

Western Interstate Commission For Higher Education

SOUTHEAST KING COUNTY HIGHER EDUCATION NEEDS ASSESSMENT Advisory Committee Kick-Off Meeting

COVINGTON, WASHINGTON JULY 22, 2016

ALASKA • ARIZONA • CALIFORNIA • COLORADO • HAWAI'I • IDAHO • MONTANA • NEVADA • NEW MEXICO • NORTH DAKOTA OREGON • SOUTH DAKOTA • UTAH • WASHINGTON • WYOMING • U.S. PACIFIC TERRITORIES & FREELY ASSOCIATED STATES

Agenda

- Welcome & Introductions (10:00 10:30 AM)
- Meeting Goals (10:30 10:45 AM)
- Background & Data Overview (10:45 11:15 AM)
- Study Plan of Action & Timeline (11:15 AM 12:00 PM)
- Lunch Discussion (12:00 12:45 PM)
- Role of Advisory Committee (12:45 1:15 PM)
- Identification of Key Regional Stakeholders (1:15 PM 1:45 PM)
- **Next Steps** (1:45 2:00 PM)





Welcome

City of Covington





Welcome

Washington Student Achievement Council





INTRODUCTIONS

Western Interstate Commission for Higher Education





WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION (WICHE)

Promotes access and excellence in higher education for all citizens of the West







INTRODUCTIONS

Advisory Committee

- Name
- Organization
- Connection to southeast King County
- Goal for the needs assessment





MEETING GOALS

- Introduce needs assessment staff
- Present and solicit feedback on Study Plan of Action
- Discuss role of Advisory Committee
- Identify key regional stakeholders
- Confirm upcoming dates





Background

- 2013 The Roadmap: A Plan to Increase
 Educational Attainment in Washington
- 2014 A Brief Overview of Covington, WA (WSAC)
- 2015 Roadmap Report: Measuring Our Progress (WSAC)





Data Overview





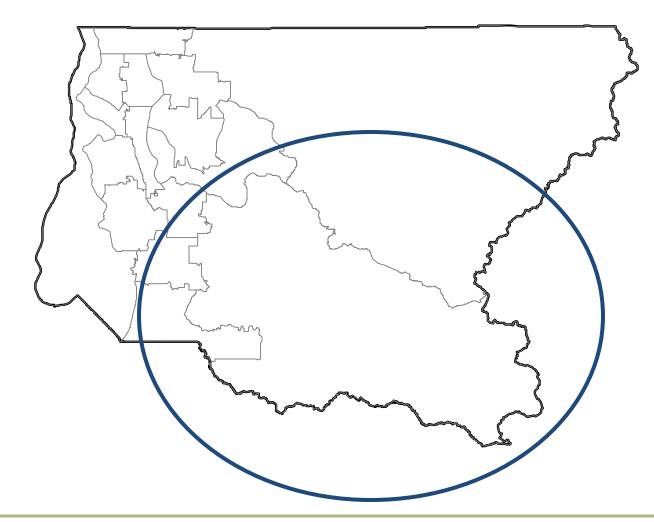
DATA SOURCES

- U.S. Census
 - American Community Survey, 2010-2014
- WICHE Knocking at the College Door Projections of High School Graduates





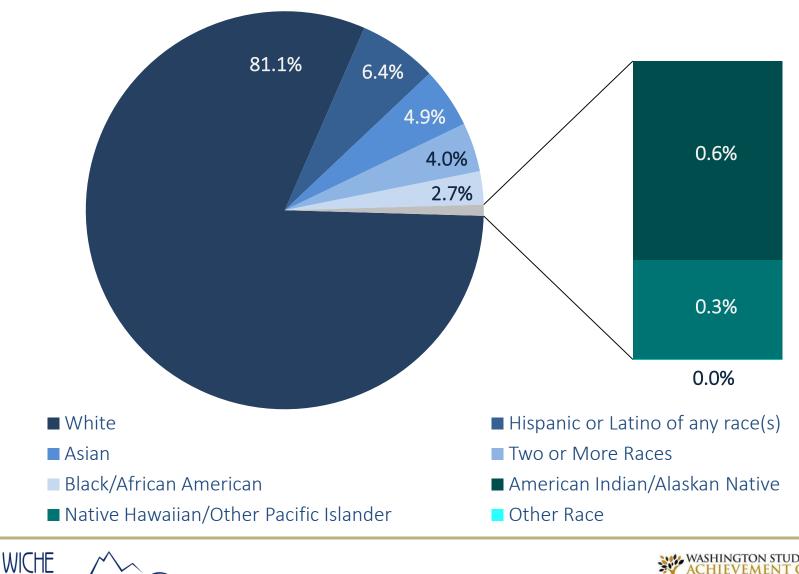
Public Use Microdata Area"PUMA"





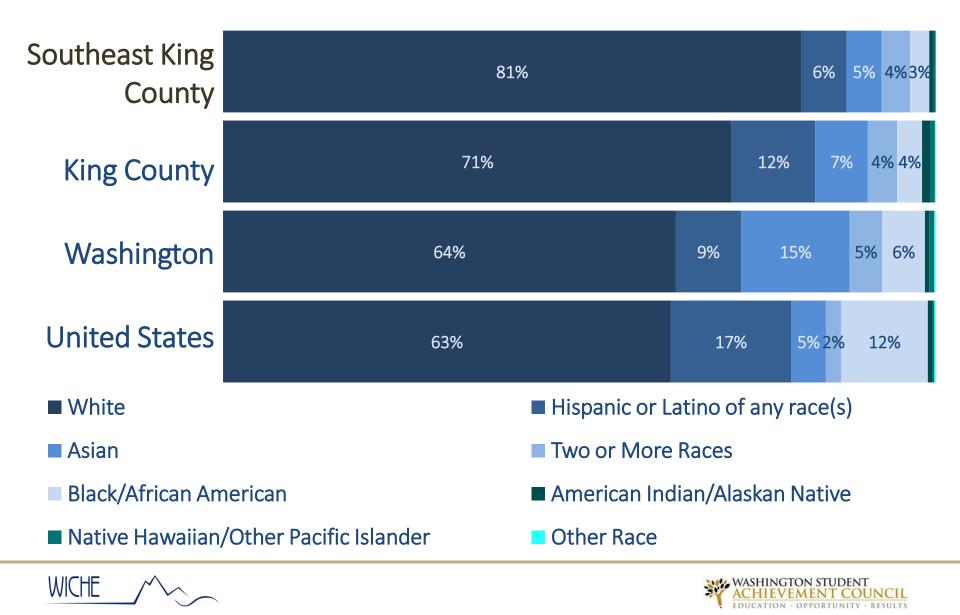


DEMOGRAPHICS – SOUTHEAST KING COUNTY





DEMOGRAPHICS



DEMOGRAPHICS

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King Cty (Northeast)-Snoqualmie City, Cottage Lake, Union Hill & Novelty Hill

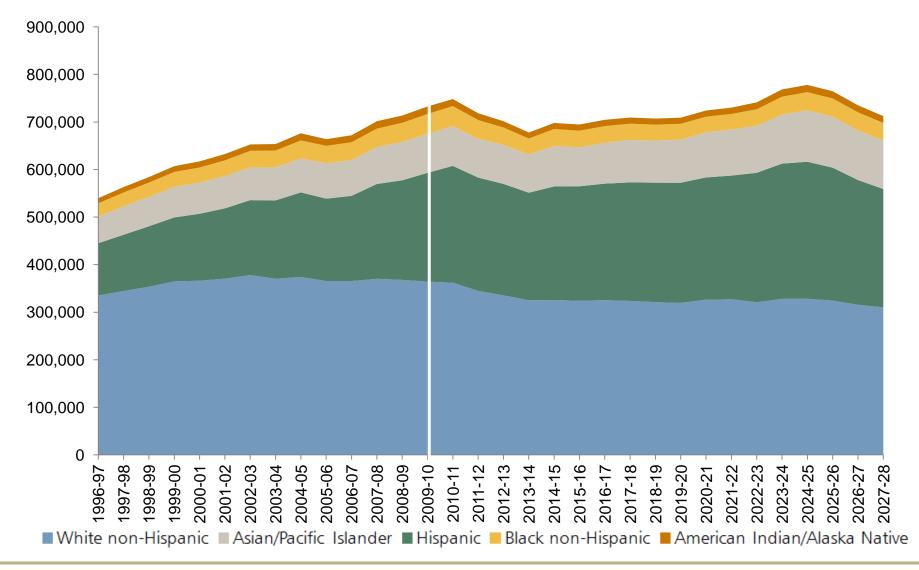
- White
- Asian
- Black/African American
- Native Hawaiian/Other Pacific Islander

