selected from at least two disciplines.</li> </ul>	<p><b>15 credits in Natural Sciences, specifically:</b></p> <ul style="list-style-type: none"> <li>• 5 credits in statistics (business statistics preferred)</li> </ul>	<p><b>UW Seattle advising note (added July 2018):</b></p> <p>The statistics course must have a minimum pre-requisite of Calculus or be equivalent to</p>

<ul style="list-style-type: none"> <li>• No more than 10 credits allowed from any one discipline.</li> <li>• At least 10 credits in physical, biological and/or earth sciences.</li> <li>• Shall include at least one laboratory course.</li> <li>• Suggested disciplines include: Astronomy, Biology, Botany, Chemistry, Geology, Mathematics, Physics, Zoology</li> </ul>	<ul style="list-style-type: none"> <li>• 10 credits physical, biological and/or earth science, including at least one lab course</li> </ul>	<p>UW's Quantitative Methods (QMETH) 201 or Statistics (STAT) 311.*</p> <p><b>WWU advising note:</b> Students intending the manufacturing management major at WWU should consult WWU regarding the selection of natural science courses required for admission to the major.</p> <p>*As of Winter 2018, UW's STAT 220, the CTCs' MATH&amp; 146, and their equivalents no longer meet the business quantitative methods or statistics pre-requisite. A grace period is extended to transfer students from Washington CTCs through Autumn 2019, allowing these courses to satisfy the pre-requisite through the Autumn 2019 admissions cycle.</p>
<p>3. Electives</p>		
<p>Other college-level courses, of which a maximum of 15 credits may be in college level courses as defined by the community college and the remainder shall be fully transferable as defined by the receiving institution. Where appropriate, preparation courses for the major should be included in this course work.</p>	<p><b>20 credits in Business courses, specifically:</b></p> <ul style="list-style-type: none"> <li>• 5 credits Principles of Accounting I (e.g. ACCT&amp; 201)</li> <li>• 5 credits Principles of Accounting II (e.g. ACCT&amp; 202)</li> <li>• 5 credits Principles of Accounting III (e.g. ACCT&amp; 203)</li> <li>• 5 credits Business Law (e.g. BUS&amp; 201)</li> </ul>	<p><b>Business law requirement advising notes:</b></p> <ul style="list-style-type: none"> <li>• <u>Universities with a lower division Business Law requirement:</u> UW (all campuses), WSU (all campuses), EWU, CWU, Western Washington U, Gonzaga, SMU, SPU, Whitworth.</li> <li>• The following institutions do not require a <i>lower division</i> Business Law course and agree to accept the course taken as part of this degree as a lower division elective, but generally not as an equivalent to the course required</li> </ul>

		<p>at the upper division: Heritage, PLU, SU, and Walla Walla University.</p> <ul style="list-style-type: none"> <li>• International students who completed a business law course specific to their home country must take a business law course at a U.S. institution in order to demonstrate proficiency in U.S. business law.</li> </ul>
	<p><b>5 credits of General Electives</b></p>	<p><b>Gonzaga, PLU, WSU, and Western Washington U requirements:</b></p> <p>These institutions have requirements for admission to the major that go beyond those specified above. Students can meet these requirements by careful selection of electives that are equivalent to the following:</p> <ul style="list-style-type: none"> <li>• <b>Gonzaga:</b> Management Information Systems BMIS 235</li> <li>• <b>PLU:</b> Computerized Information Systems CSCE 120, or either an equivalent course or skills test</li> <li>• <b>WSU (all campuses):</b> Management Information Systems MIS 250</li> <li>• <b>Western Washington U:</b> Introduction to Business Computer Systems MIS 220</li> </ul> <p><b>Advising Note:</b> Students should contact their potential transfer institutions for advice on which general elective course to take.</p>

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**Participants to the Agreement**

The Joint Transfer Council (JTC) reviewed this agreement on April 24, 2017 and forwarded it for approval by the chief academic officers and business deans of the public and independent institutions offering a baccalaureate business degree and by the Deputy Executive Director of Education for the State Board for Community and Technical Colleges (SBCTC) representing the public community and technical colleges.

