

How to Complete the 2024-25 WASFA

Washington Application for State Financial Aid

wsac.wa.gov/wasfa

Updated 01/03/2024



**WASHINGTON STUDENT
ACHIEVEMENT COUNCIL**
EDUCATION › OPPORTUNITY › RESULTS

Overview (1 of 3)

WASFA Privacy Statement

The Washington Student Achievement Council (WSAC) administers state financial aid including the Washington College Grant, the College Bound Scholarship, and the Washington Application for State Financial Aid, or WASFA, for undocumented individuals. The Council is committed to providing opportunities and support to ensure every Washington student is able to pursue education beyond high school.

Regarding concerns that students, parents, and other partners may have about the confidentiality of information submitted on the WASFA, the purpose of the application is to provide eligibility information to colleges and universities in Washington that offer the Washington College Grant and the College Bound Scholarship. WSAC shares application information with campuses listed by the student so those schools may determine eligibility for resident tuition and financial aid. Campuses are not permitted to use the information for other purposes or share the data with other parties.

WSAC is committed to protecting the confidentiality of the information and privacy of students and families. Washington is a state committed to providing opportunities to students and protecting the rights of families.

Overview (2 of 3)

State Financial Aid for Undocumented Students and Other Select Applicants

The Washington Application for State Financial Aid (WASFA) is for people who **don't** file a federal FAFSA application. People who complete a WASFA are applying for state aid only. Please do **not** complete a WASFA if you have already completed a FAFSA.

There are various reasons to complete a WASFA instead of a FAFSA:

- Immigration status, or student is undocumented
- Undocumented parents or family members do not wish to file a FAFSA
- Defaulted federal loans
- Repayments owed on federal grants

Overview (3 of 3)

The WASFA application can be found at wsac.wa.gov/wasfa. The following instructions will aid you in successfully completing the WASFA.

- **New users** completing the WASFA questionnaire for the first time will be asked a series of questions to determine if the WASFA is the appropriate financial aid application to complete. If it is, a link to the WASFA application is provided. If not, a link to the FAFSA is provided.
- **Returning users** wanting to create a new application, or to make corrections to an existing application, please select the **Returning User** button and select the appropriate link that matches the Returning User scenario.

Please do not create a new account. Contact us via email at: wasfa@wsac.wa.gov if you are unable to access your account.

New User or Returning User?

Select **New User** or **Returning User**.

New Users will be asked a series of eligibility questions to ensure the WASFA is the correct application before bringing the User to the login page to create a new account.

New User

- Complete a WASFA for the first time
- Complete the WASFA eligibility questionnaire

NEW USER

Learn More & Start a New WASFA

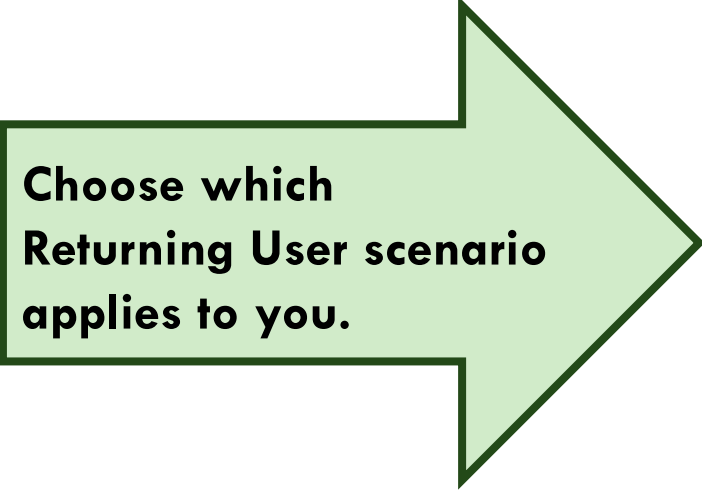
Returning User

- Make a correction/Add a school
- Submit an application for a new year

RETURNING USER

Info & Log-In

Returning User Screen



**Choose which
Returning User scenario
applies to you.**

Welcome back to the WASFA!

If you have completed a WASFA in the past and want to **apply for a new year**:

- Sign into your [WASFA account](#).
- Select the application year you wish to file.
- Complete the application as instructed.

If you would like to **make changes to a previously submitted WASFA**, or if you would like to add a college to your WASFA application:

- Sign into your [WASFA account](#).
- Select the application you would like to change.
- Make the desired changes.
- Complete the electronic signature.
 - Note: If a parent's signature was required on the application, your parent will need to be invited to sign again.

If you have completed a WASFA in the past but are having **trouble logging in**:

- Please do NOT create a new account.
- Contact wasfa@wsac.wa.gov for help signing into your existing account.

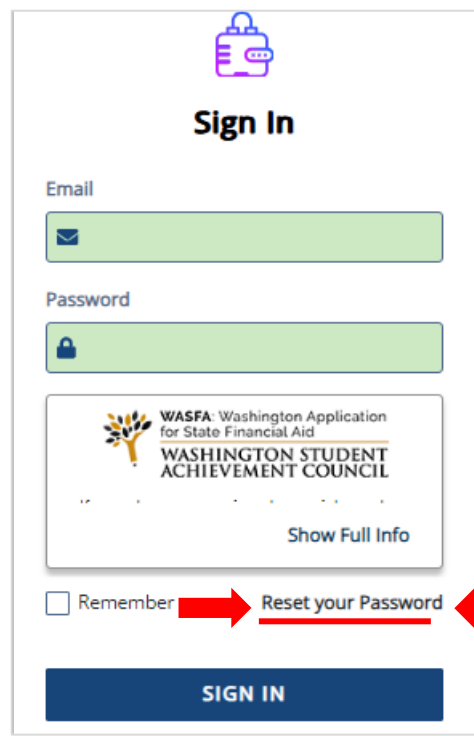
Questions? Contact the Washington Student Achievement Council by email at wasfa@wsac.wa.gov, or call 888-535-0747 and select option 2.

Returning User – Password Reset

If you have forgotten your PASSWORD, please click on the “Reset your password” link from the sign in page. You will be prompted to enter the email address you used when you registered.

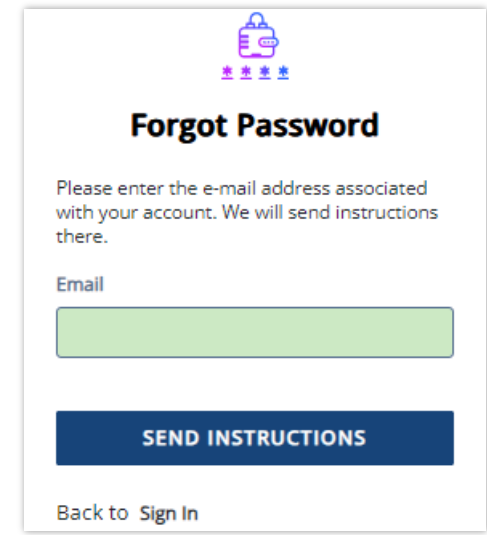
You will receive an email with a password reset link. Click the link to be directed to create a new password. Once you click save, you will be redirected to log in with your new password.

1



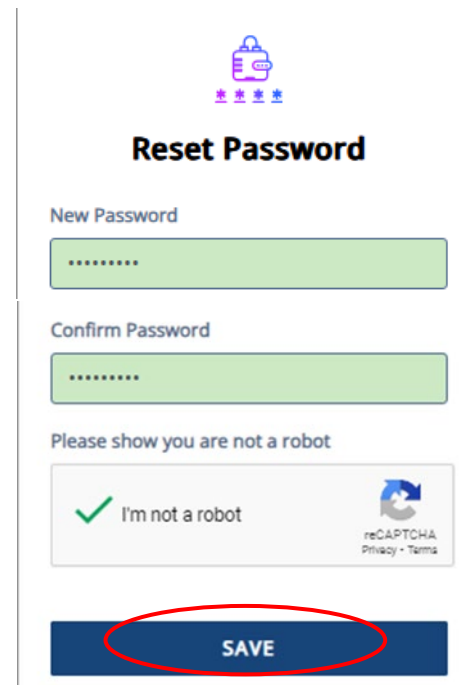
The Sign In page features a purple padlock icon at the top. Below it are two input fields: 'Email' and 'Password'. A logo for WASFA (Washington Application for State Financial Aid) and the Washington Student Achievement Council is displayed. A 'Show Full Info' link is present. At the bottom, there is a 'Remember' checkbox, a 'Reset your Password' link highlighted with red arrows, and a 'SIGN IN' button.

2



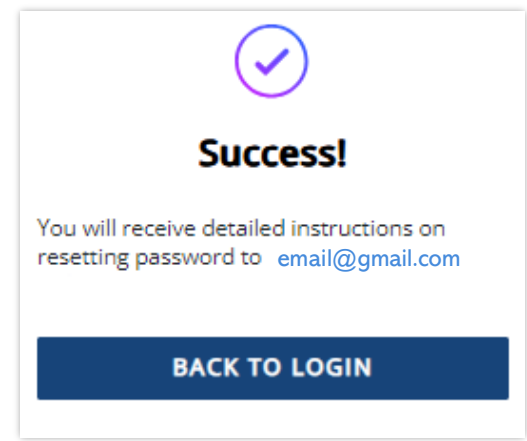
The Forgot Password page has a purple padlock icon and a password strength indicator. It prompts the user to enter their email address. Below the 'Email' input field is a 'SEND INSTRUCTIONS' button and a 'Back to Sign In' link.

4



The Reset Password page includes a purple padlock icon and a password strength indicator. It contains two password input fields: 'New Password' and 'Confirm Password'. A reCAPTCHA section with a green checkmark and the text 'I'm not a robot' is also present. At the bottom, the 'SAVE' button is circled in red.

3



The Success page features a purple checkmark icon and the heading 'Success!'. It informs the user that they will receive instructions on resetting their password to 'email@gmail.com'. A 'BACK TO LOGIN' button is located at the bottom.

Eligibility Questions for New Users

1

The Washington Application for State Financial Aid (WASFA) is for people who don't file a federal FAFSA application. People who complete a WASFA are applying for state aid. There are various reasons to complete a WASFA instead of a FAFSA:

- A person may not be eligible for federal aid due to:
 - Citizenship or immigration status, including being undocumented.
 - Defaulted federal student loans.
 - Repayments owed on federal grants.
- A person may choose not to apply for federal aid due to:
 - Family members who do not want to file the FAFSA.
 - Other personal reasons.

After you complete the WASFA, the college(s) or program(s) you choose will determine whether you meet [state residency requirements](#) and [state financial aid eligibility](#). State financial aid could include Washington College Grant, the College Bound Scholarship, Passport to Careers, National Guard Grant, or State Work Study.

The following questions will confirm if the WASFA is the correct application for you.

Start

3

Have you completed a Free Application for Federal Student Aid (FAFSA)?

- Yes
 No

Previous Next

2

1) Are you any of the following?