WICHE _/~~__

- Hispanic or Latino of any race(s)
- Two or More Races
- American Indian/Alaskan Native
- Other Race



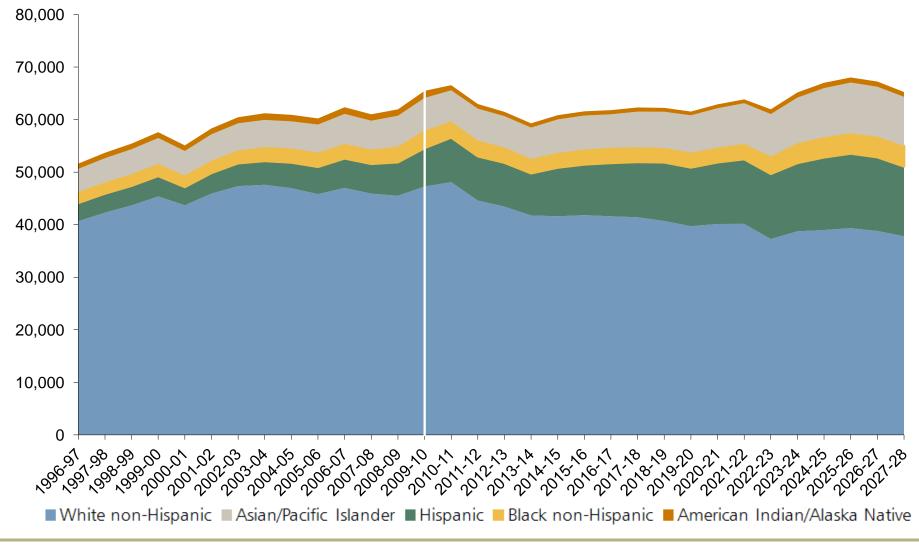
High School Graduates in the West by Race/Ethnicity, 1996-97 to 2008-09 (Actual); 2009-10 to 2027-28 (Projected)



WICHE /



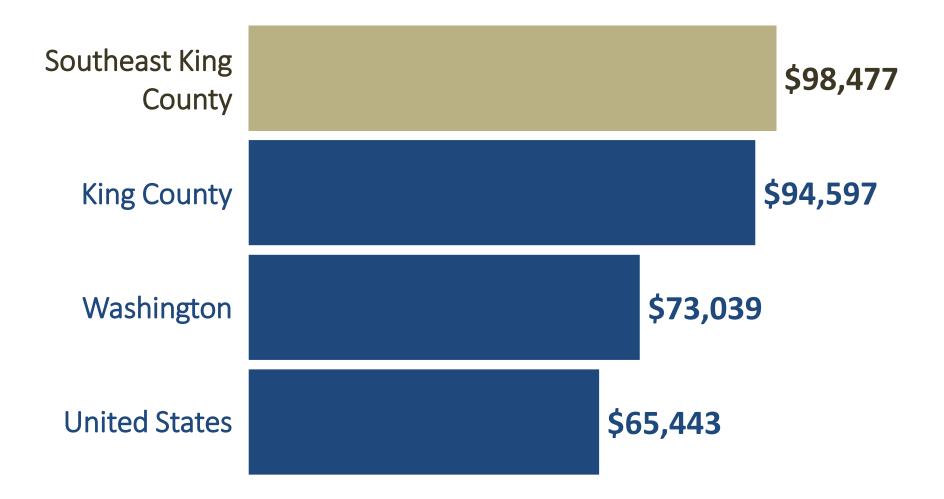
High School Graduates in Washington by Race/Ethnicity, 1996-97 to 2008-09 (Actual); 2009-10 to 2027-28 (Projected)







