



# College Bound Toolbox

## Why use the Toolbox?

The Toolbox, housed within Washington Student Achievement Council's secure online portal, allows you to see which of your students are College Bound and update student data.

New and transfer students will be updated regularly with monthly auto enrollment files of eligible students and weekly data files from OSPI.

We encourage actively interacting with the portal to update student information, which ensures we have the most up-to-date information possible.

## What can you do in the Toolbox?

- 1 Update contact information for students.
- 2 Download lists of students with complete applications.
- 3 Check FAFSA completion status for College Bound seniors.

## How to access the Toolbox

Find the portal at [portal.wsac.wa.gov](http://portal.wsac.wa.gov). You can get a free WSAC portal account by emailing [collegebound@wsac.wa.gov](mailto:collegebound@wsac.wa.gov) and providing your name, title, school, grade levels, and phone number.

The College Bound is administered by the Washington Student Achievement Council. For more information about the program visit [collegebound.wa.gov](http://collegebound.wa.gov), or contact us by email at [collegebound@wsac.wa.gov](mailto:collegebound@wsac.wa.gov), or by phone at 888-535-0747, option 1.