- U.S. citizen.
- U.S. permanent resident with a Permanent Resident Card (also known as a "Green Card").
- U.S. national (including American Samoa or Swains Island).
- Citizen of the Republic of Palau, the Republic of the Marshall Islands, or the Federated States of Micronesia.
- T-Visa holder.
- Person with Violence Against Women Act (VAWA) status.
- Person with an Arrival-Departure Record (I-94) from U.S. Citizen and Immigration Services (USCIS) showing any of the following:
 - Refugee
 - Asylum Granted
 - Cuban-Haitian Entrant
 - Conditional Entrant (if issued before April 1, 1980)
 - Parolee (you must be paroled for at least one year, and you must be able to show that you are in the United States for other-than-temporary reasons with the intention of becoming a U.S. citizen or permanent resident)

- Yes
 No

Previous Next

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Submit the WASFA to apply for Washington state aid

Based on your responses, you should complete a WASFA to apply for Washington state financial aid.

Click the link below to complete your WASFA on the Regent website. For more information, or to update your application in the future, please visit: wsac.wa.gov/wasfa.

Click here for WASFA

We encourage you to create a profile on thewashboard.org. On this free site, you can search and apply for scholarships that match your qualities and interests.

Previous

Prepare to Start the WASFA



What you will need to complete the WASFA:

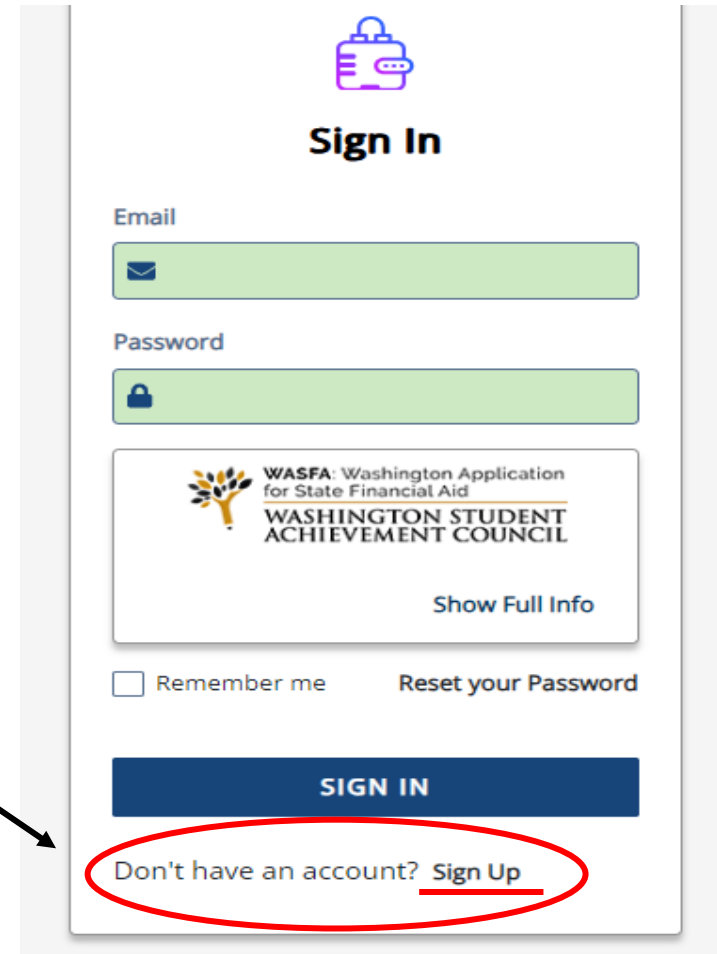
CHECKLIST

To complete the WASFA, you will need:

- Your income information. This includes bank statements, a W-2 or pay stub and/or federal income tax return.
 - If you filed a federal tax return, use tax return information from two years prior to the award year. FOR EXAMPLE, for the 2023-24 application cycle, you must use information from your 2021 tax return. If you did not file a federal tax return, report the income earned in 2021.
- Additional financial information – such as child support statements, TANF or welfare information, real estate, stocks or bonds investments, family business or farm info.
- Your Social Security card or I-797 Form, if you have current or expired DACA status. (Optional)
- If you are a dependent student (most students under 24 years old), you will also need most of the above information for your parent(s).

Create New Account – Step 1

To begin, create an account by selecting the **Sign Up** button on the screen shown to the right.



The screenshot shows a 'Sign In' page for WASFA. At the top, there is a purple icon of a briefcase with a speech bubble. Below it, the text 'Sign In' is displayed. There are two input fields: 'Email' with an envelope icon and 'Password' with a lock icon. Below these fields is the WASFA logo and the text 'WASFA: Washington Application for State Financial Aid' and 'WASHINGTON STUDENT ACHIEVEMENT COUNCIL'. A 'Show Full Info' link is located below the logo. There is a checkbox for 'Remember me' and a link for 'Reset your Password'. A large blue button labeled 'SIGN IN' is positioned below these options. At the bottom, the text 'Don't have an account? [Sign Up](#)' is displayed, with the 'Sign Up' link circled in red.

Create New Account – Step 2

Answer another FAFSA Eligibility Question. If eligible to complete a FAFSA, the applicant will be redirected to the FAFSA site. If not, the applicant will continue to fill out WASFA application.

Are you eligible to complete a [Free Application for Federal Student Aid \(FAFSA\)](#) or have you already submitted a FAFSA?

Yes No

Note: If you have already completed a FAFSA, please do not also complete a WASFA. Your school will be able to determine your eligibility with the information submitted on your FAFSA.

Registration Step 2 – Email Authentication

Activate your student account by clicking on the authentication link that is sent to the email provided in step 1.

After clicking the link in step 2, you will be redirected to the WASFA site and will receive the following notification letting you know your account has been successfully activated.

Click “**continue**” button to proceed.

Registration Step 2 of 3: Email Authentication

Please validate your email

We sent you a confirmation email with a link to activate your account.

Access your email account and click on the link provided in the confirmation email.

Click [here](#) to send a new confirmation email to student@gmail.com



Thank you

Thank you for validating your account. Select "Continue" to log in and complete the final step of account registration.

CONTINUE

Please note: You will not be able to log in or access your account until your email has been validated

Registration Step 1 – Account Creation

Register for new WASFA Account

Please use an email you will be able to check regularly. Ex: a personal Gmail and not a school email.

Registration Step 1 of 3: Account Creation



Sign Up

Please fill out the form below to create your account.

All the information you provide is confidential. Once you complete the information, your account will be created and you will be able to access the Student Experience Portal.

Email

i Please ensure that this is a valid, permanent email address that you check regularly.

Confirm Email

Password

i New passwords must be at least 8 characters and meet the following:


- 1 upper case (A-Z) characters
- 1 lower case (a-z) characters
- 1 numeric characters (0-9)
- 1 special characters (e.g. !@#%&*)
- Not exceed 2 sequential numbers (e.g. 12, 456, 789)
- Not exceed 2 repeating characters or numbers (e.g. AA, bb, 77, &&)
- Do not include common words or names.

Confirm Password

Registration Step 3 – Account Validation

Register for new
WASFA account

Registration Step 3 of 3: Student Account Validation



Financial Aid Account

Please complete the following registration form.

First Name

If you have a Social Security, DACA, or ITIN Card, your first/last name should match that document. If you don't have a Social Security, DACA, or ITIN Card, your first/last name should match the name you provided to your college(s).

Last Name

If you have a Social Security, DACA, or ITIN Card, your first/last name should match that document. If you don't have a Social Security, DACA, or ITIN Card, your first/last name should match the name you provided to your college(s).

Social Security, DACA, or ITIN Number

Provide the exact number listed on your Social Security, DACA, or ITIN Card excluding the dashes. Please use the format 123456789. If you do not have a Social Security, DACA, or ITIN Number, leave blank.

Confirm Social Security, DACA, or ITIN Number

Reenter your Social Security Number, DACA, or ITIN Number entered above.

Date of Birth (mm/dd/yyyy):

Please double check the spelling of your name AND your Date of Birth.

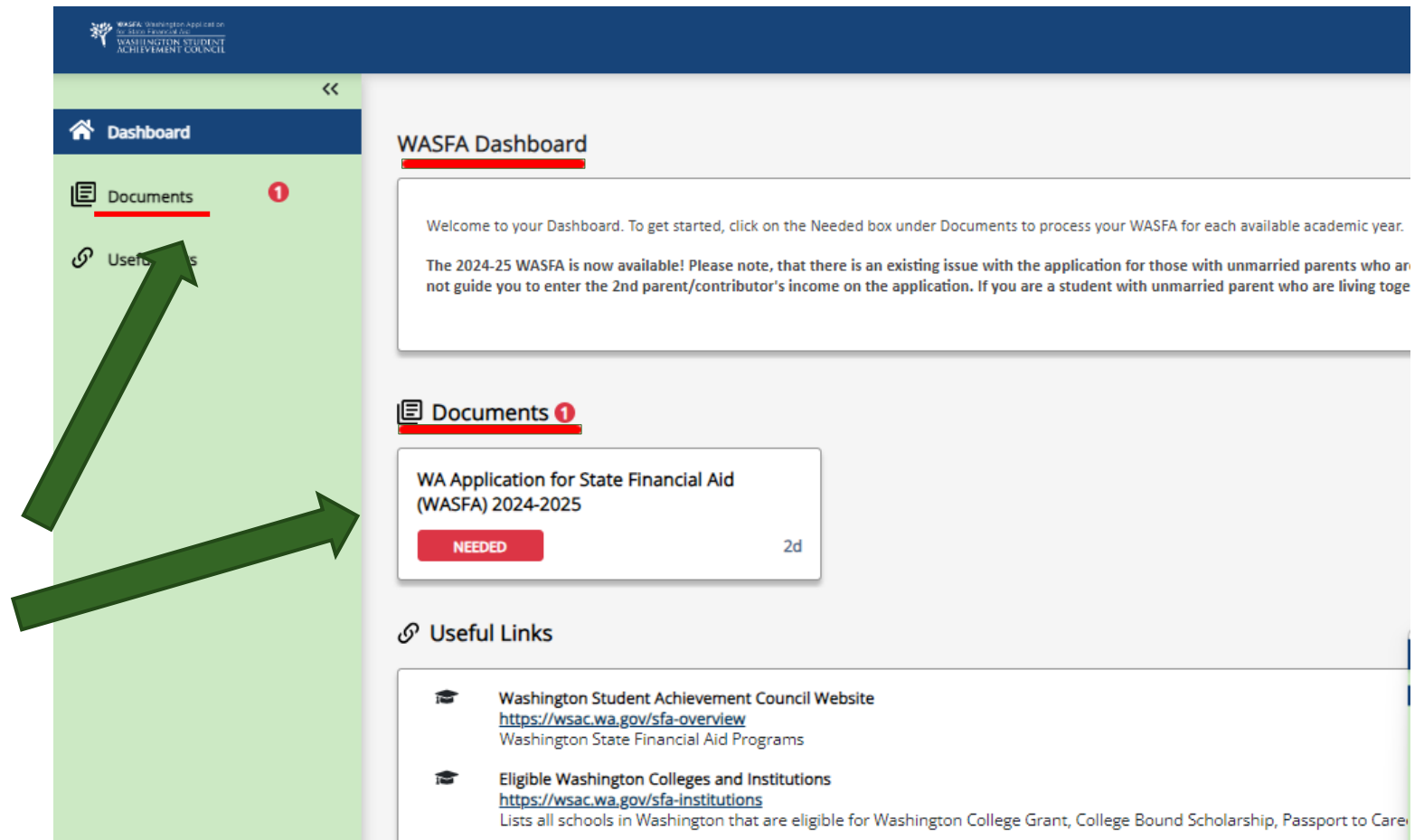
What numbers do I use?