MEDIAN FAMILY INCOME, 2010-2014







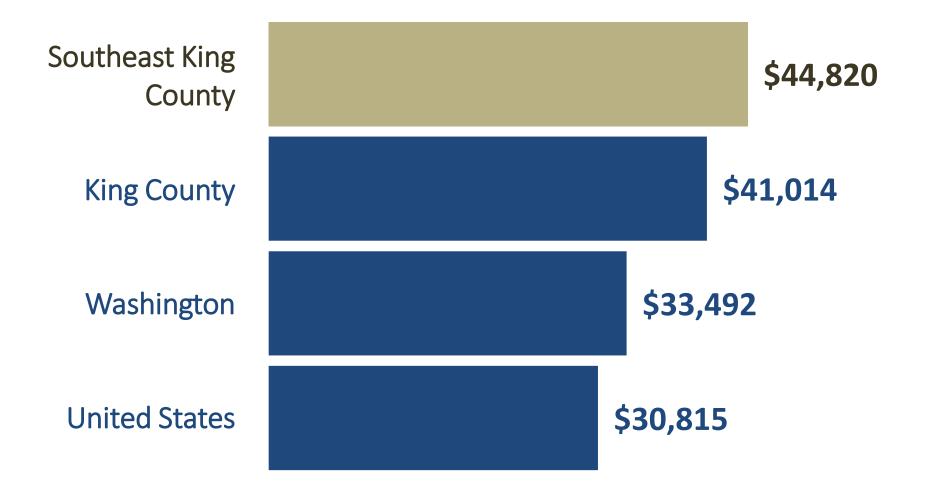
MEDIAN FAMILY INCOME, 2010-2014

WICHF





MEDIAN EARNINGS IN PAST 12 MONTHS, 2010-2014

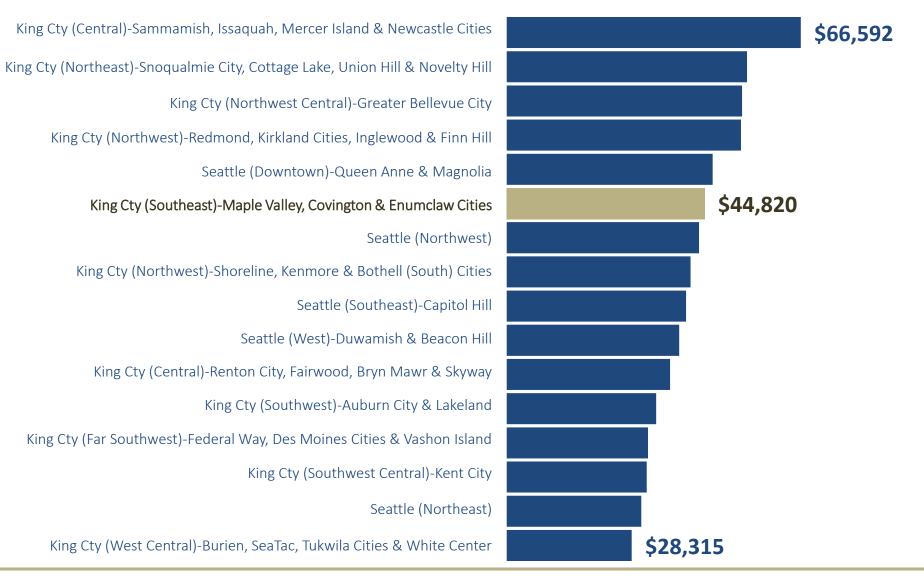






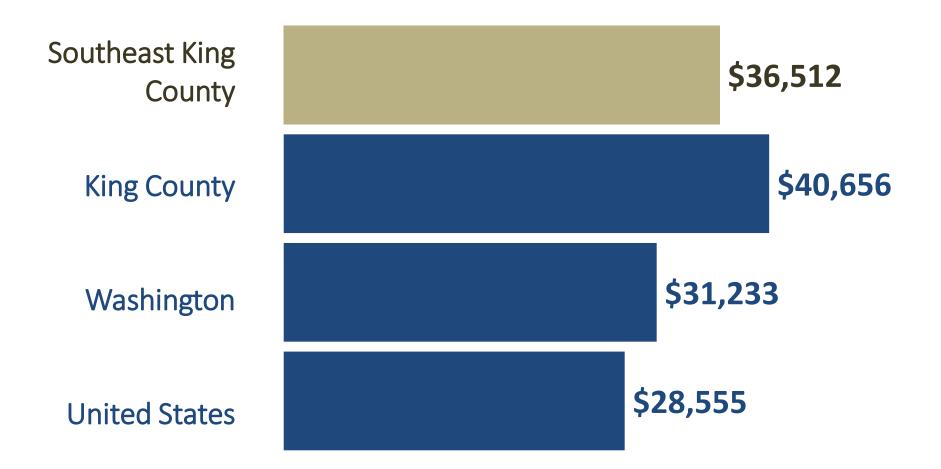
MEDIAN EARNINGS IN PAST 12 MONTHS, 2010-2014

WICHF





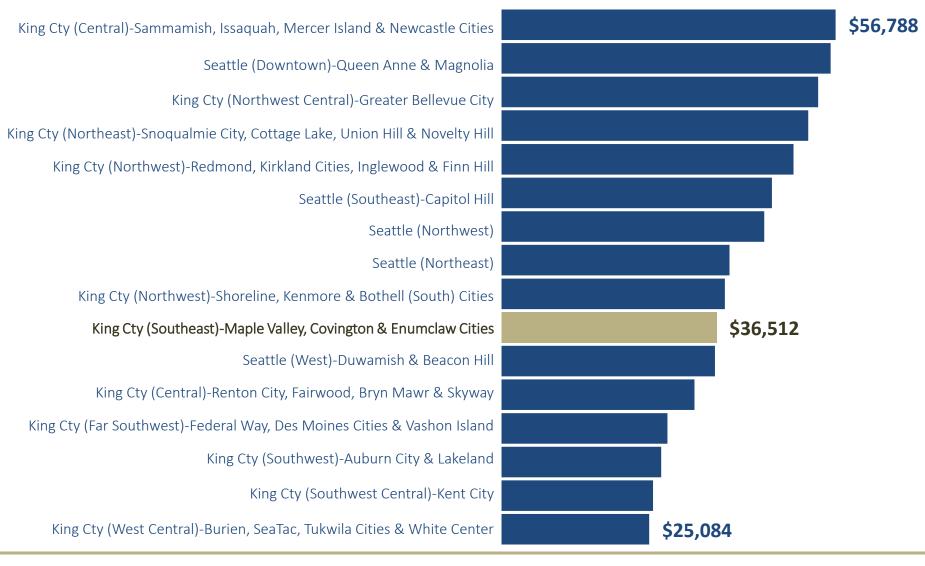
PER CAPITA INCOME IN PAST 12 MONTHS, 2010-2014







PER CAPITA INCOME IN PAST 12 MONTHS, 2010-2014



WICHE



OCCUPATIONAL EMPLOYMENT (16 & ABOVE) BY PERCENT



- Service
- Education, legal, community service, arts, & media
- Construction & extraction
- Installation, maintenance, & repair

- Production, transportation, & material moving:
- Computer, engineering, & science
- Healthcare practitioners & technical occupations
- Farming, fishing, & forestry





OCCUPATIONAL EMPLOYMENT (16 & ABOVE) BY PERCENT

ies	King Cty (Southeast)-Maple Valley, Covington & Enumclaw Cities
nd	King Cty (Southwest)-Auburn City & Lakeland
nd	King Cty (Far Southwest)-Federal Way, Des Moines Cities & Vashon Island
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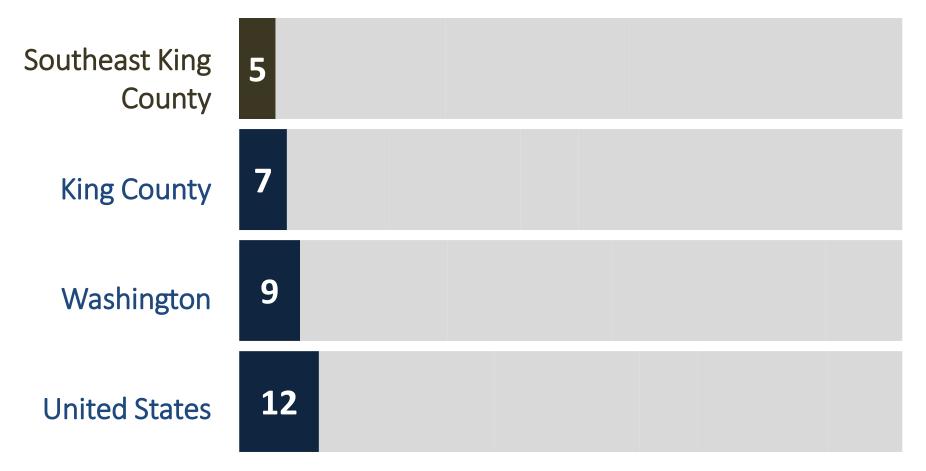
- Sales & office Production, transportation, & material moving: Construction & extraction
- Farming, fishing, & forestry



- Management, business, & financial
- Education, legal, community service, arts, & media Computer, engineering, & science Healthcare practitioners & technical occupations