**On behalf of the Washington State Community and Technical Colleges**

\_\_\_\_\_  
Jim Crabbe, Interim Deputy Executive Director of Education, SBCTC Date

**Public Baccalaureate Participants to the Agreement**

**Central Washington University**

\_\_\_\_\_  
Katherine Frank, Provost & Vice President for Academic and Student Life Date

**Eastern Washington University**

\_\_\_\_\_  
Scott Gordon, Provost & Vice President for Academic Affairs Date

**The Evergreen State College**

\_\_\_\_\_  
Ken Tabbutt, Interim Vice President for Academic Affairs & Provost Date

**University of Washington, Bothell**

\_\_\_\_\_  
Susan Jeffords, Vice Chancellor for Academic Affairs Date

**University of Washington, Seattle**

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Gerald Baldasty, Provost & Executive Vice President Date

**University of Washington, Tacoma**

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Melissa Lavitt, Executive Vice Chancellor for Academic Affairs Date

**Washington State University**

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Dan Bernardo, Provost & Executive Vice President Date

**Western Washington University**

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Brent Cabajal, Provost & Vice President for Academic Affairs Date

**Private Baccalaureate Participants to the Agreement**

**Gonzaga University**

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Name	Date	Name	Date
Provost		Dean, College of Business	

**Heritage University**

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Name	Date	Name	Date
Provost		Dean, College of Business	

**Pacific Lutheran University**

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Name Date  
Provost

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Name Date  
Dean, College of Business

**St. Martin's University**

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Provost

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Dean, College of Business

**Seattle Pacific University**

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Dean, College of Business

**Seattle University**

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Dean, College of Business

**Walla Walla University**

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Dean, College of Business

**Whitworth University**

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Name Date  
Provost

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Name Date  
Dean, College of Business

## Associate in Business DTA/MRP Work Group Participants

### Community and Technical Colleges

Bellevue College	Judith Paquette
Bellingham Technical College	Rod Taylor
Everett Community College	Marie Connelly
Green River College	Frank Primiani
Green River College	Allison Warner
Highline College	Raegan Copeland
Peninsula College	Jill Snyder
Pierce College	Blake Sorem
Renton Technical College	Sarah Wakefield
Seattle Central College	Michael O'Neill
Shoreline Community College	Ailsa Kellam
South Puget Sound Community College	Mike Baran
South Puget Sound Community College	Valerie Sundby-Thorp
South Seattle College	Stephanie Delaney
Wenatchee Valley College	Michael Choman
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### Baccalaureate Institutions, Public

Central Washington University	Jeff Stinson
Eastern Washington University	Morris Kalliny

The Evergreen State College	Megan Daniels
University of Washington, Bothell	Kim O'Neill
University of Washington, Seattle	Vikki Haag Day
University of Washington, Tacoma	Annemarie Martin
Washington State University, Vancouver	Tom Tripp
Western Washington University	Dorothy McCoy

### Baccalaureate Institutions, Private

Gonzaga University	Audrey Minton
Gonzaga University	Jane Hession
Seattle University	Teresa Ling
St. Martin's University	Richard Beer
Whitworth University	Craig Hinnenkamp

### Staff Support

COP	Julie Garver
ICW	Vi Boyer
SBCTC	Joyce Hammer
WSAC	Gail Wootan

### **Joint Transfer Council Members**

Janice DeCosmo, University of Washington, co-chair

Michelle Andreas, South Puget Sound Community College, co-chair

### **Community and Technical Colleges**

Gita Bangera, Bellevue College

Laurie Kaye Clary, Grays Harbor College

Matt Campbell, Pierce Community College, Puyallup

Jessica Gilmore English, Renton Technical College

Bradley Lane, Seattle Central College

Peter Lortz, South Seattle College

Marleen Ramsey, Walla Walla Community College

### **Baccalaureate Institutions**

Anne Cubilié, Central Washington University

Keith Klauss, Eastern Washington University

Megan Daniels, The Evergreen State College

Mary Wack, Washington State University

Steven Vanderstaay, Western Washington University

### **Independent Baccalaureate Institutions**

Vi Boyer, Independent Colleges of Washington

Brad Tomhave, University of Puget Sound

Debbie Crouch, Seattle Pacific University

Rich Cummins, Western Governors University Washington

### **Agency Staff**

Julie Garver, Council of Presidents

Joyce Hammer, State Board of Community and Technical Colleges

Gail Wootan, Washington Student Achievement Council