- If you have a SSN, DACA, or ITIN, enter it here. **If you do not, leave blank.**
- If you have never applied before and do not have a SSN, DACA, or ITIN nor a WASFA ID, leave all SSN, DACA, or ITIN and WASFA ID fields blank.

WASFA Dashboard

Once you have logged into your account, this will be your WASFA home page/Dashboard.

Applications needed, in progress, or previously submitted can be accessed from the Dashboard page or on the Documents page



The screenshot displays the WASFA Dashboard interface. At the top left, the logo for the Washington Student Achievement Council is visible. The main navigation menu on the left includes 'Dashboard', 'Documents' (with a red notification badge '1'), and 'Useful Links'. The main content area features a 'WASFA Dashboard' header, a welcome message, and a 'Documents' section with a red notification badge '1'. A card in the 'Documents' section shows 'WA Application for State Financial Aid (WASFA) 2024-2025' with a red 'NEEDED' button and a '2d' timer. Below this is a 'Useful Links' section with two links: 'Washington Student Achievement Council Website' and 'Eligible Washington Colleges and Institutions'.

Starting the WASFA

Click on:

 **START, EDIT OR COMPLETE A FORM**

for the application year you want to start.

There may be times where there are multiple application years open at a time. Be sure to select the year for which you will be attending college. For example, if you plan on attending school in the Spring of 2024, you would choose the 2024-2025 application year.


My Documents

WA Application for State Financial Aid (WASFA) 2024-2025 **NOT STARTED**

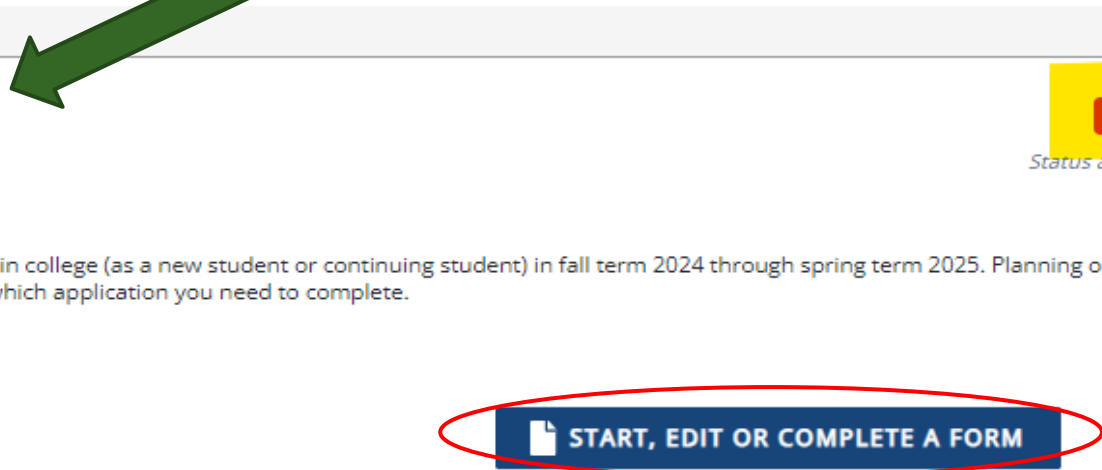
Status as of 01/05/2024

Instructions

Complete the 2024-25 WASFA if you are planning on being enrolled in college (as a new student or continuing student) in fall term 2024 through spring term 2025. Planning on taking courses in the summer? Please check with your college to confirm which application you need to complete.

 **START, EDIT OR COMPLETE A FORM**

Close




Application in Progress

Upon clicking the “**Start, edit, or complete an application**”, you will begin the application process.

Answer the questions and click on the “**Next**” button to continue moving through the application process.

***To Save Progress:** Click “Exit” and then “yes” (see  on top right corner)

WA Application for State Financial Aid (WASFA) 2024-2025

 **Exit**

Student Information

- Student College or Career School Plans
- Student Circumstances
- Student Family Information
- Student Financial Information
- Student School List
- Additional Questions

Student Identity Information
Información de identidad del estudiante

Provide the student's first name, middle name, and last name exactly as it appears on the student's Social Security, DACA, or ITIN card, and provide the student's date of birth. If the student does not have a Social Security, DACA, or ITIN card, the student's first/last name should match the name provided to the student's college(s).

Proporcione el nombre, segundo nombre y apellido del estudiante exactamente como aparecen en la tarjeta del Seguro Social, DACA o ITIN del estudiante, y proporcione la fecha de nacimiento del estudiante. Si el estudiante no tiene una tarjeta de Seguro Social, DACA o ITIN, el nombre/apellido del estudiante debe coincidir con el nombre proporcionado a la(s) universidad(es) del estudiante.

First name *
Nombre

This field is required

Middle name
Segundo nombre

Last name *
Apellido

This field is required

1/4

NEXT

Application in Progress (1 of 2)

As you move through the application process, the **green menu** on the left side will display the section you are in, and the numbers in the **bottom blue bar** will display how many parts are in that specific section, and what page you are on. Click **“Next”** to continue.

****To Save Progress:*** Click **“Exit”** on top right corner and then **“yes”**.

- ✓ Student Information
- ✓ Student College or Career School Plans
- ✓ Student Circumstances
- ✓ Student Family Information
- ☞ Student Financial Information
- ☞ Student School List
- ☞ Parent Information
- ☞ Parent Financial Information
- ☞ Additional Questions

Student Contact Information Información de contacto del estudiante

Mobile phone number
Número de teléfono móvil

i Provide a 10-digit telephone number including the area code, that we can use to contact the student if necessary. Please exclude dashes.

Proporcione un número de teléfono de 10 dígitos que incluya el código de área, que podamos usar para comunicarnos con el estudiante si es necesario. Excluya los guiones.

Email address *
Dirección de correo electrónico

i Provide the student's primary email address. The student should be sure to check emails frequently for important notices and information.

Proporcione la dirección de correo electrónico principal del estudiante. El estudiante debe asegurarse de revisar sus correos electrónicos con frecuencia para ver avisos e información importantes.

Permanent mailing address *
Dirección de correo permanente

Exit

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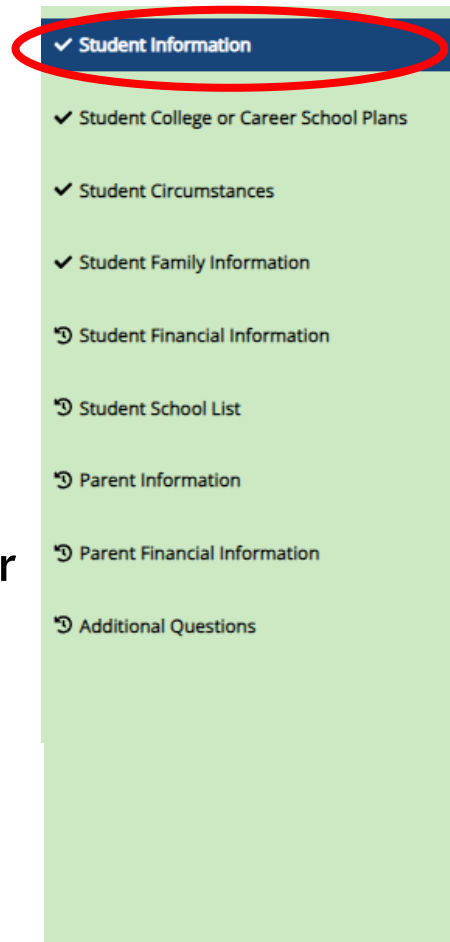
BACK

NEXT

Application in Progress (2 of 2)

The following instructions will not show a screen shot for every question. However, we will highlight a few of the areas that are asked about most often.

The section and page number within the section we are discussing is circled in red in the left green menu and bottom blue bar.



A vertical green menu with a dark blue header. The menu items are: ✓ Student Information (circled in red), ✓ Student College or Career School Plans, ✓ Student Circumstances, ✓ Student Family Information, Student Financial Information (with a right-pointing arrow), Student School List (with a right-pointing arrow), Parent Information (with a right-pointing arrow), Parent Financial Information (with a right-pointing arrow), and Additional Questions (with a right-pointing arrow).

Student Contact Information

Información de contacto del estudiante

Mobile phone number
Número de teléfono móvil

i Provide a 10-digit telephone number including the area code, that we can use to contact the student if necessary. Please exclude
Proporcione un número de teléfono de 10 dígitos que incluya el código de área, que podamos usar para comunicarnos con el es
es necesario. Excluya los guiones.

Email address *
Dirección de correo electrónico

i Provide the student's primary email address. The student should be sure to check emails frequently for important notices and
Proporcione la dirección de correo electrónico principal del estudiante. El estudiante debe asegurarse de revisar sus correos el
con frecuencia para ver avisos e información importantes.

Permanent mailing address *
Dirección de correo permanente

<

2/4 (circled in red)

BACK

NEXT

Student Personal Circumstances (1 of 2)

In the **Student Personal Circumstances** section, answer all the questions carefully and accurately.

This section determines if you are considered a “dependent” student or an “independent” student. Please read the descriptions carefully. Answering “Yes” to any of these questions will mark you as an “independent” student and you will not be asked to enter any parent information or require a parent signature.

✓ Student Information

✓ Student College or Career School Plans

Student Circumstances

Student Family Information

Student Financial Information

Student School List

Additional Questions

Student Personal Circumstances

Circunstancias personales del estudiante

Select all that apply.
Seleccione todas las que correspondan

The student is currently serving on active duty in the U.S. armed forces for purposes other than training.
El estudiante se encuentra actualmente en servicio activo en las fuerzas armadas de los EE. UU. con fines distintos a

The student is a veteran of the U.S. armed forces.
El estudiante es un veterano de las fuerzas armadas de los EE. UU.

The student has children or other people (excluding their spouse) who live with the student and will receive more than half of their support from the student now and between July 1, 2024 and June 30, 2025.
El estudiante tiene hijos u otras personas (excluyendo a su cónyuge) que viven con el estudiante y recibirán más de la mitad de la manutención del estudiante ahora y entre el 1 de julio, 2024 y el 30 de junio, 2025.

At any time since the student turned 13, they were an orphan (no living biological or adoptive parent).
En cualquier momento desde que el estudiante cumplió 13 años, era huérfano (sin padre biológico o adoptivo vivo).

The student is or was a legally emancipated minor, as determined by a court in their state of residence.
El estudiante es o fue un menor legalmente emancipado, según lo determinado por un tribunal en su estado de residencia.

None of these
Ninguno de esos

Select any circumstances that apply or select 'None of these.'
Seleccione las circunstancias que correspondan o seleccione "Ninguna de estas".

1/2

BACK NEXT

Student Personal Circumstances (2 of 2)

SPECIAL CIRCUMSTANCES

If you are determined to be a “dependent” student, you will be required to answer questions about your parents. Most people will fall into this category.

You may be able to submit your application without parent information under special circumstances if you meet outlined criteria. Your financial aid office will either approve or request for you to submit your parent information.

Note: Claiming special circumstances when you do not qualify may delay the processing of your application.