Service

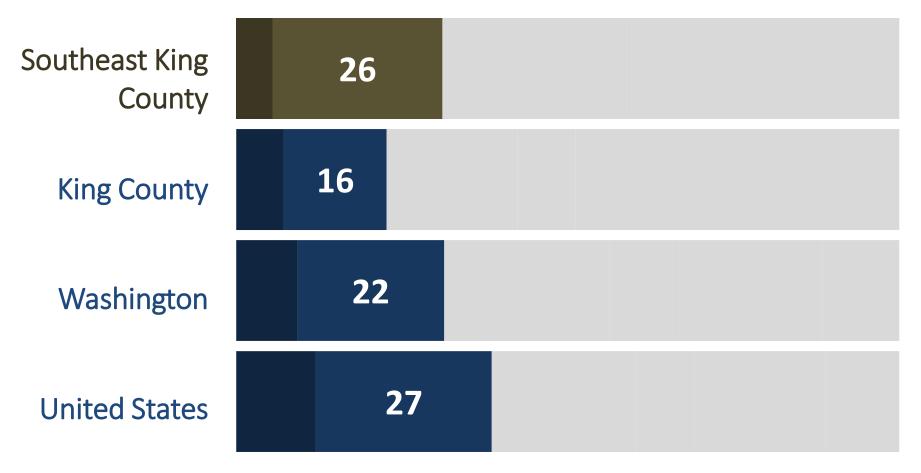
PERCENT WITH LESS THAN HIGH SCHOOL







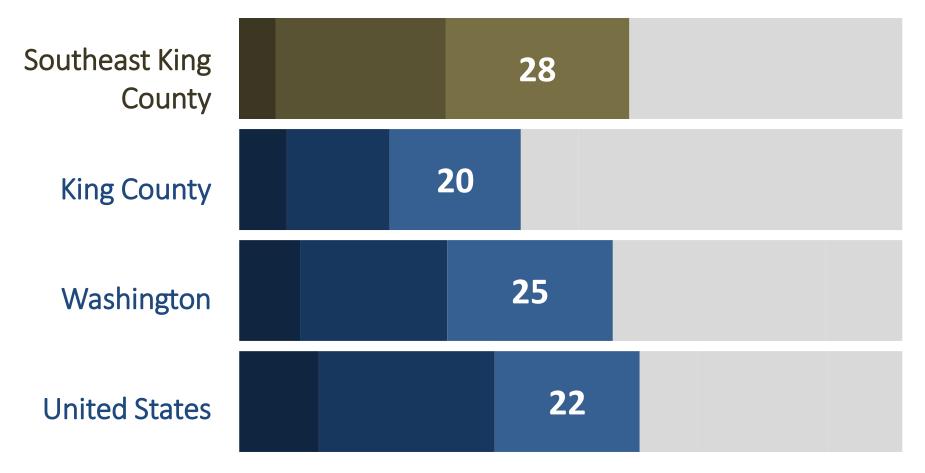
PERCENT HIGH SCHOOL GRAD. OR EQUIVALENT







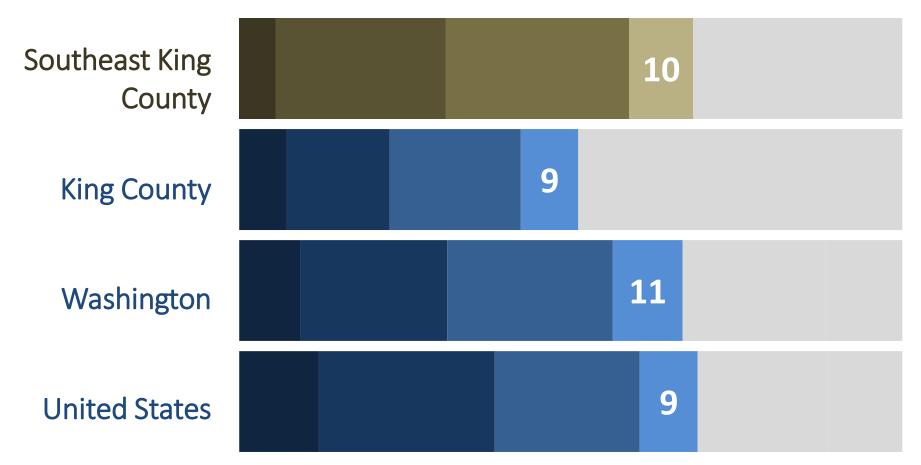
PERCENT WITH SOME COLLEGE, NO DEGREE







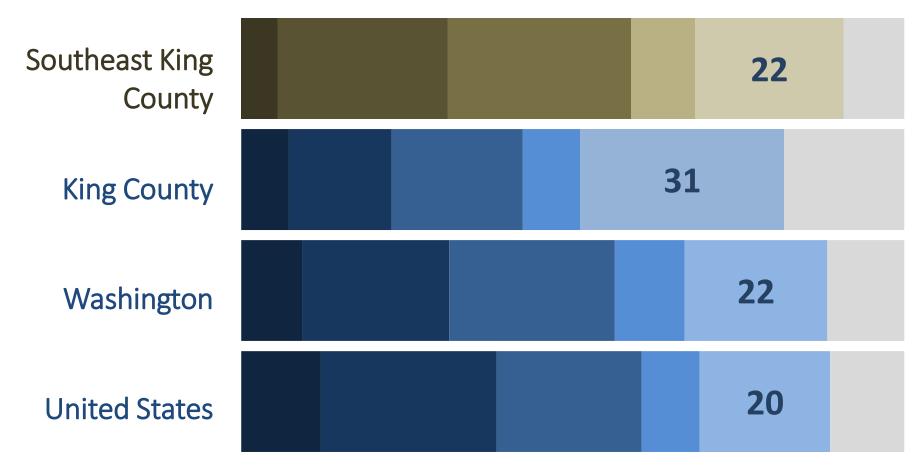
PERCENT WITH ASSOCIATE'S







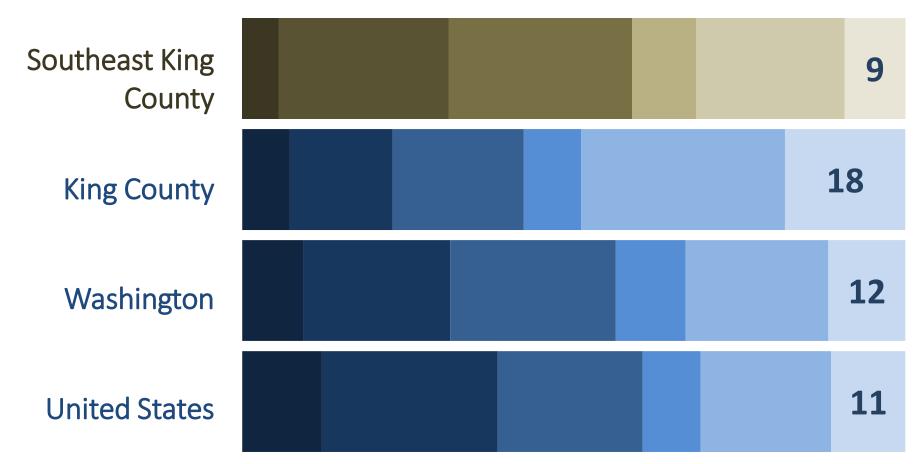
PERCENT WITH BACHELOR'S







PERCENT WITH GRADUATE OR PROF. DEGREE

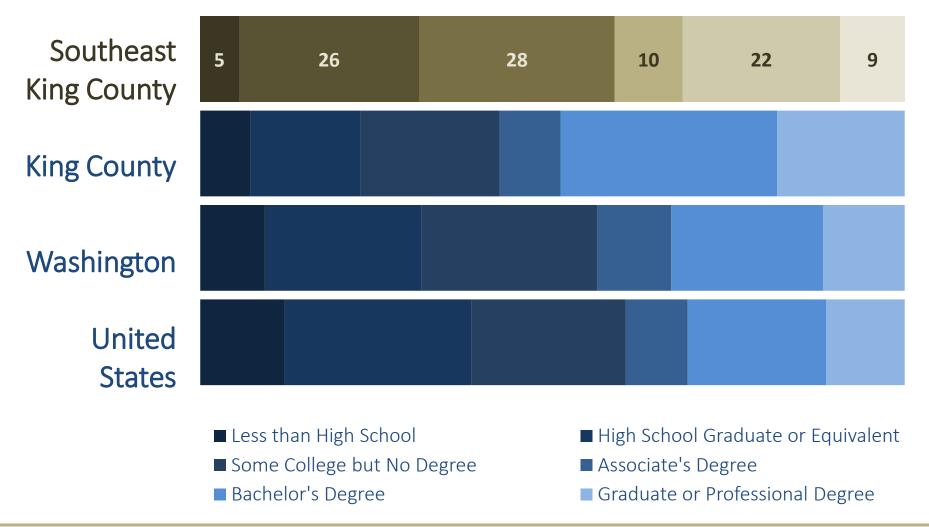






EDUCATIONAL ATTAINMENT BY PERCENT (Ages 25-64)

WICHE





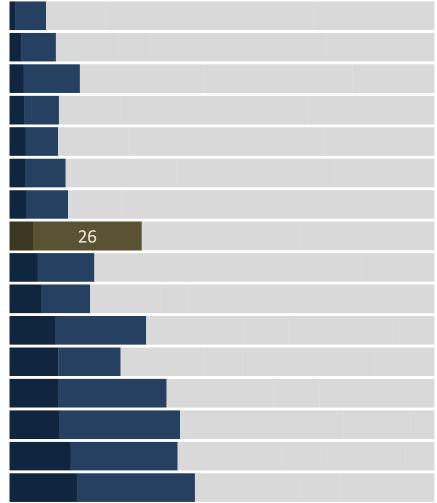
King Cty (Central)-Sammamish, Issaquah, Mercer Island & Newcastle Cities Seattle (Northwest) King Cty (Northeast)-Snoqualmie City, Cottage Lake, Union Hill & Novelty Hill Seattle (Northeast) Seattle (Downtown)-Queen Anne & Magnolia King Cty (Northwest)-Redmond, Kirkland Cities, Inglewood & Finn Hill King Cty (Northwest Central)-Greater Bellevue City King Cty (Southeast)-Maple Valley, Covington & Enumclaw Cities 5 King Cty (Northwest)-Shoreline, Kenmore & Bothell (South) Cities Seattle (Southeast)-Capitol Hill King Cty (Central)-Renton City, Fairwood, Bryn Mawr & Skyway Seattle (West)-Duwamish & Beacon Hill King Cty (Far Southwest)-Federal Way, Des Moines Cities & Vashon Island King Cty (Southwest)-Auburn City & Lakeland King Cty (Southwest Central)-Kent City King Cty (West Central)-Burien, SeaTac, Tukwila Cities & White Center

PERCENT WITH LESS THAN HIGH SCHOOL





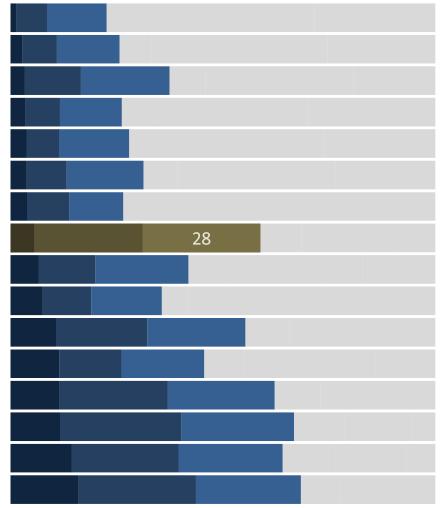
PERCENT WITH HIGH SCHOOL GRAD. OR EQUIVALENT



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PERCENT WITH SOME COLLEGE, NO DEGREE

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PERCENT WITH ASSOCIATE'S

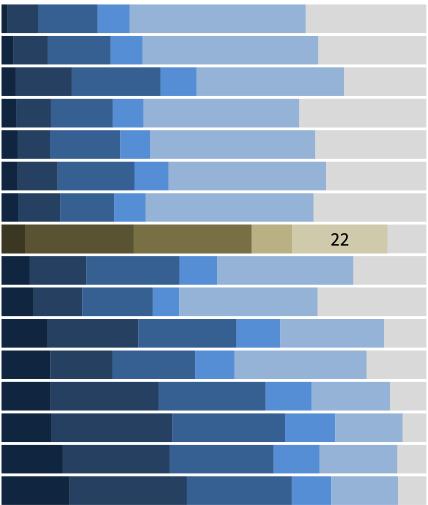
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EDUCATIONAL ATTAINMENT (AGES 25-64)

PERCENT WITH BACHELOR'S

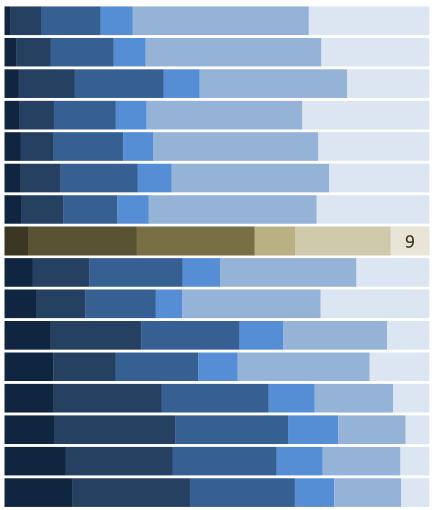


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EDUCATIONAL ATTAINMENT (AGES 25-64)



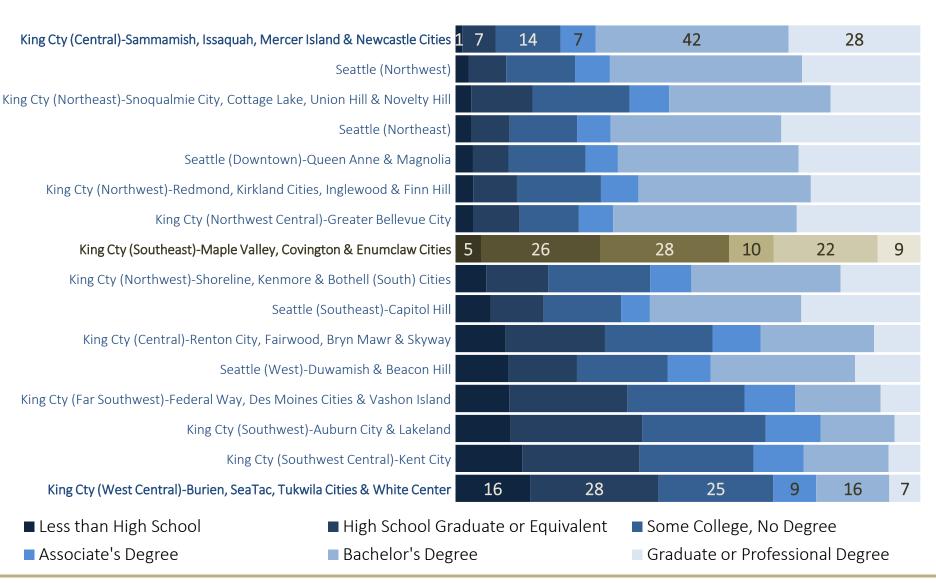
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EDUCATIONAL ATTAINMENT BY PERCENT (AGES 25-64)



WASHINGTON STUDENT ACHIEVEMENT COUNCIL EDUCATION · OPPORTUNITY · RESULTS

EDUCATIONAL ATTAINMENT BY PERCENT (AGES 25-64)

King Cty (Southwest)-Auburn City & Lakeland		68	32
King Cty (West Central)-Burien, SeaTac, Tukwila Cities & White Center			
King Cty (Southwest Central)-Kent City			
King Cty (Far Southwest)-Federal Way, Des Moines Cities & Vashon Island			
King Cty (Southeast)-Maple Valley, Covington & Enumclaw Cities		59	41
King Cty (Central)-Renton City, Fairwood, Bryn Mawr & Skyway			
Seattle (West)-Duwamish & Beacon Hill			
King Cty (Northwest)-Shoreline, Kenmore & Bothell (South) Cities			
King Cty (Northeast)-Snoqualmie City, Cottage Lake, Union Hill & Novelty Hill			
King Cty (Northwest)-Redmond, Kirkland Cities, Inglewood & Finn Hill			
Seattle (Northwest)			
Seattle (Southeast)-Capitol Hill			
Seattle (Downtown)-Queen Anne & Magnolia			
King Cty (Northwest Central)-Greater Bellevue City			
King Cty (Central)-Sammamish, Issaquah, Mercer Island & Newcastle Cities			
Seattle (Northeast)	23		77
	No Deg	gree Asso	ciate's or Higher





PLACE OF WORK (STATE OR COUNTY)

% worked outside state of residence

% worked outside county of residence

% worked in county of residence

9/

United States

Washington

King County

Southeast King County

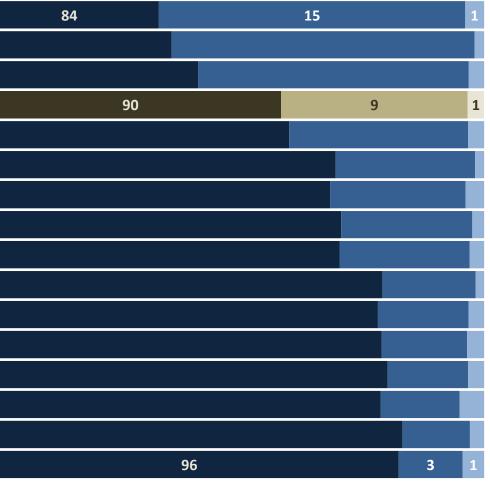




PLACE OF WORK (STATE OR COUNTY)

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	Seattle (Southeast)-Capitol Hill
	King Cty (Central)-Sammamish, Issaquah, Mercer Island & Newcastle Cities
<u>%</u> ۱	

WICHE



■ % worked in county of residence

% worked outside county of residence

% worked outside state of residence



PERCENT OF POPULATION WORKING OUTSIDE PLACE OF RESIDENCE

King Cty (West Central)-Burien, SeaTac, Tukwila Cities & White Cente		
King Cty (Southeast)-Maple Valley, Covington & Enumclaw Cities	15	85
King Cty (Northeast)-Snoqualmie City, Cottage Lake, Union Hill & Novelty Hil		
King Cty (Northwest)-Shoreline, Kenmore & Bothell (South) Cities		
King Cty (Central)-Renton City, Fairwood, Bryn Mawr & Skyway		
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Seattle (West)-Duwamish & Beacon Hil		
Seattle (Southeast)-Capitol Hil		
Seattle (Northwest		
Seattle (Northeast		
Seattle (Downtown)-Queen Anne & Magnolia		