- ✓ Student Information
- ✓ Student College or Career School Plans
- ✓ Student Circumstances
- ✓ Student Family Information
- 🔓 Student Financial Information
- 🔓 Student School List
- 🔓 Parent Information
- 🔓 Parent Financial Information
- 🔓 Additional Questions

Student Unusual Circumstances Circunstancias inusuales del estudiante

Do unusual circumstances prevent the student from contacting their parents or would contacting their parents pose a risk to the student?

¿Circunstancias inusuales impiden que el estudiante se comunique con sus padres o contactar a sus padres representaría un riesgo para el estudiante?

Yes; Sí

No

i This information will help us evaluate the student's ability to pay for school. A student may be experiencing unusual circumstances if they:

- Left home due to an abusive or threatening environment;
- Are abandoned by or estranged from their parents;
- Have refugee or asylee status and are separated from their parents, or their parents are displaced in a foreign country;
- Are a victim of human trafficking;
- Are incarcerated, or their parents are incarcerated, and contact with the parents would pose a risk to the student; or
- Are otherwise unable to contact or locate their parents, and have not been adopted.

If the student's circumstances resulted in their not having a safe, stable place to live, they may be considered a homeless youth and should review the answer to the question on the previous page about being unaccompanied and homeless.

Are the student's parents unwilling to provide their information, but the student does not have an unusual circumstance that prevents them from contacting the parents or obtaining their information?

¿Los padres del estudiante no están dispuestos a proporcionar su información, pero el estudiante no tiene una circunstancia inusual que les impida comunicarse con los padres u obtener su información?

Yes; Sí

No

<

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BACK

NEXT

Residency Information

Answer all the residency questions carefully and accurately. The residency law changed on July 25, 2021, making it easier for more students to qualify.

**More information on the current residency law on slides 39-40*

The screenshot shows a web form for 'Residency Information'. On the left is a sidebar menu with the following items: 'Student Demographics' (highlighted in dark blue), 'Educational Plans', 'Dependency Determination', 'Parent Information', 'Student Income & Tax Data', 'School List', and 'Additional Questions'. The main content area is titled 'Residency Information' and 'Información de residencia'. It contains instructions in English and Spanish: 'Please answer the following questions related to your residency status.' and 'Responda las siguientes preguntas que se relacionan con su estado de residencia.' The first question is 'Student's State/Country of Residence' with a red asterisk, and the dropdown menu is set to 'WASHINGTON'. Below this is a blue information box with an 'i' icon: 'Provide the state/country where you reside.' and 'Indique el estado/país en el que reside.' The second question is 'Did you become a full-time resident of the state/country you entered above before January 1, 2022?' with a red asterisk, and the Spanish translation '¿Se convirtió en residente a tiempo completo del estado/país al que ingresó anteriormente antes del 1 de enero de 2022?'. The 'Yes' radio button is selected. At the bottom, a light blue progress bar shows '3/3' in a red circle, with 'BACK' and 'NEXT' buttons below it.

✓ Student Demographics

✓ Educational Plans

✓ Dependency Determination

✓ Parent Information

✓ Student Income & Tax Data

✓ School List

🔍 Additional Questions

Residency Information

Información de residencia

Please answer the following questions related to your residency status.

Responda las siguientes preguntas que se relacionan con su estado de residencia.

Student's State/Country of Residence *
Estado/País de Residencia del Estudiante

WASHINGTON

i Provide the state/country where you reside.
Indique el estado/país en el que reside.

Did you become a full-time resident of the state/country you entered above before January 1, 2022? *
¿Se convirtió en residente a tiempo completo del estado/país al que ingresó anteriormente antes del 1 de enero de 2022?

Yes
 No

3/3

BACK NEXT

Student Financial Information

On **Student Financial Information** answer all questions as they relate to only **the student**, including additional income and federal benefits. If the family receives food assistance or other assistance, those numbers will be captured in the parent section of the application.

- ✓ Student Information
- ✓ Student College or Career School Plans
- ✓ Student Circumstances
- ✓ Student Family Information
- ✓ **Student Financial Information**
- ✓ Student School List
- ✓ Parent Information
- ✓ Parent Financial Information
- 🔍 Additional Questions

Student Tax Filing Status

Estado civil de declaración de impuestos del estudiante

Did or will the student file a 2022 IRS Form 1040 or 1040-NR?
¿Presentó o presentará el estudiante un formulario 2022 del IRS 1040 o 1040-NR? *

- Yes; Sí
 No

Did the student earn income in a foreign country in 2022, were they employed by an international organization but not report their income on any tax return, or did they file a tax return with Puerto Rico or another U.S. territory?
¿El estudiante [cónyuge] obtuvo ingresos en un país extranjero en 2022, fue empleado de una organización internacional que no reportó sus ingresos en ninguna declaración de impuestos, o presentó una declaración de impuestos con Puerto Rico u otro territorio de los EE. UU.?

- Yes; Sí
 No

1/2

Student Assets

Bienes del estudiante

If the student is married, enter the combined amounts held by the student and their spouse.

Si el estudiante está casado, ingrese las cantidades combinadas que poseen el estudiante y su cónyuge.

Current total of cash, savings, and checking accounts *
Total actual de efectivo, cuentas de ahorro y cuenta de cheques

This field is required

i Don't include student financial aid.

No incluya la ayuda financiera para estudiantes.

Current net worth of investments, including real estate *
Valor neto actual de las inversiones, incluidos los bienes raíces

2/2

BACK

NEXT

School Selection

Select the schools you are considering attending, even if you haven't applied or been accepted. You may **choose up to 20 schools**. This will allow you to get your financial aid application submitted to assist in meeting any financial aid priority deadlines schools might have in place.

✓ Student Information

✓ Student College or Career School Plans

✓ Student Circumstances

✓ Student Family Information

✓ Student Financial Information

① Student School List

🔍 Parent Information

🔍 Parent Financial Information

🔍 Additional Questions

School List

Lista de instituciones educativas

Select the schools to receive a copy of the student's application. Select at least one school and up to twenty schools to receive information.

Seleccione las escuelas para recibir una copia de la solicitud del estudiante. Seleccione al menos una escuela y hasta veinte escuelas para recibir la información del estudiante.

School 1 *
Escuela 1

CLARK COLLEGE - 003773

School 2
Escuela 2

WASHINGTON STATE UNI... x | v

School 3
Escuela 3

DIVERS INSTITUTE OF TEC... x | v

School 4
Escuela 4

PAUL MITCHELL THE SCH... x | v

School 5
Escuela 5

BELLEVUE COLLEGE - 003... x | v

School 6
Escuela 6

Select... v

1/1

BACK NEXT

Parent Information (1 of 4)

For **Parent Information** section, answer all questions as they relate to the **parent(s)** and all others they are responsible for supporting financially (including you).

Example: If a student has 2 siblings also in college and the parent has never been married, then the parent household number is 4, and the parent number in college is 3.

✓ Student Information

✓ Student College or Career School Plans

✓ Student Circumstances

✓ Student Family Information

✓ Student Financial Information

✓ Student School List

✓ Parent Information

✓ Parent Financial Information

Additional Questions

Parent Personal Information

Información personal del padre

Parent Current Marital Status *
Estado civil actual del padre

Provide the parent's marital status as of today.

A married couple separated by physical distance is still considered to be married unless they have chosen to let them be not married. A couple who is legally separated is not considered to be married even if they live at the same address.

Proporcione el estado civil del padre al día de hoy.

Una pareja casada separada por la distancia física todavía se considera casada a menos que hayan optado por no estar casados. Una pareja que está legalmente separada no se considera casada aunque vivan en la misma dirección.

Parent's State of Residence *
Estado de Residencia del padre

Select the parent's state of residence, or if the parent is not a resident of the United States, select the territory or select 'Foreign Country'.

Seleccione el estado de residencia del padre, o si el padre no es residente de los Estados Unidos, seleccione el territorio o seleccione "País extranjero".

Month and year parent became a full-time resident of the state/country indicated. *
Mes y año en que el padre se convirtió en residente de tiempo completo del estado/país indicado.

How many people are in the parent's family? *
¿Cuántas personas hay en la familia del padre?

How many people in the parent's family will be in college between July 1, 2024 and June 30, 2025?
¿Cuántas personas de la familia del padre estarán en la universidad entre el 1 de julio de 2024 y el 30 de junio de 2025?

3/3

BACK NEXT

Parent Information (2 of 4) – No Parent SSN

IMPORTANT:

Parent/s **do not need** a Social Security Number for their child to apply for financial aid.

If your parent(s) do not have a Social Security Number enter all zeroes (do not put in random numbers).

The screenshot shows a web form for 'Parent Identity Information'. On the left is a vertical menu with several items, each with a checkmark: 'Student Information', 'Student College or Career School Plans', 'Student Circumstances', 'Student Family Information', 'Student Financial Information', 'Student School List', 'Parent Information' (highlighted with a red oval), 'Parent Financial Information', and 'Additional Questions'. A blue arrow points from the 'Parent Information' menu item to the right-hand form section. The form section is titled 'Parent Identity Information' and 'Información de identidad del padre'. It contains instructions in English and Spanish, followed by input fields for 'Parent's first name', 'Parent's middle name', and 'Parent's last name'. At the bottom, there is a field for the 'Parent's Social Security number (SSN), Individual Taxpayer Identification Number (ITIN), or Deferred Action for Childhood Arrivals (DACA) number'. This field contains the text '00000000' and is highlighted with a yellow background. A blue arrow also points from the text box on the left towards this field.

- ✓ Student Information
- ✓ Student College or Career School Plans
- ✓ Student Circumstances
- ✓ Student Family Information
- ✓ Student Financial Information
- ✓ Student School List
- ✓ Parent Information
- ✓ Parent Financial Information
- Additional Questions

Parent Identity Information

Información de identidad del padre

Provide the parent's first name, middle name, and last name exactly as it appears on their Social Security card, and provide their date of birth.

Proporcione el nombre, segundo nombre y apellido del padre exactamente como aparecen en su tarjeta de Seguro Social, y proporcione su fecha de nacimiento.

Parent's first name *
Nombre del padre

Parent's middle name
Segundo nombre del padre

Parent's last name *
Apellido del padre

Parent's Social Security number (SSN), Individual Taxpayer Identification Number (ITIN), or Deferred Action for Childhood Arrivals (DACA) number
Número de Seguro Social (SSN) de los padres, Número de identificación individual del contribuyente (ITIN) o número de Acción Diferida para los Llegados en la Infancia (DACA)

Parent Information (3 of 4)

For **Parent Information** section, answer all questions as they relate to the **parent(s)**.

If the family receives federal benefits such as Medicaid, SSI, food assistance, free or reduced-price school lunch or any other assistance, those numbers will be captured on this page under the **Parents' 2022 or 2023 Federal Benefits Information**.

✓ Student Information

✓ Student College or Career School Plans

✓ Student Circumstances

✓ Student Family Information

✓ Student Financial Information

✓ Student School List

✓ Parent Information

✓ Parent Financial Information

↪ Additional Questions

Federal Benefits Received

Beneficios federales recibidos

At any time during 2022 or 2023, did the parent or anyone in their family receive benefits from any of the following? Select all that apply.

En algún momento durante 2022 o 2023, ¿el padre o alguien de su familia recibió beneficios de alguno de los siguientes federales? Seleccione todas las que correspondan.