■ Worked in place of residence

WICHE

Worked outside place of residence



KEY TAKEAWAYS

- Demographics
 - Predominantly White
 - Regional and state trends suggest increasing diversification

Educational Attainment

• Of those aged 25-64, 59% do not have a degree

Income/Earnings

- Compared to the surrounding areas, SE King County is in the middle of the pack
- Place of Work
 - Most work within King County, but a significant proportion work outside place of residence





PROJECT PARTNER



- National Center for Higher Education Management Systems "NCHEMS"
 - A private nonprofit organization whose mission is to improve strategic decision making in higher education for states and institutions in the United States and abroad.
- Key Contact: Dennis Jones
 President Emeritus









- WICHE Cooperative for Educational Technologies
 - WCET is the leader in the practice, policy, & advocacy of technology-enhanced learning in higher education.
- Key Contact: Russ Poulin
 Director, Policy and Analysis





- Draft Preliminary Report of Higher Education Needs Assessment
 Due: September 30, 2016
- Preliminary Report of Higher Education Needs Assessment
 Due: November 1, 2016
- Draft Final Report of Higher Education Needs Assessment Program and Operating Plan
 Due: December 1, 2016
- Final Report of Higher Education Needs Assessment Program and Operating Plan
 Due: December 30, 2016





REPORT OF HIGHER EDUCATION NEEDS ASSESSMENT

- To include:
 - Postsecondary data
 - Enrollment trends
 - Participation rates
 - Transfer patterns
 - Existing programs
 - Economic demand & workforce needs
 - Demographic data
 - Population changes
 - Commute times
 - To existing postsecondary options
 - To employment





PROGRAM AND OPERATING PLAN

- To include:
 - Needed postsecondary programs
 - Strategies for promoting program participation
 - Estimated cost to meet needs assessment
 - Consideration of new higher education options





DATA SOURCES

REPORT OF HIGHER EDUCATION NEEDS ASSESSMENT

- U.S. Census, American Community Survey
- Education Research and Data Center (ERDC)
- Burning Glass
- Workforce Training and Education Coordinating Board
- State Board for Community and Technical Colleges
- Integrated Postsecondary Education Data System (IPEDS)
- Regional Stakeholder Interviews





PROJECT TIMELINE

	August	September	October	November	December
Stakeholder Interviews					
Data Collection					
Summarize & Interpret Findings					
Draft Preliminary Report					
Incorporate Feedback into Preliminary Report					
Create Final Report					
Incorporate Feedback into Final Report					





GUIDING QUESTIONS

- What major trends have you observed in the area in the last 5-10 years?
- What do you see as key factors affecting the area in the next 5-10 years?
- What would you like to see the area look like in 10-20 years?





ROLE OF ADVISORY COMMITTEE

- In-person meetings (five)
- Frequency of updates
- Communications preferences
- Other considerations





Regional Stakeholders

- Identifying key area stakeholders for interviews
- List:
 - Name
 - Title
 - Organization
 - Contact Information
 - Brief Rationale for inclusion





NEXT STEPS

- Upcoming activities
 - Identify stakeholders (July)
 - Data Collection (July)
 - Stakeholder interviews (August)
 - Preliminary data analysis (August)





NEXT STEPS

- Upcoming meeting dates
 - August 31, 2016
 - September 27, 2016
 - October 11, 2016
 - November 18, 2016
- Determine meeting location(s)





CONTACT INFORMATION

Demaree Michelau Director of Policy Analysis dmichelau@wiche.edu

Christina Sedney Project Coordinator, Policy Analysis and Research csedney@wiche.edu





Advisory Committee Kick-Off Meeting

City of Covington Offices 16720 SE 271st Street, Suite 100 Covington, Washington 98042 July 22, 2016 10.00 AM – 2.00 PM

Participant List

Bill Allison Council Member City of Maple Valley bill.allison@maplevalleywa.gov

Regan Bolli City Manager City of Covington rbolli@covingtonwa.gov

Deb Casey Powell Vice President of Student Affairs Green River College <u>dcasey@greenriver.edu</u>

Cody Eccles Associate Director Council of Presidents ceccles@cop.wsu.edu

Rick Fehrenbacher Director, Center for Digital Learning & Innovation Seattle University School of New & Continuing Studies fehrenbacher@seattleu.edu

Jean Floten Chancellor Western Governors University jfloten@wgu.edu



Earl Gibbons Vice Provost for Extended Education Western Washington University Earl.Gibbons@wwu.edu

Arlen Harris Legislative Director State Board for Community & Technical Colleges aharris@sbctc.edu

Dennis Jones President Emeritus NCHEMS dennis@nchems.org

Darby Kaikkonen Director of Policy Research State Board for Community & Technical Colleges dkaikkonen@sbctc.edu

Mark Lanza Council Member City of Covington mlanza@covingtonwa.gov

Joshua Lyons Owner Pinnacle Medical Wellness joshualyons@pinnacle-pt.com

WICHE Western Interstate Commission for Higher Education

Joseph Martin Assistant Tribal Operations Manager Muckleshoot Indian Tribe joseph.martin@muckleshoot.nsn.us

Brenda Martinez Human Resources Manager, City Clerk City of Black Diamond <u>bmartinez@ci.blackdiamond.wa.us</u>

Ellen Matheny Assistant Director of Operations Washington Student Achievement Council <u>ellenm@wsac.wa.gov</u>

Demi Michelau Director of Policy Analysis WICHE dmichelau@wiche.edu

Daryl Monear Associate Director Student Achievement Council <u>darylm@wsac.wa.gov</u>

Briahna Murray Vice President Gordon Thomas Honeywell Governmental Affairs <u>bmurray@gth-gov.com</u>

Jenee Myers Twitchell Special Advisor, Postsecondary Success & Advancement University of Washington College of Education <u>myersja@uw.edu</u> Joe Potts Principal Kentlake High School joe.potts@kent.k12.wa.us

Angel Reyna Vice President of Instruction Renton Technical College areyna@rtc.edu

Antonio Sanchez Assistant Director of Government Relations Central Washington University <u>asanchez@cwu.edu</u>

Jim Schmidt Senior Forecast Coordinator Washington State Office of Financial Management Education Research & Data Center Jim.Schmidt@ofm.wa.gov

Sharon Scott Executive Assistant City of Covington sscott@covingtonwa.gov

Christina Sedney Project Coordinator WICHE csedney@wiche.edu

Randy Spaulding Director, Academic Affairs & Policy Washington Student Achievement Council randys@wsac.wa.gov