- Earned income tax credit (EITC)
Crédito tributario por ingreso del trabajo (EITC, Earned Income Tax Credit)
- Federal housing assistance
Asistencia federal de vivienda
- Free or reduced-price school lunch
Almuerzo escolar gratis o a precio reducido
- Medicaid
Seguro médico estatal
- Refundable credit for coverage under a qualified health plan (QHP)
Crédito reembolsable por cobertura bajo un plan de salud calificado (QHP, Qualified Health Plan)
- Supplemental Nutrition Assistance Program (SNAP)
Programa de Asistencia Nutricional Suplementaria (SNAP, Supplemental Nutrition Assistance Program)
- Supplemental Security Income (SSI)
Ingresos de seguridad suplementario (SSI, Supplemental Security Income)
- Temporary Assistance for Needy Families (TANF)
Asistencia Temporal para Familias Necesitadas (TANF, Temporary Assistance for Needy Families)
- Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
Programa Especial de Nutrición Suplementaria para Mujeres, Bebés y Niños (WIC, Women, Infants, and Children)
- None of these
Ninguno de esos

1/3

BACK NEXT

Parent Information (4 of 4)

Parents and students are not required to file taxes to receive state aid.

Questions regarding assets and untaxed income will need to be estimated using bank statements, pay stubs, etc.



If you haven't done your taxes by the time you fill out your WASFA, it's okay to estimate the amounts. You might want to base your estimates on last year's tax return.

✓ Student Information
✓ Student College or Career School Plans
✓ Student Circumstances
✓ Student Family Information
✓ Student Financial Information
✓ Student School List
✓ Parent Information
✓ Parent Financial Information
✓ Additional Questions

Parent Tax Filing Status

Estado civil de la declaración de impuestos del padre

Did or will the parent file a 2022 IRS Form 1040 or 1040-NR?
¿El padre presentó o presentará un formulario 1040 o 1040-NR del IRS 2022? *

Yes; Sí
 No

Indicate the parent's income tax filing status for 2022.
Indique el estado de presentación de la declaración de impuestos del padre para 2022. *

Select... ▼

This field is required

< 2/3

BACK NEXT

✓ Student School List
✓ Parent Information
✓ Parent Financial Information
Additional Questions

Parent's Assets

Bienes del padre

Current total of cash, savings, and checking accounts
Total actual de efectivo, cuentas de ahorro y cuenta de cheques *

Don't include student financial aid.
No incluya la ayuda financiera para estudiantes.

Current net worth of investments, including real estate
Valor neto actual de las inversiones, incluidos los bienes raíces *

Don't include the home the parent lives in. Net worth is the value of the investments.
No incluya el hogar en el que vive el padre. El patrimonio neto es el valor de las inversiones contra ellas.

Current net worth of businesses and investment farms
Patrimonio neto actual de empresas y granjas de inversión. *

3/5

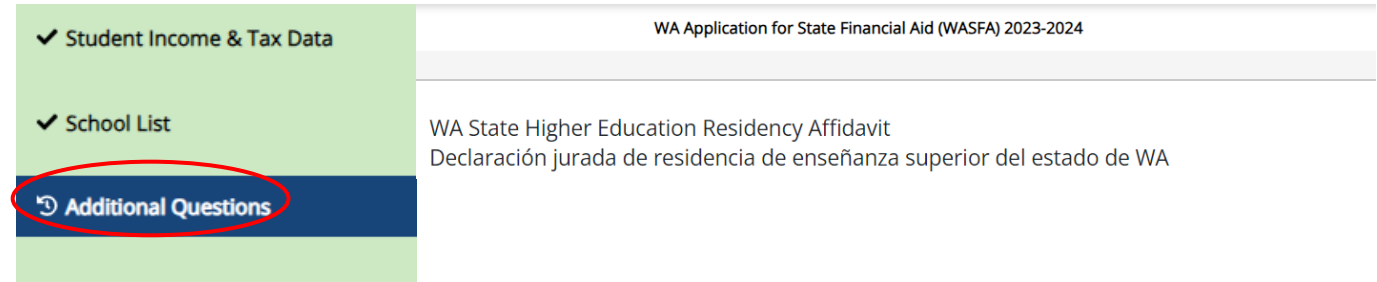
BACK NEXT

Residency Information

Answer all the residency questions carefully and accurately. The residency law changed on July 25, 2021, making it easier for more students to qualify.

In this section, you are certifying that you meet the requirements shown in the: **“WA State Higher Education Residency Affidavit”** and **“Certification Regarding Permanent Residency Application and Related Responsibilities.”** Please read the descriptions carefully. (Sample affidavit on next page)

Choosing “I will not meet” will open questions for you to answer regarding DACA.



WA Application for State Financial Aid (WASFA) 2023-2024

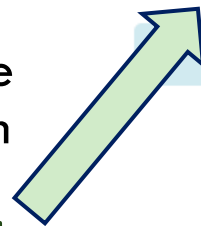
- ✓ Student Income & Tax Data
- ✓ School List
- ↻ Additional Questions

WA State Higher Education Residency Affidavit
Declaración jurada de residencia de enseñanza superior del estado de WA

Please choose one of the following *

Seleccione una de las siguientes opciones:

- I certify that, by the official start date of my first term at the college determining residency, I will have met the eligibility requirements above.
Certifico que, para la fecha oficial de inicio de mi primer período en la universidad que determina la residencia, cumpliré con los requisitos de elegibilidad anteriores.
- I will not meet the eligibility requirements above by the official start date of my first term at the college determining residency. I want to learn other ways to meet residency requirements for in-state tuition and state financial aid.
No cumpliré con los requisitos de elegibilidad anteriores para la fecha oficial de inicio de mi primer período en la universidad que determina la residencia. Quiero aprender otras formas de cumplir con los requisitos de residencia para la matrícula estatal y la ayuda financiera estatal.



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BACK NEXT

WA State Higher Education Residency Affidavit Sample

[Exit](#)

WA State Higher Education Residency Affidavit

Declaración jurada de residencia de enseñanza superior del estado de WA

Students must be residents to qualify for Washington in-state tuition rates at public institutions and meet residency requirements for state financial aid programs at participating schools. The Residency Affidavit is one way to show you are a resident. The affidavit is a promise between you and the institution determining residency. To be able to certify this affidavit, you must meet the following eligibility requirements:

- Earn a high school diploma, GED, or diploma equivalent before your first term at the college determining residency,
- Maintain a primary residence in Washington for at least 12 consecutive months immediately before your first term at the college determining residency. The Washington residence must be for purposes other than college. (Note: If you take any courses at another Washington college during the prior 12 months, you cannot have taken more than six credits in any given term. If you exceed that limit you must prove that you have a Washington residence for non-college reasons), and,
- Promise that one of the following is true:
 - You will file an application to become a permanent resident of the United States as soon as you are eligible to apply. And, that you are also willing to engage in activities designed to prepare you for citizenship, including citizenship or civics review courses, or
 - You are a U.S. citizen, U.S. national, or U.S. permanent resident.

✓ Student Demographics
✓ Educational Plans
✓ Dependency Determination
✓ Parent Information
✓ Student Income & Tax Data
✓ School List
🔍 Additional Questions

Residency Affidavit Update

NEW REQUIREMENT AS OF JUNE 6, 2022:

The Washington residence must be for purposes other than college reasons.



WA State Higher Education Residency Affidavit Declaración jurada de residencia de enseñanza superior del estado de WA

[Exit](#)

Students must be residents to qualify for Washington in-state tuition rates at public institutions and meet residency requirements for state financial aid programs at participating schools. The Residency Affidavit is one way to show you are a resident. The affidavit is a promise between you and the institution determining residency. To be able to certify this affidavit, you must meet the following eligibility requirements:

- Earn a high school diploma, GED, or diploma equivalent before your first term at the college determining residency,
- **Maintain a primary residence in Washington for at least 12 consecutive months immediately before your first term at the college determining residency. The Washington residence must be for purposes other than college. (Note: If you take any courses at another Washington college during the prior 12 months, you cannot have taken more than six credits in any given term. If you exceed that limit you must prove that you have a Washington residence for non-college reasons), and,**
- Promise that one of the following is true:
 - You will file an application to become a permanent resident of the United States as soon as you are eligible to apply. And, that you are also willing to engage in activities designed to prepare you for citizenship, including citizenship or civics review courses, or
 - You are a U.S. citizen, U.S. national, or U.S. permanent resident.

Residency Information

On **Residency Information**, answer all the residency questions carefully and accurately. If you answer **“I will not meet the eligibility requirements”** in this section, you will need to answer the DACA question, then click Save and Continue.

If you answer **“No”** to the DACA question, continue filling out the WASFA to the end. Your school will determine if you meet eligibility based on the information you provide.

Note: You will not get the DACA question if you answered, “I certify that, by the official start date of my first term at the college determining residency, I will have met the eligibility requirements above.”

Please choose one of the following *
Seleccione una de las siguientes opciones:

I certify that, by the official start date of my first term at the college determining residency, I will have met the eligibility requirements above.
Certifico que, para la fecha oficial de inicio de mi primer período en la universidad que determina la residencia, cumpliré con los requisitos de elegibilidad anteriores.

I will not meet the eligibility requirements above by the official start date of my first term at the college determining residency. I want to learn other ways to meet residency requirements for in-state tuition and state financial aid.
No cumpliré con los requisitos de elegibilidad anteriores para la fecha oficial de inicio de mi primer período en la universidad que determina la residencia. Quiero aprender otras formas de cumplir con los requisitos de residencia para la matrícula estatal y la ayuda financiera estatal.

Do you have a current or expired DACA status, a current work authorization card, Temporary Protected Status (TPS), or a U visa? *

¿Tiene un estado DACA actual o vencido, una tarjeta de autorización de trabajo actual, un Estado de Protección Temporal (TPS) o una visa U?

Yes ←

No

This field is required

i Students with one of these statuses may be eligible for in-state tuition and state financial aid.
Los estudiantes con uno de estos estados pueden ser elegibles para la matrícula estatal y la ayuda financiera del estado.

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BACK NEXT

Signature Section- Step 1

Once all required sections have been completed, you will be directed to the signature section for the final step in the application process.

Click **E-Sign Document** to continue.

A vertical progress bar on the left side of the screen. It consists of a list of sections, each with a checkmark icon to its left. The sections are: Student Information, Student College or Career School Plans, Student Circumstances, Student Family Information, Student Financial Information, Student School List, Parent Information, Parent Financial Information, and Additional Questions. The bottom-most section, 'E-Signature', is highlighted with a dark blue background and a white checkmark icon.

Exit

Step 1: Signature Options

Great work! You've completed all the required steps for the WA Application for State Financial Aid (WASFA) 2024-2025. Now it's time to review the WA Application for State Financial Aid (WASFA) 2024-2025, sign the form and submit the form for processing. Please select one of the signature options below to sign and submit the WA Application for State Financial Aid (WASFA) 2024-2025.

Select the **Electronically Sign Forms** option for the fastest option for processing financial aid forms. You will have the option to review all information prior to submitting it. You will also be able to print copies of all forms signed electronically. If you want to sign your form with an electronic signature, please select this option below.

Selecting **Or choose another option** is not an electronic signature option and requires that you print your completed forms, review them for accuracy, and then provide a wet signature and upload or send your form. This process is manual and may result in delays in processing your financial aid forms and receiving your financial aid funds. If you do not want to electronically sign your forms, please select this option below.


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E-SIGN DOCUMENT

OR CHOOSE ANOTHER OPTION

Important: The “Or Choose Another Option”, will have longer processing times and potential delays in determining your financial aid eligibility. **Please do not choose that option without contacting WASFA@wsac.wa.gov first.**

Signature Section- Step 2

E-Signature – The View My Forms section is an opportunity to download your application and review all your answers by clicking on the  icon. You **MUST** open and preview the downloaded form before you can acknowledge that the information is true and correct. Please review answers carefully and make any needed corrections before signing.

The form will open in a separate tab. Once you have viewed it you can close the tab, check the box acknowledging your information is true and correct, then click **Next**.



2024-2025 WA Application for State Financial Aid (WASFA) 2024-2025

STUDENT INFORMATION	
Student Identity Information Información de Identidad del estudiante	
Provide the student's first name, middle name, and last name exactly as it appears on the student's Social Security, DACA, or ITIN card, and provide the student's date of birth. If the student does not have a Social Security, DACA, or ITIN card, the student's first/last name should match the name provided to the student's college(s). Proporcione el nombre, segundo nombre y apellido del estudiante exactamente como aparecen en la tarjeta del Seguro Social, DACA o ITIN del estudiante, y proporcione la fecha de nacimiento del estudiante. Si el estudiante no tiene una tarjeta de Seguro Social, DACA o ITIN, el nombre/apellido del estudiante debe coincidir con el nombre proporcionado a la(s) universidad(es) del estudiante.	
First name Nombre	
Last name Apellido	
Date of birth Fecha de nacimiento MM/DD/YYYY	
Social Security number (SSN) Número de seguro social (SSN)	

Electronic Signature Page Sample

After viewing your forms, you will be directed to the last page of the application.



Step 3: Consent & Disclosures

You have elected to electronically sign the WA Application for State Financial Aid (WASFA) 2024-2025. Please note that your electronic signature is still valid if errors exist on your form. If you need to make corrections to the form before signing, please go to the appropriate section on the left navigation bar and make your changes. If you need to make corrections to your form after you electronically sign, please contact the Washington Student Achievement Council (WSAC).

Please provide the information below to complete the electronic signature process. Your information must match exactly with what we have on file for your account, including any special characters that were used.

First name (Timmy) *

Enter your first name as provided to your school.

Last name (Turner) *

Enter your last name as provided to your school.

Password *

Enter the Password

REQUIRED DISCLOSURES

MINIMUM ELECTRONIC SIGNATURE HARDWARE & SOFTWARE REQUIREMENTS

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BACK **SIGN**

- ✓ Student Information
- ✓ Student College or Career School Plans
- ✓ Student Circumstances
- ✓ Student Family Information
- ✓ Student Financial Information
- ✓ Student School List
- ✓ Parent Information
- ✓ Parent Financial Information
- ✓ Additional Questions
- E-Signature**


E-Signature - Consent & Disclosures

Electronic Signature Consent & Disclosures.

Please click on and read the disclosures you are certifying when electronically signing your application that state you are certifying the information you provided is true and correct.

Password *

 Enter the Password used when you created your account.

REQUIRED DISCLOSURES 

MINIMUM ELECTRONIC SIGNATURE HARDWARE & SOFTWARE REQUIREMENTS 

Required Disclosures

You have chosen to electronically sign the WA Application for State Financial Aid (WASFA) 2024-2025. To continue with the electronic signature process, please review the information below and provide your response to the consent and use of an electronic signature.

- You should verify and review all data provided prior to electronically signing your forms. All forms are viewable using Adobe® Acrobat® version 10.0 or higher. An option to download the latest version of Adobe® Acrobat® for free is available by clicking here.
- You can print all documents submitted electronically for your records. All forms you have electronically signed in this website are available at no charge for printing in the Student Portal any time after the electronic signature process is completed. If your copies are lost or misplaced, you can obtain additional copies by logging back into the website and selecting the appropriate form from the Document Requirements portlet and reprinting your forms.

Minimum Electronic Signature Hardware & Software Requirements

The following system requirements are necessary for conducting an electronic signature within this site. Please confirm that your devices meet these requirements. Options to download recommended free software on your devices is available.

- Hardware
 - A device with access to the Internet and capable of running the software listed below.
 - A printer capable of printing Adobe Acrobat Reader® PDF documents.
- A recommended Web Browser.
 - Microsoft Internet Explorer 9.0 or higher
 - Chrome 7.0 or higher
 - Firefox 3.6 or higher

Signature Section- Step 3

Sign My Forms – Electronic Signature Process.


Name and password information entered must be the same as when you created your student account. First and last name as provided in the Student Demographics section, will display in parenthesis.

Then click

SIGN


First name (Timmy) *

First name

 Enter your first name as provided to your school.


Last name (Turner) *

Last name

 Enter your last name as provided to your school.

Password *

.....

 Enter the Password used when you created your account.

REQUIRED DISCLOSURES

MINIMUM ELECTRONIC SIGNATURE HARDWARE & SOFTWARE REQUIREMENTS

3/3

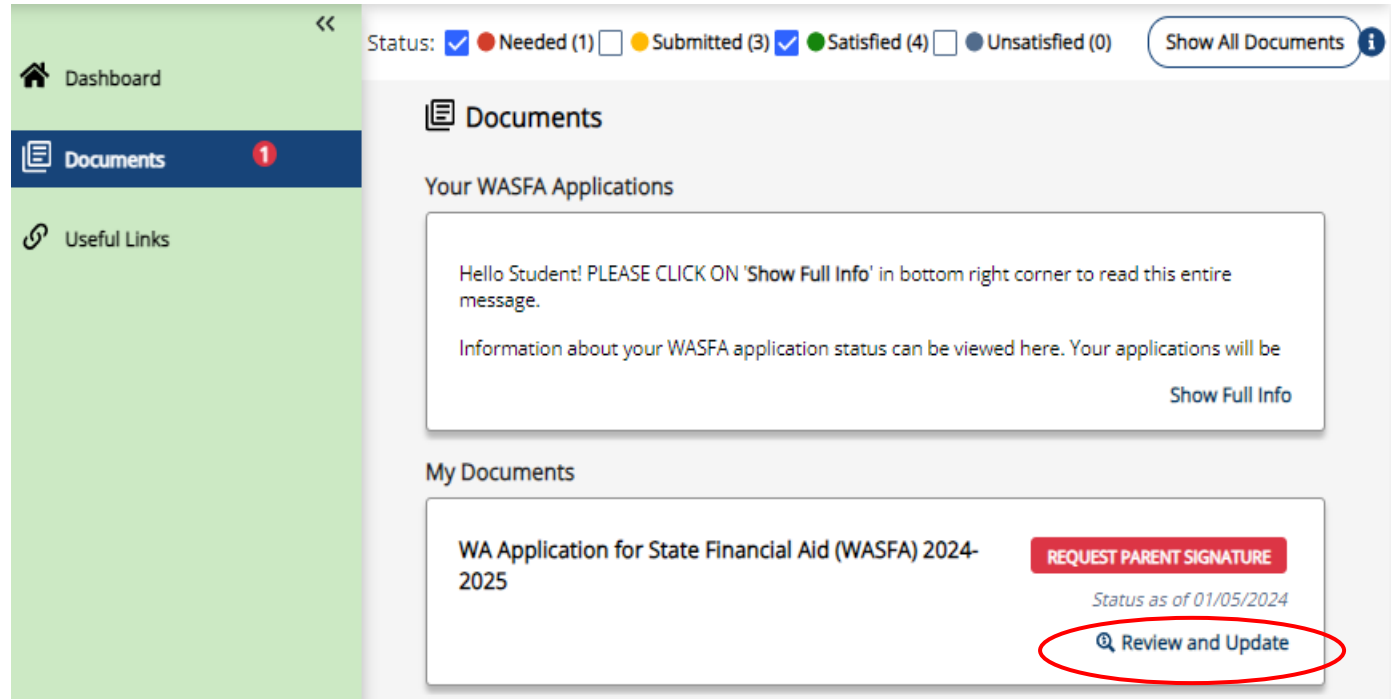
BACK

SIGN

Application Complete / Incomplete

Once you complete the electronic signature section, you will be redirected to the WASFA Documents page. If you are an **independent student**, your application is complete and will be sent to your prospective schools within 24 hours. You will receive an email confirmation.

If you are a **dependent student**, you will need to ask your parents to electronically sign your application. To invite a parent, click on the [Review and Update](#) button circled on the right.



The screenshot displays the WASFA Documents page. On the left is a navigation menu with 'Dashboard', 'Documents' (highlighted with a red notification badge), and 'Useful Links'. The main content area shows a status summary: 'Status: Needed (1) Submitted (3) Satisfied (4) Unsatisfied (0)'. Below this is a 'Documents' section with a message: 'Hello Student! PLEASE CLICK ON 'Show Full Info' in bottom right corner to read this entire message. Information about your WASFA application status can be viewed here. Your applications will be' followed by a 'Show Full Info' link. Under 'My Documents', there is an entry for 'WA Application for State Financial Aid (WASFA) 2024-2025' with a 'REQUEST PARENT SIGNATURE' button and a 'Status as of 01/05/2024'. A 'Review and Update' button is circled in red.

Request Parent Signature (1 of 2)


The “My Documents” section will then expand. Click the ***Request Parent Signature button*** and invite your parent/contributor to review and sign your application.


My Documents

WA Application for State Financial Aid (WASFA) 2024-2025 REQUEST PARENT SIGNATURE
Status as of 01/05/2024

Instructions
Complete the 2024-25 WASFA if you are planning on being enrolled in college (as a new student or continuing student) in fall term 2024 through spring term 2025. Planning on taking courses in the summer? Please check with your college to confirm which application you need to complete.


Attachments

WA Application for State Financial Aid (WASFA) 2024-2025.pdf 143 KB 

 REQUEST PARENT SIGNATURE

Request Parent Signature (2 of 2)

Once you click on the “*Request Parent Signature*” button in the Documents section, it will bring up your parent choices.

Choose **only one parent** and make sure their email address is correct. If necessary, correct or update the email address, then click on the  button.

You will then receive a notification letting you know the invitation email has been sent.

WA Application for State Financial Aid (WASFA) 2024-2025

Please choose parent to sign:



JIM TURNER

LYNNE TURNER

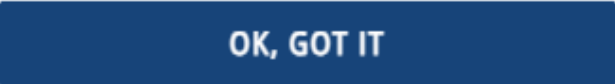
And enter his/her e-mail for invitation.


Email

parent@gmail.com ✓

Parent Invitation has been sent. Please follow-up with your parent to ensure that this document is reviewed and signed.





IMPORTANT:

The parent email address **cannot** be the same email address the student used to create the account, and the parent **must** use this email address to create their parent account to be able to sign and submit the student's application.

Parent Signature Process (1 of 7)

Once the parent invitation is sent, you will be redirected back to the WASFA Documents page. The application status will display **PENDING PARENT SIGNATURE** until your parent signs.

Logout of your student account. Your parent will receive an email with a link to create their own account and to electronically sign your application. **This link expires in 72 hours.**

If your link has expired, log back into your student account and send a new invitation. Once your parent has electronically signed your application, your application will say completed.