WICHE Western Interstate Commission for Higher Education

Stakeholder Interview Suggestions

Advisory Committee Member Name: _____

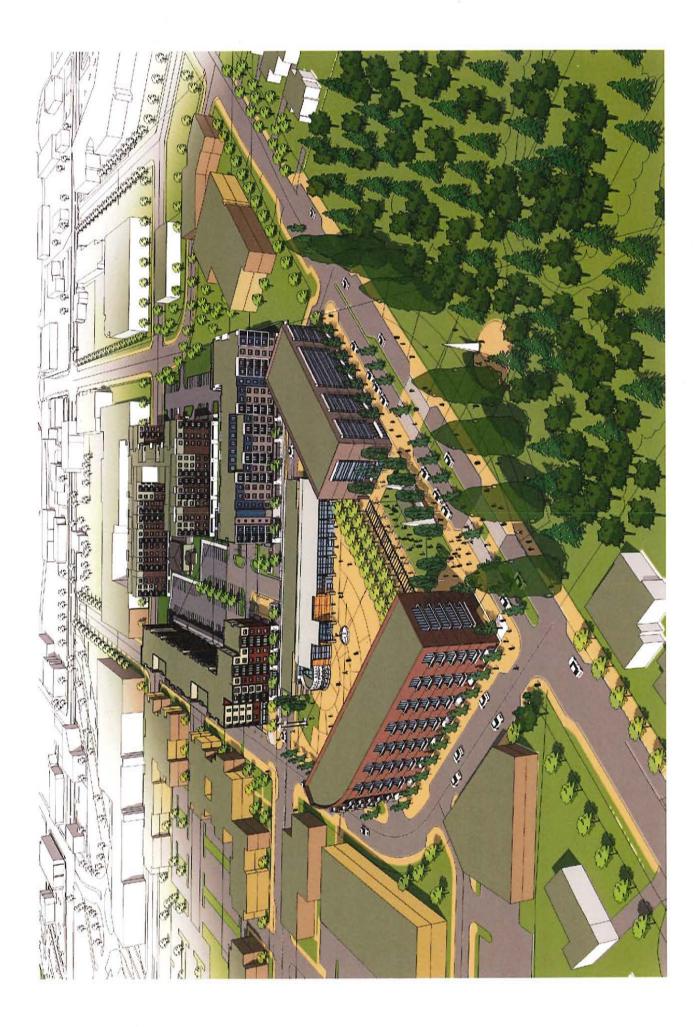
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Organization:		
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Reason to include:	

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Title:	
Organization:	
Email (if available):	
Reason to include:	



WICHE Western Interstate Commission for Higher Education



Study Plan of Action

Submitted to the Washington Student Achievement Council (WSAC)

by the

Western Interstate Commission for Higher Education (WICHE)

June 30, 2016

WICHE

Western Interstate Commission for Higher Education

Introduction

In Fiscal Year 2017, the Washington Student Achievement Council (WSAC) received funding from the Washington Legislature to complete a higher education needs assessment for southeast King County and to prepare a program and operating plan to meet the higher education needs identified in the assessment. WSAC identified the Western Interstate Commission for Higher Education (WICHE) as the agency contractor with the skills and resources necessary to conduct the assessment in the timeframe provided in the budget proviso.

Objectives

The objectives of this work are to complete a higher education needs assessment for southeast King County, Washington (defined as rural suburban cities such as Covington, Enumclaw, Maple Valley, Black Diamond, and urban and rural portions of unincorporated King County), and to prepare a program and operating plan to meet the higher education needs identified in the assessment.

Project Management

WICHE will manage all aspects of the higher education needs assessment and the development of the operating plan in collaboration with staff from WSAC. This work will be conducted in consultation with an Advisory Committee organized and convened by WSAC.

Project Partners

WICHE will subcontract with the National Center for Higher Education Management Systems (NCHEMS) — a private nonprofit (501)(c)(3) organization whose mission is to improve strategic decision making in higher education for states and institutions in the United States and abroad — to conduct portions of the assessment and assist with the development of the operating plan. NCHEMS has considerable experience in conducting these types of assessments having done such studies in more than 20 states and regions across the country.

WICHE will also obtain assistance from Russell Poulin, Director, Policy and Analysis, of the WICHE Cooperative for Educational Technologies (WCET). Poulin will help analyze and assess the existing distance education landscape in southeast King County, as well as review emerging trends in distance education that may affect the region. WCET is the leader in the practice, policy, and advocacy of technology-enhanced learning in higher education.

Biographies of all key personnel are included in Appendix A.

Key Activities

In order to conduct the higher education needs assessment and develop the operating plan to meet the higher education needs identified in the assessment, WICHE will engage in seven key activities as described below.

1. Coordinate and Convene Advisory Committee (ON-GOING)

WSAC will identify civic, business, and education leaders from southeast King County to form an Advisory Committee to guide the work of the assessment, ensure the integrity of the process, and provide stakeholder input to WSAC and WICHE staff. WICHE will work with WSAC to coordinate and convene the Advisory Committee at key points during the project period as well as consult with members on an asneeded basis.

2. Hold Biweekly Meetings (ON-GOING)

To keep WSAC staff informed of progress toward goals, WICHE will meet with WSAC staff every other week throughout the duration of the project via conference call or video conference. WICHE staff will provide WSAC staff with an agenda prior to the meeting. Meetings will occur every other Thursday at 10:00 am PDT/11:00 am MDT and include the following staff members:

WICHE	WSAC
Joe Garcia, J.D.	Randy Spaulding, Ph.D.
President	Director of Academic Affairs and Policy
Demarée K. Michelau, Ph.D	Ellen Matheny, M.S., M.A.
Director of Policy Analysis	Assistant Director of Operations
Christina Sedney, M.P.P.	Daryl Monear, Ph.D.
Project Coordinator, Policy Analysis and	Associate Director, Academic Affairs and
Research	Policy

Staff may reschedule the biweekly meetings if scheduling conflicts arise.

3. Convene In-Person Meetings (DATES OUTLINED BELOW)

Meeting in person over the course of the study period will be critical to the success of this effort, so WICHE staff intend to come to Washington at least four times between July and December. The tentative schedule is as follows:

Type of Meeting and Purpose	Meeting Date
 Kick-Off Meeting WICHE will participate in a kick-off meeting that will have three key goals: Introduce primary WICHE personnel to the key stakeholders. Review and approve the work plan and timelines for conducting the higher education needs assessment and the development of the operating plan. Examine initial data about the study region, including general demographic, economic, education, and other relevant data. 	Week of July 11, 2016
 Presentation of Preliminary Quantitative Data, Research Visit, and On-site Interviews WICHE and NCHEMS will convene the Advisory Committee and WSAC staff to accomplish the following: Present preliminary regional descriptive data about the study area. Present preliminary data about postsecondary enrollment trends, student transfer patterns, and college participation rates in the study area. Present preliminary data about economic need and workforce demand. WICHE staff will also conduct additional research, convene focus groups, and engage in on-site interviews with key stakeholders. 	August 26, 2016
 Presentation of Preliminary Data on Qualitative Interviews and Proposed Approach for Program and Operating Plan WICHE and NCHEMS will convene the Advisory Committee and WSAC staff to accomplish the following: Present preliminary data on the stakeholder qualitative interviews. Present proposed approach for the program and operating plan for feedback from the Advisory Committee and WSAC staff. 	September 27, 2016
 Presentation of Preliminary Report of Higher Education Needs Assessment and Preliminary Operating Plan WICHE and NCHEMS will convene the Advisory Committee and WSAC staff to accomplish the following: Present the preliminary report to the Advisory Committee and WSAC staff. Solicit feedback and input before finalizing the report that will be submitted to the Governor and Legislature. 	October 11, 2016

Type of Meeting and Purpose	Meeting Date
 Presentation of Final Report of Higher Education Needs Assessment and Preliminary Operating Plan WICHE and NCHEMS will convene the Advisory Committee and WSAC staff to accomplish the following: Present the final report to the Advisory Committee and WSAC staff to ensure that everyone is clear about the findings and recommendations of the final report. 	November 18, 2016
Presentation of Final Report of Higher Education Needs Assessment to	January and
Legislature (if necessary)	February, 2017
Additional Presentations of Final Report including Initial Program and	Through
Operating Plan of Higher Education Needs Assessment	April 30, 2017

4. Collect Relevant Data (September 15, 2016)

WICHE will work closely with NCHEMS to collect relevant data to inform the report. At minimum, these data will include:

- Factors outlined in RCW 28B.77.080
- Postsecondary enrollment trends
- College participation rates
- Postsecondary transfer patterns
- Existing postsecondary programs
- Needed postsecondary programs
- Strategies for promoting program participation
- Economic demand and workforce needs
- Demographic data
- Population changes
- Commute times for area residents to existing higher education options
- Commute times for area residents to employment

Specifically, WICHE and NCHEMS will request state-level data from the Washington Education Research and Data Center (ERDC), which was created by the Washington Legislature to, among other things, coordinate with other state agencies to compile and analyze education data. WICHE and NCHEMS will also rely on other publicly available data, including the American Community Survey of the US Census Bureau. To assess economic demand and workforce needs, WICHE and NCHEMS will consider data from the Workforce Training and Education Coordinating Board and the State Board for Community and Technical Colleges on the supply and demand for workforce education, certificates, and associate degrees. WICHE and NCHEMS will also work with Burning Glass to acquire real-time job market information for the region to further inform the analysis.