The screenshot shows a user interface for the WASFA Documents page. On the left, a navigation menu includes 'Dashboard', 'Documents' (highlighted with a red circle and a red '1' notification badge), and 'Useful Links'. The main content area is titled 'My Documents' and displays a document titled 'WA Application for State Financial Aid (WASFA) 2024-2025' with a status of 'PENDING PARENT SIGNATURE' and a date of 'Status as of 01/05/2024'. Below the title, there are sections for 'Instructions' and 'Attachments'. The 'Attachments' section shows a PDF file named 'WA Application for State Financial Aid (WASFA) 2024-2025.pdf' with a size of 143 KB and a download icon. At the bottom right, there is a blue button labeled 'REQUEST PARENT SIGNATURE'.

Note: You must be logged out of your student account if your parent is using the same device/computer to sign the application.

Parent Signature Process (2 of 7)

The parent you selected will receive an email like the one shown on the right. The parent needs to click on the [link](#) provided to bring them to the Parent Portal. Here they will create their own account using the same email address the Signature Request link was sent to. The link is only valid for **72 hours**.

IMPORTANT:

If the parent link has expired, or the parent didn't receive the email, the student needs to log in to the WASFA home page and re-invite their parent. Make sure the correct email address is entered.



WASFA Signature Request from the Washington Student Achievement Council (WSAC) Inbox x

Washington Student Achievement Council <wasfa... 2:50 PM (6 hours ago)

Dear PARENT

Timmy Turner has completed or edited the WA Application for State Financial Aid (WASFA) 2024-2025 which requires your signature.

You can log into the application website by going to <https://wsacstudentxprod.regenteducation.net/parents?te1ad14f881db4ac7a4d088853c6f6888> and enter your email address and password to sign the form.

Please note that if you do not take any action, this link will expire in 72 hours. If the link has expired, please have Timmy Turner login to their account and resend a new signature request.

If you have any questions about your account or the signature process, please contact the Washington Student Achievement Council (WSAC) at wasfa@wsac.wa.gov or 888-535-0747.

Sincerely,
Washington Student Achievement Council (WSAC) WASFA Team

Parent Signature Process (3 of 7)

Once the parent clicks on the **parent portal** link in the email, it will bring them to this page to create an account. Their email address will already be pre-filled in the box.

Please find a safe place to secure your password. Click **Continue** once you have created a password.

Registration Step 1 of 3: Account Creation



Sign Up

Please fill out the form below to create your account.

All the information you provide will be kept in strictest confidence. Once you complete setting up your account, you will gain access to the Student Portal.

Email

i Please ensure that this is a valid, permanent email address that you check regularly.

Confirm Email

Password

i New passwords must be at least 8 characters and meet the following:

- 1 upper case (A-Z) characters
- 1 lower case (a-z) characters
- 1 numeric characters (0-9)
- 1 special characters (e.g. !@#%&*^)
- Not exceed 2 sequential numbers (e.g. 12, 456, 789)
- Not exceed 2 repeating characters or numbers (e.g. AA, bb, 77, &&)
- Do not include common words or names.

Confirm Password

Please show you are not a robot

I'm not a robot



reCAPTCHA
Privacy - Terms

CANCEL

CONTINUE

Registration– Email Authentication

Activate your parent account by clicking on the authentication link that is sent to the email provided in step 1.

After clicking the link in step 2, you will be redirected to the WASFA site and will receive the following notification letting you know your account has been successfully activated.

Click “**continue**” button to proceed.

Registration Step 2 of 3: Email Authentication

Please validate your email

We sent you a confirmation email with a link to activate your account.

Access your email account and click on the link provided in the confirmation email.

Click [here](#) to send a new confirmation email to parent@gmail.com




Thank you

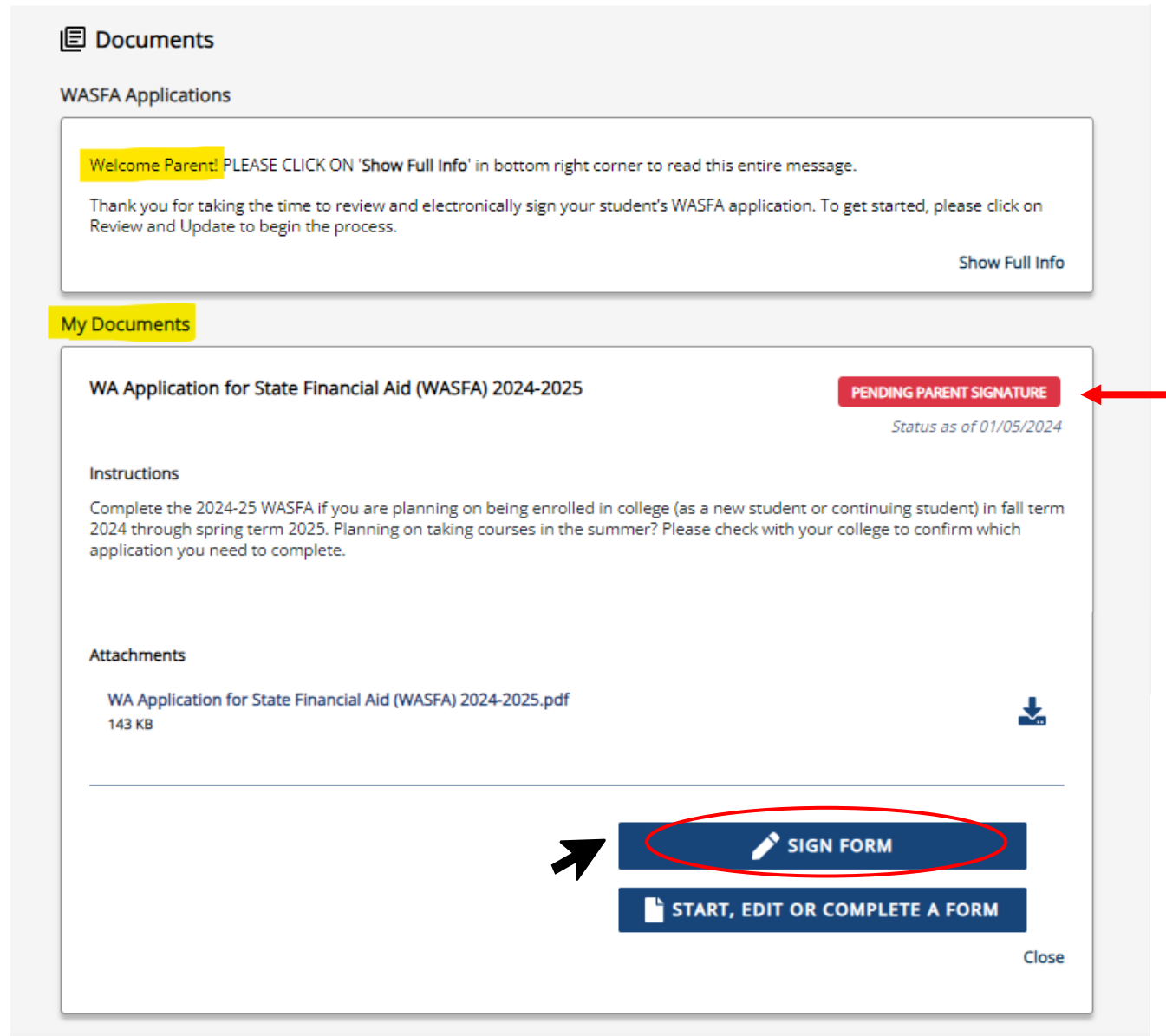
Thank you for validating your account. Select "Continue" to log in and complete the final step of account registration.

CONTINUE

Please note: You will not be able to log in or access your account until your email has been validated

Parent Signature Process (5 of 7)

Once you complete the electronic signature section, you will be redirected to the WASFA Documents page. The WASFA application home page will display any applications that are pending the parent's signature. Click on the  icon to open the application.



The screenshot shows the 'Documents' section of the WASFA Applications page. A message box at the top contains a 'Welcome Parent!' notification and a 'Show Full Info' link. Below this is the 'My Documents' section, which lists a 'WA Application for State Financial Aid (WASFA) 2024-2025' with a status of 'PENDING PARENT SIGNATURE' (indicated by a red box and a red arrow). The status is dated '01/05/2024'. Underneath are 'Instructions' and an 'Attachments' section with a PDF file named 'WA Application for State Financial Aid (WASFA) 2024-2025.pdf' (143 KB). At the bottom, there are two buttons: 'SIGN FORM' (circled in red with a black arrow pointing to it) and 'START, EDIT OR COMPLETE A FORM'. A 'Close' link is also present.

Parent Signature Process (4 of 7)

IMPORTANT:

The name, birthdate, and those 4 SSN digits **MUST** match exactly what the student entered on their application, or the parent will not be able to create an account and sign the application.

After the parent clicks on **Continue**, the parent will need to enter their birthdate and last 4 digits of Social Security Number (SSN), or four zeroes if no SSN, to verify their identity. The parent will then be prompted to input their birthdate. Click **Done** to continue.

Registration Step 3 of 3: Parent Account Validation



Financial Aid Account

Please complete the following registration form using your name as it is listed in the email invitation you received.

First Name

Last Name

Last 4 digits of your Social Security, DACA, or ITIN number

Date of Birth (mm/dd/yyyy):

LOGOUT

DONE

Parent Signature Process (6 of 7)

The parent should review the information the student has entered in each section and click **Next** on each page, all the way to the end of the application.

If any changes need to be made, the parent may make those changes at this time before signing.

A vertical progress bar with a light green background and a dark blue footer. It contains ten items, each with a checkmark icon to its left. The items are: Student Information, Student College or Career School Plans, Student Circumstances, Student Family Information, Student Financial Information, Student School List, Parent Information, Parent Financial Information, Additional Questions, and E-Signature. The 'E-Signature' item at the bottom is highlighted with a red oval.

- ✓ Student Information
- ✓ Student College or Career School Plans
- ✓ Student Circumstances
- ✓ Student Family Information
- ✓ Student Financial Information
- ✓ Student School List
- ✓ Parent Information
- ✓ Parent Financial Information
- ✓ Additional Questions
- E-Signature**

Step 1: Signature Options

You have been selected by **Timmy Turner** to sign the WA Application for State Financial Aid (WASFA) 2024-2025. You will be required to review the WA Application for State Financial Aid (WASFA) 2024-2025, sign the form and submit the form for processing. Please select one of the signature options below to sign and submit the WA Application for State Financial Aid (WASFA) 2024-2025.

Select the **Electronically Sign Forms** option for the fastest option for processing financial aid forms. You will have the option to review all information prior to submitting it. You will also be able to print copies of all forms signed electronically. If you want to sign your form with an electronic signature, please select this option below.

Selecting **Or choose another option** is not an electronic signature option and requires that you print your completed forms, review them for accuracy, and then provide a wet signature and upload or send your form. This process is manual and may result in delays in processing your financial aid forms and receiving your financial aid funds. If you do not want to electronically sign your forms, please select this option below.


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E-SIGN DOCUMENT

OR CHOOSE ANOTHER OPTION

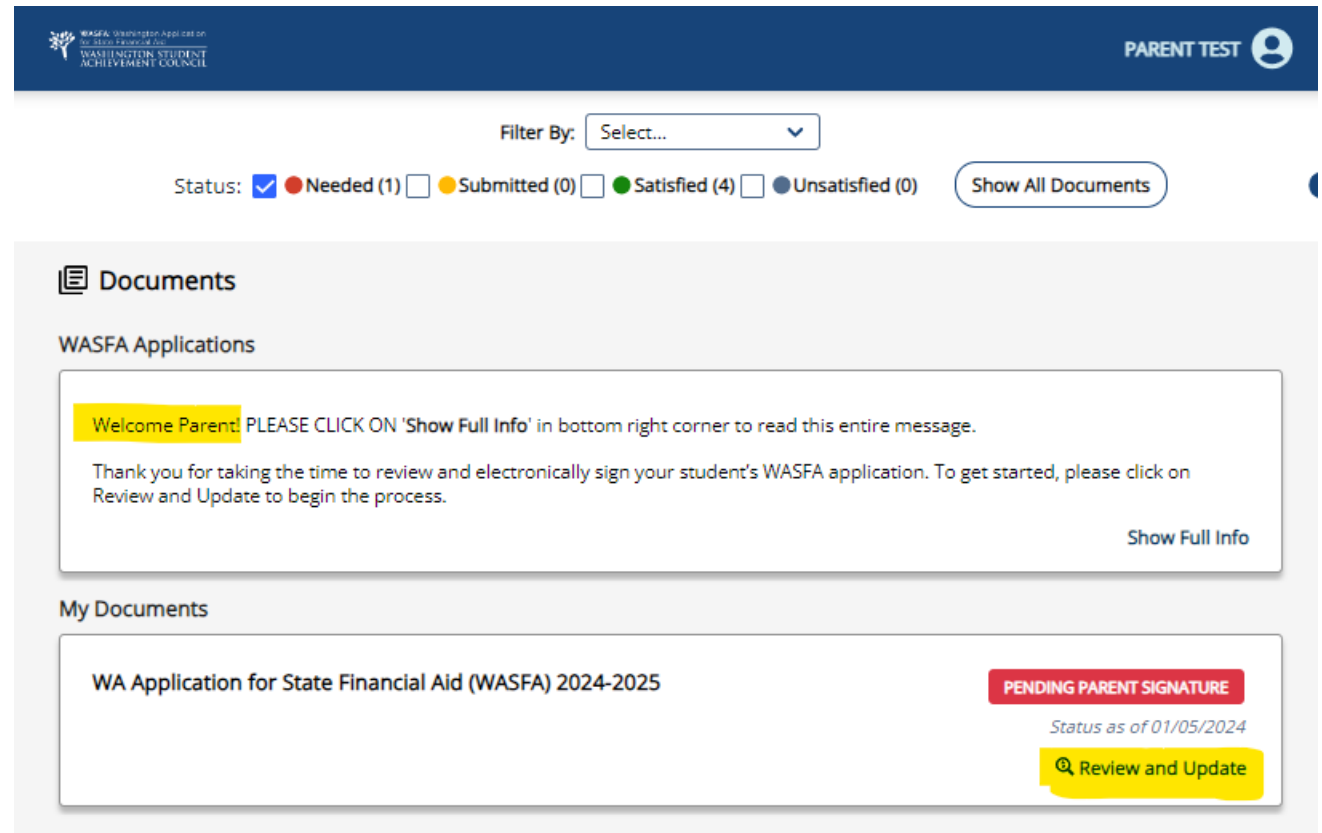
Exit

Parent Portal

Once logged in, you will be directed to the Documents page. You will be able to tell that you are in the parent portal by looking at the name displayed on the top right corner next to the  icon.

The welcome message under WASFA Applications will also say “Welcome Parent!”.


Click “Review and Update” to continue with the signature process.



The screenshot shows the WASFA Parent Portal interface. At the top, there is a dark blue header with the WASFA logo on the left and the text "PARENT TEST" next to a user profile icon on the right. Below the header, there is a "Filter By:" dropdown menu set to "Select...". Underneath, a status summary shows: "Status: Needed (1) Submitted (0) Satisfied (4) Unsatisfied (0)". A "Show All Documents" button is located to the right of the status summary. The main content area is titled "Documents" and contains a section for "WASFA Applications". A yellow highlighted message box says: "Welcome Parent! PLEASE CLICK ON 'Show Full Info' in bottom right corner to read this entire message." Below the message, it says: "Thank you for taking the time to review and electronically sign your student's WASFA application. To get started, please click on Review and Update to begin the process." A "Show Full Info" link is in the bottom right of the message box. Below the "WASFA Applications" section is a "My Documents" section. It contains one document entry: "WA Application for State Financial Aid (WASFA) 2024-2025". To the right of the document title is a red button that says "PENDING PARENT SIGNATURE". Below the button, it says "Status as of 01/05/2024". A yellow highlighted button with a magnifying glass icon and the text "Review and Update" is located at the bottom right of the document entry.

Signature Section- Step 2

The parent will repeat the same steps the student did to complete the electronic signature process.

E-Signature – The View My Forms section is an opportunity to download the form and review all answers by clicking on the  icon. You **MUST** open and preview the downloaded form before you can acknowledge that the information is true and correct. Please review answers carefully and make any needed corrections to any of the sections before signing.


The form will open in a separate tab. Once you have viewed it, you can close the tab, check the box acknowledging your information is true and correct, then click **Next**.

Step 2: View My Forms


Please click on the download icon next to the document name to view the completed form. You should review the information carefully and if you need to make changes, please select the appropriate section to the left and make the necessary updates.

If your forms are complete and accurate and no changes are necessary, please check the acknowledgment box below and proceed to the next page.

Forms

WA Application for State Financial Aid (WASFA) 2024-2025 

acknowledge that all information provided on my WA Application for State Financial Aid (WASFA) 2024-2025 is true and correct.

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BACK NEXT

2024-2025 WA Application for State Financial Aid (WASFA) 2024-2025

STUDENT INFORMATION	
Student Identity Information Información de identidad del estudiante	
Provide the student's first name, middle name, and last name exactly as it appears on the student's Social Security, DACA, or ITIN card, and provide the student's date of birth. If the student does not have a Social Security, DACA, or ITIN card, the student's first/last name should match the name provided to the student's college(s).	
Proporcione el nombre, segundo nombre y apellido del estudiante exactamente como aparecen en la tarjeta del Seguro Social, DACA o ITIN del estudiante, y proporcione la fecha de nacimiento del estudiante. Si el estudiante no tiene una tarjeta de Seguro Social, DACA o ITIN, el nombre/apellido del estudiante debe coincidir con el nombre proporcionado a la(s) universidad(es) del estudiante.	
First name Nombre	
Last name Apellido	
Date of birth Fecha de nacimiento MM/DD/YYYY	
Social Security number (SSN) Número de seguro social (SSN)	

Parent Signature Process (7 of 7))

Sign My Forms – Electronic Signature Process. Please read the disclosures, which state that you are certifying the information you provided is true and correct.

Name and password information entered must be exactly the same as when you created your parent account.

Then click **Sign**.

First name (JIM) *

First name

i Enter your first name as you entered it when you created your account (may have been either full name or just first initial).

Last name (TURNER) *

Last name

i Enter the last name used when you created your account.

Password *

i Enter the Password used when you created your account.

REQUIRED DISCLOSURES

MINIMUM ELECTRONIC SIGNATURE HARDWARE & SOFTWARE REQUIREMENTS

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BACK

SIGN

E-Signature - Consent & Disclosures

Electronic Signature Consent & Disclosures.

Please click on and read the required disclosures and Hardware & Software Requirements before signing.

Password *

.....

Enter the Password used when you created your account.

REQUIRED DISCLOSURES

MINIMUM ELECTRONIC SIGNATURE HARDWARE & SOFTWARE REQUIREMENTS

Required Disclosures

You have chosen to electronically sign the WA Application for State Financial Aid (WASFA) 2024-2025. To continue with the electronic signature process, please review the information below and provide your response to the consent and use of an electronic signature.

- You should verify and review all data provided prior to electronically signing your forms. All forms are viewable using Adobe® Acrobat® version 10.0 or higher. An option to download the latest version of Adobe® Acrobat® for free is available by clicking here.
- You can print all documents submitted electronically for your records. All forms you have electronically signed in this website are available at no charge for printing in the Student Portal any time after the electronic signature process is completed. If your copies are lost or misplaced, you can obtain additional copies by logging back into the website and selecting the appropriate form from the Document Requirements portlet and reprinting your forms.

Minimum Electronic Signature Hardware & Software Requirements

The following system requirements are necessary for conducting an electronic signature within this site. Please confirm that your devices meet these requirements. Options to download recommended free software on your devices is available.

- Hardware
 - A device with access to the Internet and capable of running the software listed below.
 - A printer capable of printing Adobe Acrobat Reader® PDF documents.
- A recommended Web Browser.
 - Microsoft Internet Explorer 9.0 or higher
 - Chrome 7.0 or higher
 - Firefox 3.6 or higher

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BACK SIGN

Parent Signature Complete

Once the parent has signed the application, they will be redirected to the WASFA Documents page.

Under the “My Documents” will display the underlined message on right.

The screenshot shows the WASFA Parent Test interface. At the top, there is a blue header with the WASFA logo and the text 'WASHINGTON STUDENT ACHIEVEMENT COUNCIL' on the left, and 'PARENT TEST' with a user profile icon on the right. Below the header, there is a 'Filter By:' dropdown menu set to 'Select...'. A 'Status:' section is highlighted in yellow, showing four categories: 'Needed (0)' with a red circle and checkbox, 'Submitted (0)' with a yellow circle and checkbox, 'Satisfied (5)' with a green circle and checkbox, and 'Unsatisfied (0)' with a blue circle and checkbox. To the right of the status section is a 'Show All Documents' button and an information icon. Below this is a 'Documents' section with a list icon and the text 'WASFA Applications'. A large white box contains a welcome message: 'Welcome Parent! PLEASE CLICK ON 'Show Full Info' in bottom right corner to read this entire message. Thank you for taking the time to review and electronically sign your student's WASFA application. To get started, please click on Review and Update to begin the process.' A 'Show Full Info' link is in the bottom right of this box. Below the message box, the 'My Documents' section is highlighted in yellow and contains the text 'You're all caught up on Required Documents!' which is underlined in red.


Information & Tips for After you Complete your Application

- ➔ Once your application is complete, within 24 hours your information will be made available to all prospective schools listed in your application.
- ➔ The financial aid offices will use the information submitted in your WASFA to prepare a financial aid offer with the amount and types of state aid you are eligible for.
- ➔ If you have any more questions about the financial aid award process, timeline, or your SAI, please **check with your school's financial aid office**. Only your school can provide you with this information.

Information & Tips for After you Complete your Application

- ➔ If you need to make any changes to your application once you have submitted it, please log back into the **Student** WASFA Home Page (see Returning Users instructions) and follow these steps:
 - ➔ Select the application that needs to be updated
 - ➔ Make the necessary changes
 - ➔ Save your application
 - ➔ Electronically re-sign your application, and if a parent previously signed your application, you will need to invite them to re-sign the application.
 - ➔ **You will not be able to edit your application and your schools will not be able to see your updated application until the parent signature is complete.**

If you require technical assistance, please call or email:

 888-535-0747 Option 2

 wasfa@wsac.wa.gov

 Monday-Friday 8am-4pm PST