In addition, WICHE and NCHEMS will conduct interviews and focus groups with local employers, workforce development professionals, and other relevant stakeholders to assess regional employers' needs. Topics to be covered will include projected needs by program type, degree level, and current barriers to fulfilling area staffing needs.

Finally, WICHE will collect data from WSAC postsecondary institutions (e.g., Green River Community College, Renton Technical College, Western Governors University-Washington) serving the study region about existing programs to compare against data indicating perceived and projected need.

Summarize and Interpret Findings; Draft a Preliminary Report (September 30, 2016)

WICHE will summarize and interpret findings from all partners and develop a draft program and operating plan based on these results. WICHE will submit this draft preliminary report to WSAC staff to solicit feedback and collect additional relevant information for the study.

6. Submit Preliminary Report to WSAC Staff (November 1, 2016)

WICHE will submit a preliminary report summarizing the findings and recommendations that includes a program and operating plan with a projected cost assessment based on all quantitative and qualitative analysis. WICHE will solicit feedback and collect any additional relevant information from the Advisory Committee and WSAC staff that will further inform the study.

7. Submit Final Report To WSAC Staff (December 1, 2016)

WICHE will submit a final report of the higher education needs assessment and operating plan to WSAC staff and the Advisory Committee. WSAC will submit the final plan and recommendation to the Governor and the Legislature.

WICHE will supply the following deliverables to WSAC by the dates shown:

Deliverable	Date
 Proposed Study Plan of Action To include: Identification of any subcontractors and additional partners Key Activities to Meet Objectives Timeline 	June 30, 2016
Draft Preliminary Report of Higher Education Needs Assessment To include: • Factors outlined in RCW 28B.77.080 • Postsecondary enrollment trends • College participation rates • Postsecondary transfer patterns • Existing postsecondary programs • Needed postsecondary programs • Needed postsecondary program participation • Economic demand and workforce needs • Demographic data • Population changes • Commute times for area residents to existing higher education options • Commute times for area residents to employment • Estimated cost to meet assessed need • Consideration of higher education options including: • Branch campus • University center • Private university • Online learning center	September 30, 2016

Deliverable	Date
Preliminary Report of Higher Education Needs Assessment To include: • Factors outlined in RCW 28B.77.080 • Postsecondary enrollment trends • College participation rates • Postsecondary transfer patterns • Existing postsecondary programs • Needed postsecondary programs • Strategies for promoting program participation • Economic demand and workforce needs • Demographic data • Population changes • Commute times for area residents to existing higher education options • Commute times for area residents to employment • Estimated cost to meet assessed need • Consideration of higher education options including: • Branch campus • University center • Private university • Online learning center	November 1, 2016
Draft Final Report of Higher Education Needs Assessment Program and Operating Plan To include: • Factors outlined in RCW 28B.77.080 • Postsecondary enrollment trends • College participation rates • Postsecondary transfer patterns • Existing postsecondary programs • Needed postsecondary programs • Strategies for promoting program participation • Economic demand and workforce needs • Demographic data • Population changes • Commute times for area residents to existing higher education options • Commute times for area residents to employment • Estimated cost to meet assessed need • Consideration of higher education options including: • Branch campus • University center • Private university • Online learning center	December 1, 2016

Deliverable	Date
Final Report of Higher Education Needs Assessment Program and Operating Plan To include: Factors outlined in RCW 28B.77.080 Postsecondary enrollment trends College participation rates Postsecondary transfer patterns Existing postsecondary programs Needed postsecondary programs Strategies for promoting program participation Economic demand and workforce needs Demographic data Population changes Commute times for area residents to existing higher education options Commute times for area residents to employment Estimated cost to meet assessed need Consideration of higher education options including: o Branch campus Online learning center	December 30, 2016

Appendix A. Biographies of Key Personnel

WICHE/WCET

Joe Garcia was appointed President of WICHE in June 2016. He served as the Lieutenant Governor of Colorado and as the Executive Director of the Colorado Department of Higher Education, beginning in 2011. He had previously served on the WICHE Commission for nine years, including serving as its chair in 2011. During his time as Lt. Governor and as the SHEEO for Colorado, Garcia focused on increasing equity in outcomes for all students, particularly those from low income backgrounds and communities of color. Prior to being elected Lt. Governor, Garcia served as President of Colorado State University-Pueblo, which was named the Outstanding Member Institution by the Hispanic Association of Colleges and Universities during his tenure. He also served as President of Colorado's second largest community college, Pikes Peak Community College, where he was twice named President of the Year by the State Student Advisory Council. His previous public service positions included serving as a member of the Cabinet of Gov. Roy Romer and as a White House appointee under President Bill Clinton at the Department of Housing and Urban Development. He also was employed in the private practice of law for 10 years at the law firm of Holme Roberts & Owen, where he became the first Hispanic partner in the 100 year history of the firm. Garcia earned his B.S. in Business at the University of Colorado-Boulder and his J.D. from Harvard Law School.

Demarée K. Michelau is the director of policy analysis at the Western Interstate Commission for Higher Education (WICHE). In this role, she manages the WICHE's Policy Analysis and Research unit and oversees externally-funded projects related to adult learners, projections of high school graduates, college access and success, and the development of a multistate longitudinal data exchange. The author of numerous reports and policy briefs, she also has experience in a variety of higher education policy issues, including articulation and transfer, equity and attainment, accelerated learning options, college affordability, common academic standards, and K-16 reform. Previously, she worked for the National Conference of State Legislatures as a policy specialist. Michelau received her bachelor's degree in public law from Northern Illinois University and her master's degree and Ph.D. in political science from the University of Colorado at Boulder.

Russell Poulin organizes WCET's national policy and research activities, edits WCET's *Frontiers* blog, coordinates WCET's research efforts, and works on e-learning consortia issues. He represented the distance education community in the U.S. Department of Education's 2014 Program Integrity Negotiated Rulemaking process. Previously, he coordinated distance education activities for the North Dakota University System. **Christina Sedney** is a project coordinator in the Policy Analysis and Research unit at the Western Interstate Commission for Higher Education (WICHE). She coordinates WICHE's Adult College Completion Network, working to identify and share policy and practice solutions which help adults with prior college credit complete high-value credentials. Prior to WICHE, Christina served in multiple roles with Teach For All and City Year and completed a fellowship with the Kenneth Rainin Foundation. She holds a B.A. from the University of Virginia and a Masters in Public Policy from UC Berkeley.

NCHEMS

Dennis Jones is the President Emeritus of the National Center for Higher Education Management Systems (NCHEMS). Jones has more than 40 years of experience in research, development, technical assistance, and administration in the field of higher education management and policy-making. A member of the NCHEMS staff since 1969, he assumed increasing levels of responsibility within that organization, becoming president in 1986. Under his leadership, and in collaboration with an extraordinarily talented staff, NCHEMS has achieved a position of preeminence as a leader in the development and promulgation of information-based approaches to policy-making in higher education.

Mr. Jones is widely recognized for his work in such areas as:

- Developing "public agendas" to guide state higher education policy-making.
- Financing, budgeting, and resource allocation methodologies for use at both state and institutional levels.
- Linking higher education with states' workforce and economic development needs.
- Developing and using information to inform policy-making.

Mr. Jones has written many monographs and articles on these topics, has presented his work at many regional, national, and international conferences, and has consulted with hundreds of institutions and state higher education agencies on management issues of all kinds. Mr. Jones is a graduate of Rensselaer Polytechnic Institute and served as an administrator (in business and institutional planning) there for eight years prior to his joining the NCHEMS staff. He has served as an advisor to the U.S. Secretary of Education, the Lumina Foundation for Education, the National Center for Public Policy and Higher Education and to numerous other associations, policy organizations, and state agencies.